

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
August 19, 2025
6:30 PM**

HEAYN, President
BILENKY TRAHAN, Vice-President
COMAS
GROBES
POWERS
STAMM
ARMBRUSTER
PEARSON

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
BVRPD CHIEF EMBECK
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
 - a. July 15, 2025 regular meeting.
- IV. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM (5 minutes)**
- V. **PLANNING AND PUBLIC WORKS COMMITTEE**
 - Motion to approve HARB item (a) as submitted and recommended by HARB per their minutes dated August 12, 2025.
 - a. **“Stillwater Sanctuary, LLC” / 100 Market Street / Fence, Shed & Sign**
(HARB approves and recommends Council approval).
 - b. **Motion to approve an Event Permit for Bucknell University’s Street Festival to be held on Friday, August 22, 2025 from 9:30 pm – 11:30 pm. Please note that amplified music will be played during the Event which will violate Section 360-31E of the Borough’s Zoning Ordinance and conflicts with the conditions of the Event Permit Application. (Information from the applicant - sound system will be placed between 7th Street House and 7th Street Café on the Walker Street side. Speakers playing music will be directed east and south on Walker Street and not playing directly towards Borough houses. Another speaker playing line dancing music will be placed in front of the Vedder Hall Circle).**
 - c. **Motion to eliminate North Fourth Street from Five Points to Market Street from 2025 Lewisburg Borough Tar/Chip/Fog Sealing Project and add Meadow Lane from Terrace Drive to Fairground Road into the project instead.**
 - d. **Motion to approve the proposal from PennCore Consulting in the amount of \$5,800.00 to add additional conceptual design service to the South Eighth Street/White Pine Alley RAB project which would include a traditional sloped ramp option in addition to the previously discussed at grade sidewalk option.**
 - e. **Motion to clarify our 2025 CDBG Project Selection to indicate that CDBG funds will not be used in the FEMA identified floodway for either the Public Sidewalk Project or the LMI Owner-Occupied Sidewalk Assistance Project.**

- f. Motion to approve a proposal from PennCORE Consulting in the amount of \$10,000.00 for Task 1: Field Survey & Base Mapping and Task 2: Conceptual Design/Plans & Meetings associated with a potential CDBG-DR application to DCED in late 2025/early 2026 for the next phase of the Bull Run Greenway Plan – Floodplain restoration along South Sixth Street between Market Street and St. Louis Street.
- g. Motion to approve a request from Lewisburg Neighborhoods to close a portion of St. Anthony Street for the Fall River Road Holiday 2025 on October 5, 2025 (rain date October 19, 2025) and permission to submit the required letter to PennDOT.
- h. Motion to approve a proposal from Larson Design Group in the amount of \$54,100.00 for design/planning tasks associated with the North Fourth Street Green Infrastructure Neighborhood Revitalization project for the Green Streets, Green Jobs, Green Towns Grant Project.
- i. Motion to accept the resignation of Michael Derman, with regret, from the Lewisburg Zoning Hearing Board effective August 31, 2025.
- j. Motion to appoint Sue Mahon as a Lewisburg Zoning Hearing Board Member effective September 1, 2025 with a term expiring December 31, 2027. (She currently serves as a ZHB Alternate.)
- k. Motion to direct Borough Solicitor to prepare and advertise an amendment to the Borough's Parking Ordinance.
- l. Motion for approval to send a letter to East Buffalo Township requesting approval for Lewisburg Borough to paint bike sharrows on Saint Mary Street from Route 15 to Fairground Road.

VI. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC) Monthly Report
- c. Motion to approve payment of bills from July 13, 2025 through August 16, 2025 in the amount of \$679,296.13.
- d. Motion to approve Resolution 25-11 ratifying, adopting, and approving the Regional Solid Waste Management Plan as recommended by Union County.
- e. Motion to appoint William Lowthert as Voting Delegate and Kendy Alvarez as Alternate Voting Delegate for the Resolutions Committee Meeting and Annual Business Meetings at the Pennsylvania Municipal League Summit in Erie October 1 - 4, 2025.
- f. Motion to adopt Resolution No. 25-12 authorizing participation in the Pennsylvania State Association of Boroughs (PSAB) Junior Councilperson Program and creating two positions of Junior Council Persons.
- g. Motion directing the Borough Solicitor to prepare and advertise an amendment to the Sidewalk Ordinance eliminating the use of cinders in the construction of sidewalks and the furnishing of certificates of satisfactory completion.

FYI:

- i. Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2026, Zoning Hearing Board Alternate, term

expiration December 31, 2026. HARB term expiration December 31, 2025.

- VII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS (3 minutes)**
- VIII. BOROUGH MANAGER**
- IX. BOROUGH SOLICITOR**
- X. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**
 - a. MAYOR - Proclamation "Back to School Week 2025"**
 - b. COUNCIL PRESIDENT**
 - i. Motion to adopt the revised Rules of Order for Borough Council**
 - ii. Motion to adopt the revised By-Laws of Borough Council**
 - iii. Management Performance Evaluations**
 - c. BOROUGH SECRETARY**
 - d. COMMUNITY DEVELOPMENT/GRANT MANAGER**
 - e. COUNCIL MEMBERS**
- XI. WRITTEN REPORTS**
 - a. Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG August Activity Reports, and CK COG August Building Permit.**
- XII. WORK SESSION – Work Session WILL be held on Tuesday, September 9, 2025**
- XIII. QUESTIONS FROM THE MEDIA**
- XIV. EXECUTIVE SESSION – Union Contract Negotiations**
- XV. ADJOURNMENT**