

**SPECIAL PROJECT COORDINATOR/GRANT MANAGER
BOROUGH OF LEWISBURG
AN EQUAL OPPORTUNITY EMPLOYER**

The Borough of Lewisburg is accepting applications for a full time employee to work as our Special Project Coordinator/Grant Manager. This is an Exempt, Salaried Position that will work closely with the Borough Manager, Borough Secretary, and Borough Council. A job description can be obtained from the Borough Office, 55 South Fifth Street, Lewisburg, PA 17837 and an application is available at the Borough Office or at www.lewisburgborough.org. Applicants must have at a minimum five years experience working in a professional job environment with extensive public interaction. Five years experience working for a local municipal government or similar governmental entity in a similar position with similar responsibilities or seven years working in the private sector in a similar position with similar responsibilities is preferred. This position entails work during normal Borough business hours, as well as evening meetings and limited weekend engagements. Salary is negotiable based upon experience, but it anticipated to be within the \$50,000 - \$55,000 range. The position includes a benefits package and participation in the Borough's Pension Plan. All applications and resumes are due by the close of business on November 12, 2018, via mail or drop-off at the address located above or by email at office@lewisburgborough.org.