

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, August 15 2023** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Councilmembers Derman, Heayn, Bilenky Trahan, Powers, Grobes, Manager Lowthert, Secretary Wendt, Mayor Alvarez, Community Development Grant Manager Berkey, and Solicitor Lyons. Also present: Kevin Gardner and Norm Butts.

CALL TO ORDER: Council President Sulai called the meeting to order at 6:33 PM.

APPROVAL OF MINUTES: Councilmember Heayn made a motion, seconded by Councilmember Powers to approve the July 18, 2023, Regular meeting minutes and July 24, 2023 Special Regular meeting minutes. Motion was unanimously approved.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve HARB items a through d as submitted and recommended by HARB per their minutes dated August 8, 2023. Motion was unanimously approved.

- a. **“James Weaver” / 125 North Fourth Street / Exterior Renovations** (HARB approved and recommends Council approval)
- b. **“Lewisburg Borough” / 55 South Fifth Street / Window Replacements** (HARB approved and recommends Council approval)
- c. **“Dermatology Partners” / 55 North Fifth Street / Window Replacements** (HARB approved and recommends Council approval)
- d. **“Scott Stieler” / 615 St. Catherine Street / Deck & Fence** (HARB approved and recommends Council approval)

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve Change Order 3 in the amount of \$5,585.00 associated with the Hufnagle Park Event Venue Project for additional sidewalk demolition costs along Market Street. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to formally request Union County submit a request on behalf of Lewisburg Borough to PA DCED for \$110,732.00 of additional CDBG-CV funding for the Hufnagle Park Event Venue Project to cover additional expenses associated with sidewalks, lighting, and safety features in the project. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approved Resolution 23-08 for Lewisburg Borough’s updated application to DCED for Multi-modal Grant Funding associated with the St. Anthony Street Improvements Project. Motion was unanimously approved.

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:

Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report. Mayor Alvarez reported that National Night Out was a huge success.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from July 16, 2023, through August 12, 2023, in the amount of \$359,603.57. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve a request from Lewisburg Neighborhoods to close St. Anthony Street from North Water Street to the bridge and to send the required letter to PennDOT for the Fall River Road Holiday 2023 on October 22, 2023 from 1:00 pm – 5:00 pm with the rain date on October 29, 2023. Motion was unanimously approved.

Current vacancies on Planning Commission term expiration December 31, 2025, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2023, December 31, 2025.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
July 18, 2023
July 24, 2023

PLANNING AND PUBLIC WORKS
HARB

James Weaver

Lewisburg
Borough

Dermatology
Partners

Scott Stieler

Change Order 3 –
Hufnagle Park
Event Venue
Project

Request for
additional CDBG-
CV funding for
Hufnagle Park
Event Venue
Project

Resolution 23-08
DCED Multi-
modal Grant

ADMINISTRATIVE AND PUBLIC SAFETY
BVRPD

WCEC

Approval of Bills

Lewisburg
Neighborhood
Fall River Road
Holiday

Vacancies

August 15, 2023

BOROUGH MANAGER:

Councilmember Powers made a motion, seconded by Councilmember Derman to request Union County serve as the applicant for a Lewisburg Borough CDBG Competitive Grant Application to DCED for the North Fourth Street Revitalization and Green Infrastructure Project. There was some discussion. Motion passed with a 5-1 vote with Councilmember Sulai voting No.

Manager Lowthert informed the Council that the Agreement Lewisburg Borough had with Buffalo Valley Regional Association expired in 2022. The Borough will need to consider whether a new agreement will be made.

BOROUGH SOLICITOR:

Councilmember Heayn made a motion, seconded by Councilmember Derman for enactment of Ordinance No. 1076 amending the Lewisburg Borough Zoning Ordinance by changing certain parking provisions thereof and establishing accessory dwelling unit regulations. Motion was unanimously approved.

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:

Mayor Alvarez informed the Council that tomorrow is move-in day for first year Bucknell students. Also, WVIA will be having a 50th anniversary celebration at the Lewisburg Campus Center tomorrow.

Grant Manager Berkey reported that there will be a Piers Art Park stakeholders meeting tomorrow at 1:00 pm to review stage designs.

Councilmember Heayn reported that as Councilmembers of the Fourth Ward, he and Councilmember Sulai discussed going door to door to hand out information to new residents. He asked if there was a Welcome Packet that was given out to rental owners for distribution anywhere in the Borough. Council President Sulai responded that Lewisburg Neighborhood was currently working on something similar to a welcome packet.

Councilmember Derman asked if the Lewisburg Borough's Parking Meter Attendant could give out tickets to businesses blocking the sidewalks. Manager Lowthert said that only the Zoning Officer can issue citations for those types of violations.

Councilmember Grobes asked if Central Keystone COG employees were armed while doing inspections. Manager Lowthert informed Council that their employees do not carry firearms during inspections per CK COG's August 9, 2023 letter and per a conversation with Code Enforcement Supervisor James Emery.

WRITTEN REPORTS: Councilmember Heayn made a motion, seconded by Councilmember Powers to acknowledge receipt of the monthly Parking Report, Zoning Officer Report and Code Enforcement Officer Report; and July Building Permits. Motion was unanimously approved.

WORK SESSION: There will not be a Work Session held on Tuesday, September 12, 2023.

Council President Sulai called for an executive session to discuss personnel and legal matters at 7:06PM. Council returned at 7:24PM.

There being no further business, Councilmember Heayn made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 7:24 PM.

Respectfully submitted,

Kathy D. Wendt
Borough Secretary

N Fourth Street
Revitalization and
Green
Infrastructure
Project

Borough Manager

Borough Solicitor
Ordinance 1076

REPORTS /
COMMUNITY
UPDATES /
PUBLIC NOTICES
Mayor Alvarez

Berkey

Heayn

Derman

Grobes

WRITTEN
REPORTS

WORK SESSION

EXECUTIVE
SESSION

ADJOURNMENT