

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
July 21, 2020
6:30 PM

, President
COMAS, Vice-President
DERMAN
FARRELL
HEAYN
SULAI
YOHN
BRODY
KASZUBA

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
WHEELER
PRESS
VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
 - a. June 9, 2020 zoom work session meeting
 - b. June 16, 2020 zoom regular meeting
- IV. PUBLIC NOTIFICATION THAT LUIS MEDINA IS NO LONGER A RESIDENT OF LEWISBURG BOROUGH AND HAS VACATED HIS WARD IV BOROUGH COUNCIL SEAT
- V. VICE-PRESIDENT COMAS WILL ACCEPT NOMINATIONS AND ELECTIONS FOR PRESIDENT OF BOROUGH COUNCIL
 - a. Nominations
 - b. Elections
- VI. DISCUSSION OF THE APPOINTMENT OF A RESIDENT TO FILL THE VACANT WARD IV BOROUGH COUNCIL POSITION
- VII. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- VIII. PUBLIC WORKS/POLICE COMMITTEE
 - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
 - b. William Cameron Engine Company (WCEC)
 - c. Discussion of revisions to the Lewisburg Borough Social Gathering Ordinance to change the definition of Regulated Social Gathering to “A gathering of persons for the purpose of social interaction where alcoholic beverages are served or consumed and which is attended at any one time by more than 25 persons, regardless of age.”
 - d. Discussion of Lewisburg Borough Council and the Lewisburg Borough Emergency Management Coordinator issuing an Emergency Declaration due to COVID-19 associated with Regulated Social Gatherings.

FYI:

 - i. Borough staff approved Change Order 1 for the Walker-Loomis Street Project in the amount of \$2,918.85 associated with additional curbing replacement at the Loomis Street Bridge.
 - ii. Borough staff approved Change Order 2 for the Walker-Loomis Street Project in the amount of \$2,314.50 associated with street base repairs.

- iii. Borough staff approved Change Order 3 for the Walker-Loomis Street Project in the amount of \$1,904.20 to replace a portion of a handicap ramp damaged after installation.
- iv. Public Works-Police Committee/Borough staff approved the installation of an additional 50 linear feet of new curbing on St. Louis Street as part of the 2020 Lewisburg Borough Streets Project at a cost of \$4,157.50.
- v. Public Works-Police Committee directed staff to select the additional sidewalks to be included under the Sidewalk Replacement Add Alternate associated with the Lewisburg Borough 2020 Streets Project.

IX. ADMINISTRATIVE/FINANCE COMMITTEE

- a. Motion to approve payment of bills from June 13, 2020 through July 17, 2020 in the amount of \$402,087.49.
- b. Motion to direct staff to offer to rollover event/banner fees from 2020 to 2021 for any organizations who paid such fees to Lewisburg Borough and had their events cancelled due to COVID-19;
- c. Motion to direct staff to offer to rollover 2020 parking permits fees paid from March 15 – July 31, 2020 to later months in 2020 or towards 2021 parking permit fees. (Please note that the Committee also discussed offering such individuals priority purchasing of 2021 permits, but such action would violation our Ordinance.)

FYI:

- i. Admin-Finance Committee directed staff to prepare the draft 2021 Borough Budget Preparation Schedule with in person Budget Work Sessions beginning in early August.

X. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE

HARB – (See HARB Minutes for *Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates*)

Motion to approve HARB item(s) a through b as submitted and recommended by HARB per their minutes dated July 14, 2020.

- a. Three Zero Six/David Openshaw / 306 South Third Street / Windows (Replaced) (HARB recommended approval of COA)
- b. Craig Bennett / 39 North Seventh Street / Windows (Replaced) (HARB recommended approval of COA)

Additional Items:

- c. Motion to assign Michael Brody as the Borough Council Representative to BVRA (Council Member Medina previously held that official position).
- d. Motion to appoint Dana Bosak, 875 Saint Louis Street as a Lewisburg Borough Representative to the BVRA Board.
- e. Motion to adopt Resolution No. 20-08 associated with Union County 2020 Hazard Mitigation Plan Update.
- f. Discussion of a request by the Lewisburg Downtown Partnership for Lewisburg Borough Council to modify the Lewisburg Loan Program to provide grants to Downtown Businesses.
- g. Discussion of a request from the Mifflinburg Hose Company to allow their 9/11 Memorial Walk through Lewisburg Borough.
- h. Discussion of appointing a second Lewisburg Borough Council Member to the Planning Commission.

FYI:

- i. Current vacancies on Planning Commission, term expiration December 31, 2022 and two for December 31, 2023; Zoning Hearing Board Alternate, term expiration December 31, 2020; Shade Tree Commission, term expiration

December 31, 2023; and two on HARB term expirations December 31, 2020 and December 31, 2022.

- XI. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS
- XII. MAYOR
- XIII. COUNCIL PRESIDENT
- XIV. BOROUGH MANAGER
- XV. SPECIAL PROJECT COORDINATOR/GRANT MANAGER
- XVI. BOROUGH SOLICITOR
 - a. Neighborhood Blight Reclamation and Revitalization Ordinance 1059 *{Authorizing the denial of permits and municipal approvals in accordance with Act No. 90-2010 for failure to pay taxes and refuse accounts and for serious code violations}*.
- XVII. BOROUGH SECRETARY
- XVIII. JUNIOR COUNCILMEMBER
- XIX. OTHER COMMITTEES
 - a. Buffalo Valley Recreation Authority (BVRA)
 - b. Lewisburg Downtown Partnership (LDP)
 - c. Lewisburg Neighborhoods (LN)
 - i. River Town Team
 - ii. Walk It/Bike It Lewisburg
 - iii. Neighborhood Support
 - d. Shade Tree Commission (STC)
 - e. Central Keystone Council of Governments Board (CK-COG)
 - f. Community Garden Committee
 - g. Central Susquehanna Fire and Emergency Services (CSFES)
- XX. ANY ADDITIONAL BUSINESS FROM COUNCIL
- XXI. WRITTEN REPORTS
 - a. Motion to acknowledge receipt of the monthly Parking Report, Shade Tree Commission minutes for February, May, and June, LAJSA 2019 Financial Statement, June Minutes, and July Agenda, and CK-COG Building, Code, and Zoning.
- XXII. WORK SESSION – Work Session ~~WILL~~ ~~NOT~~ be held on Tuesday, August 11, 2020
- XXIII. EXECUTIVE SESSION – Legal Matters
- XXIV. ADJOURNMENT