

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, September 20, 2022**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council Vice President Comas, Councilmembers Derman, Heayn, Bilenky Trahan, Powers, Stamm, Manager Lowthert, Secretary Anders, Mayor Alvarez, and Solicitor Lyons. Also present: Jeffrey Gruber, Jim Diehl, Ellen Ruby, Lynne Ragusea, James Blount, JR Eardley, Taylor Lightman, and Shaun Parrish.

CONDITIONAL USE HEARING AT 6:00 PM. There was a Conditional Use hearing held for the property located at 31 South Sixth Street.

CALL TO ORDER: Council Vice President Comas called the meeting to order at 6:30 PM.

APPROVAL OF MINUTES: Councilmember Heayn made a motion, seconded by Councilmember Derman to approve the August 16, 2022, Regular meeting minutes. Motion was unanimously approved.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to approve HARB items a through e as submitted and recommended by HARB per their minutes dated September 13, 2022. Motion was unanimously approved.

- a. **“Trevina” Mike Matukaitis / 434 Market Street / Sign** (HARB approved and recommends Council approval)
- b. **“Hungry Run Distillery” / 323 Market Street / Sign** (HARB approved and recommends Council approval)
- c. **“M & T Bank” / 409 Market Street / Sign** (HARB approved and recommends Council approval)
- d. **“One Health & Wellness” / 216 Market Street / Sign** (HARB approved and recommends Council approval)
- e. **“Saffron” / 235 Market Street / Sign** (HARB approved and recommends Council approval)

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE: Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report. Council Vice President Comas commented about needing to have equal representation from the Borough and the Township on the Civil Service Commission.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report. Council Vice-President commented the request for increased funding has been talked about at the budget meetings and would like to see the governing board and the fire company plan out capital improvements. The fire company has been exploring every grant opportunity. There was some discussion.

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from August 13, 2022, through September 16, 2022, in the amount of \$535,926.21. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to direct the Borough Solicitor to prepare an Ordinance for Borough Council to adopt the 2018 Edition of International Fire Code and to amend the Fire Company Ordinance by including in its duties the right to conduct fire and life safety inspections of properties and to charge a fee, subject to Borough Council approval. There was much discussion. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to direct the Borough Solicitor to prepare an Ordinance to update the Lewisburg Borough Stormwater Management Ordinance. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to set the 2023 Lewisburg Borough Pension Minimum Municipal Obligation at \$307,417.00 as recommended by the Borough’s Actuary. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
August 16, 2022

PLANNING AND PUBLIC WORKS
HARB

Trevina

Hungry Run Distillery

M&T Bank

One Health & Wellness

Saffron

ADMINISTRATIVE AND PUBLIC SAFETY
BVRPD

WCEC

Approval of Bills

2018 International Fire Code

Stormwater Management Ordinance

2023 MMO

September 20, 2022

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to approve the request from the property owner of 37 North Third Street to pay 2022 Lewisburg Borough real estate property taxes at face value due to check theft. There was some discussion. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to grant the request from the Lewisburg Downtown Partnership for "Free Metered Parking" from Wednesday, November 23, 2022, to Monday, January 2, 2023. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to award the Lewisburg Borough Emergency Notification System project to Keystone Communications in the amount of \$218,177.34 contingent upon review and approval by SEDA-COG and the Borough Solicitor. Cost to be paid as follows: CDBG Grants \$196,325.16 and Borough General Fund or ARPA fund \$21,852.18. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to accept a proposal from J.H. Williams & CO, LLC in the amount of \$13,300.00 to conduct the 2022 Lewisburg Borough Municipal Audit. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to accept a proposal from J.H. Williams & CO, LLC in the amount of \$2,275.00 to submit the 2023 quarterly payroll tax returns for Lewisburg Borough. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to permit the installation of artwork on the concrete piers as part of the Piers Art Park Project. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to adopt the required Resolution 22-09 to join the Pennsylvania Local Government Investment Trust (PLIGIT) for the investment of Lewisburg Borough funds. There was some discussion. Motion was unanimously approved.

Notification from the Pension Auditor that the Lewisburg Borough Retirees will be eligible for a 3.0% COLA in 2023.

Borough Manager approved a proposal from Larson Design Group in the amount of \$6,700.00 to undertake inspections of the five Lewisburg Borough owned small bridges.

Current vacancies on Planning Commission term expiration December 31, 2022, and December 31, 2023, Zoning Hearing Board Alternate, term expiration December 31, 2023, and HARB term expiration December 31, 2022, December 31, 2023, and December 31, 2024.

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS: Lewisburg Neighborhoods Taylor Lightman shared some updates on upcoming events.

BOROUGH MANAGER: Councilmember Heayn made a motion, seconded by Councilmember Powers to approve a request from the Lewisburg Borough Shade Tree Commission to plant four trees along St. Anthony Street at Wolfe Field as part of their 2022 Fall Planting Project. All four trees will be planted in grassy areas behind the sidewalk, not between the sidewalk and curb. There was some discussion. Motion was unanimously approved.

Councilmember Heayn made a motion, seconded by Councilmember Powers to adopt Resolution 22-08 to submit a grant application to PA DCNR for the North of Market Street - Piers Art Park Improvements Project. Motion was unanimously approved.

Real Estate Taxes
37 N. 3rd St

Free Metered
Parking

AWARD
Emergency
Notification
Project –
Keystone
Communications

JH Williams –
Municipal Audit
2022

JH Williams –
2023 Taxes

Piers Art Park
Project – artwork
permission

Resolution 22-09
PLIGIT

COLA

LDG Approved
Small Bridges

Vacancies

**PUBLIC
COMMENT ON
NON-AGENDA
ITEMS** Taylor

**BOROUGH
MANAGER**
STC tree planting
along St. Anthony
at Wolfe Field

Resolution 22-08
PA DCNR grant
application – North
of Market St

September 20, 2022

BOROUGH SOLICITOR: Councilmember Powers made a motion, seconded by Councilmember Derman to direct the Borough Solicitor to prepare a Resolution pursuant to Act 57 that will become effective October 9, 2022, requiring all taxing district Tax Collectors to waive additional charges and allow the taxpayer the right to pay their taxes in face up to a year after the bill is mailed if the property was purchased and did not receive the tax notice. There was some clarification. Motion was unanimously approved.

BOROUGH SOLICITOR

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES: Mayor Alvarez shared some exciting news for October. In addition to UnPaved and the Fall Festival, Saturday is the Wolly Worm Festival. October 11th is Woman’s Leadership Symposium with the Greater Susquehanna Valley Chamber of Commerce. October 15th is the Clean Water Act that will include an event in the park as well as the Campus Theatre. It is the 50th anniversary of the Clean Water Act. October 14-16 is a hiking weekend housed at the Best Western. October 29th will be trick or treating from 5:30 PM to 8:00 PM.

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES
Alvarez

Mayor Alvarez also stated with COVID on the rise, Bucknell is back to indoor masking and encourages everyone to be safe.

Council Vice-President stated there is a dire need for election workers everywhere.

Comas

Councilmember Derman inquired about the removal of three parking spaces in front of the Derrstown Development. Borough Manager stated as part of the Development plans the space closest to the alley was going to be removed and the space in front of the former driveway was going to replace it. The Borough crew will be repainting lines and Saint Anthony Street will be repaved next year.

Derman

Councilmember Stamm shared a complaint he received regarding the condition of White Pine Alley. Borough Manager stated the protocol is to suggest an evaluation of the alley to the Public Works and Planning Committee at their next meeting.

Stamm

Mayor Alvarez presented a Proclamation for Recovery Month.

Alvarez

WRITTEN REPORTS: Councilmember Derman made a motion, seconded by Councilmember Powers to acknowledge receipt of the monthly Planning Commission minutes May, June, July, and August, Shade Tree August minutes, Parking Reports, Zoning Officer Report and Code Enforcement Officer Report and BVRA August reports. Motion was unanimously approved.

WRITTEN REPORTS

WORK SESSION: There will be a Work Session to be held Tuesday, October 11, 2022.

WORK SESSION

Council Vice-President Comas called for an executive session to discuss the Conditional Use Hearing at 7:27PM. Council returned at 7:49PM.

EXECUTIVE SESSION

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 7:49 PM.

ADJOURNMENT

Respectfully submitted,

Jacqueline A. Anders
Borough Secretary