

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, August 16, 2022**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Councilmembers Comas, Derman, Heayn, Bilenky Trahan, Powers, Stamm and Grobes; Manager Lowthert, Mayor Alvarez, Community Development/Grant Manager Beattie, and Solicitor Lyons. Also present: Kathy Wendt, Ellen Ruby, Taylor Lightman, and Ellen Herman.

CALL TO ORDER: Council President Sulai called the meeting to order at 6:30 PM.

APPROVAL OF MINUTES: Councilmember Derman made a motion, seconded by Councilmember Powers to approve the July 19, 2022, Regular meeting minutes. Motion was unanimously approved.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to approve HARB items as submitted and recommended by HARB per their minutes dated August 9, 2022. Motion was unanimously approved.

- a. **David & Andrea Deibler-Gorman / 123 South Seventh Street / Fence** (HARB approved and recommends Council approval)

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve the Final Land Development Plan for US Supply Company, Inc., contingent upon the following conditions:

1. Section § 315-78: Fees. All fees are paid by the Developer.
2. Section § 315-66 – 68: Improvement Guarantees. Final, executed Improvement Guarantee will be provided by the Developer in accordance with Borough Ordinances.
3. All final land development plans, agreements, and documents will be presented to Lewisburg Borough for signature in compliance within the timelines identified in Lewisburg Borough Ordinances.
4. Any conditions placed upon the final land development plans as part of the approval process by Borough Council at this meeting will be addressed upon submittal of the final land development plans to Lewisburg Borough for signature.

Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to request the Lewisburg Borough Planning Commission begin discussion of adding Accessory Dwelling Units into Lewisburg Borough Codes and Zoning.

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE: Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report. Councilmember Derman reported that the first draft of the budget should be coming soon.

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to approve payment of bills from July 16, 2022, through August 12, 2022, in the amount of \$523,901.75. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to adopt Resolution 22-07 for the disposition of Lewisburg Borough Records. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to approve a request from the Lewisburg Lights 5K to use Market Street and other Borough streets for their event on September 30, 2022, and permission to submit the necessary letter to PennDOT.

Councilmember Derman made a motion, seconded by Councilmember Powers to appoint William Lowthert as the Voting Delegate to the 2022 Resolutions Committee and Annual Business Meetings at the Pennsylvania Municipal League Annual Leadership Summit from October 6 – 9, 2022 in Pittsburgh, PA.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
July 19, 2022

PUBLIC WORKS/POLICE COMMITTEE
HARB

Final Land Development Plan for US Supply Co.

Adding Accessory Dwelling Unit

ADMINISTRATIVE AND PUBLIC SAFETY
BVRPD

WCEC

Approval of Bills

Resolution 22-07
Disposition of
Records

Lewisburg Lights 5K

Appoint Voting Delegate to PML Summit

Current vacancies on Planning Commission with term expirations December 31, 2022 and December 31, 2023, Zoning Hearing Board Alternate with term expiring December 31, 2023, HARB with term expirations December 31, 2022, December 31, 2023, and December 31, 2024.

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEM: Ellen Ruby reported that incoming Freshman and first-year students will be arriving on Wednesday. Welcome to the Neighborhood will be held this Saturday so the downtown will be filled from 1:00 pm to 4:00 pm with Bucknell students. On September 17, 2022, a Historic House Tour will be taking place. Tickets are for sale on the LDP website. Ruby also reported that word is on the street that the Borough is enforcing parking on Saturdays.

BOROUGH MANAGER: Borough Manager Lowthert reported that the Borough will be enforcing parking meters on Saturdays. Only warnings have been issued thus far, however, beginning in September actual parking tickets will be issued.

COUNCIL PRESIDENT: Council President Sulai did an update on Borough committees and its members. She also reported that the West Nile Virus has been identified in Union County noting that the risk is very low.

COMMUNITY DEVELOPMENT/GRANT MANAGER: Community Development/Grant Manager Beattie reported that he issued a press release today regarding the Flood Mitigation Study which kicked off last week. A survey will be conducted on over five hundred structures within the floodplain area to gather data on flooding in the Borough. He said the last week of August door hangers will be hung on the structures to start of the process. He will also be reaching out to commercial and industrial properties in the floodplain. The process should be completed around April 2023. Beattie also reported that the St. Anthony drainage project will resume next week to install the concrete curb, sidewalk, and complete final pavement restoration.

COUNCIL MEMBERS: Councilmember Derman allowed Ellen Herman to address the Council in his place of his time. Herman questioned why she was not notified before a lamp post was constructed on part of her property. She also asked where she could find information on policies relating to conflict of interest pertaining to council members and employees.

Councilmember Bilenky Trahan reported that two weeks ago she and Mayor Alvarez spent a couple of days with the New Outdoor Recreation Director for DCNR. She showed him around Lewisburg by bike.

Councilmember Comas announced that the water tank that gets painted every ten years will be toured Monday morning and councilmembers are invited to attend.

Councilmember Heayn reported that he still has trees if anyone is interested in any.

WRITTEN REPORT: Councilmember Powers made a motion, seconded by Councilmember Derman to acknowledge receipt of the monthly BVRA June and July Financials, LAJSA April Minutes, June Agenda and Minutes, July Agenda, Planning Commission July Minutes, Zoning Officer Report and Code Enforcement Officer Report. Motion was unanimously approved.

WORK SESSION: There will be a Work Session to be held Tuesday, September 13, 2022.

Council President Sulai called for an executive session to discuss personnel matters at 6:58 PM. Council returned at 7:13 PM.

There being no further business, Councilmember Powers made a motion, seconded by Councilmember Bilenky Trahan to adjourn the meeting. The meeting adjourned at 7:14 PM.

Respectfully submitted,

Kathy D. Wendt
Accounting Clerk II

Vacancies

PUBLIC COMMENT
ON NON-AGENDA
ITEMS
Ruby

BOROUGH
MANAGER
Enforcing Parking
Meters on
Saturdays

Sulai

COMMUNITY
DEVELOPMENT/
GRANT MANAGER
Flood Mitigation
Study

St. Anthony
Drainage Project

Derman – Allowed
Public Comment
from Ellen Herman

Bilenky Trahan

Comas

Heayn

WRITTEN REPORTS

WORK SESSION

EXECUTIVE
SESSION

ADJOURNMENT