

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
July 18, 2023
6:30 PM

SULAI, President
COMAS, Vice-President
DERMAN
GROBES
HEAYN
STAMM
POWERS
BILENKY TRAHAN

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
 - a. June 20, 2023 regular meeting.
- IV. **PUBLIC HEARING regarding a proposed Ordinance amending the Lewisburg Borough Zoning Ordinance by changing certain parking provisions thereof and establishing accessory dwelling unit regulations.**
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PLANNING AND PUBLIC WORKS COMMITTEE**

Motion to approve HARB item(s) a through j as submitted and recommended by HARB per their minutes dated July 11, 2023.

 - a. **“David & Andrea Deibler-Gorman” / 123 South Seventh Street / Window Replacement (HARB approved and recommends Council approval)**
 - b. **“Bucknell University (Alumni House)” / 90 University Avenue / Window Replacements (HARB approved and recommends Council approval)**
 - c. **“Bucknell University” / 64 University Avenue / Window Replacements (HARB approved and recommends Council approval)**
 - d. **“Bucknell University (Lowry House)” / 110 University Avenue / Window Replacements (HARB approved and recommends Council approval)**
 - e. **“JPF & LCF Enterprises” / 201 Market Street / Renovations/site work (HARB approved and recommends Council approval)**
 - f. **“JPF & LCH Enterprises” / 30 North Fourth Street / Window Replacements (HARB approved and recommends Council approval)**
 - g. **“Bob Gruneberg” / 306 North Fourth Street / Roof & Siding (Replaced) (HARB approved and recommends Council approval)**
 - h. **“Bob Gruneberg” / 31 Market Street / Roof Replacement (HARB approved and recommends Council approval)**
 - i. **“44 Market” / 55 North Front Street / New Home (HARB approved and recommends Council approval)**
 - j. **“Culture Coffee” / 216 Saint John Street / Sign (HARB approved and recommends Council approval)**

- k. Motion to approve the Final Minor Subdivision Plan for Walnut Buildings, LLC located behind new townhouse development as recommended by the Lewisburg Borough Planning Commission.
- l. Motion to approve the Final Minor Subdivision Plan for 44 MRKT, LLC located at 55-57 North Front Street as recommended by the Lewisburg Borough Planning Commission.
- m. Motion for Lewisburg Borough Council to request that Union County, on behalf of Lewisburg Borough, submit an application in the amount of \$107,411 to the Pennsylvania Department of Community and Economic Development for FFY 2023 Community Development Block Grant Entitlement funding for the following activity:

South Eighth Street/White Pine Alley Removal of Architectural Barriers Project

- n. Motion to approve Resolution 23-04 for Lewisburg Borough's application to DCED for Multi-modal Grant Funding associated with the St. Anthony Street Improvements Project.
- o. Motion to approve Resolution 23-05 authorizing the filing of an application for Pennsylvania Department of Transportation's Transportation Alternatives Set-Aside Program.
- p. Recommendation to reject the sole bid received from Dave Gutelius Excavating, Inc. for the St. George Street Stormwater Project/South Fourth Street Handicap Ramp Project. (Note – Project will be rebid later in 2023 and include the street paving component. Construction expected in 2024.)
- q. Motion to approve Resolution 23-06 in support of the Lewisburg Downtown Partnership's application to DCED for Multi-modal Grant Funding associated with the Market Street Improvements Project.
- r. Motion to approve Resolution 23-07 in support of the Lewisburg Downtown Partnership's application to DCED for Keystone Communities Public Improvement Grant Funding associated with the Market Street Gateway Improvements Project.

VII. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC)
- c. Motion to approve payment of bills from June 18, 2023 through July 15, 2023 in the amount of \$337,135.09.
- d. Motion to direct the Borough Solicitor to prepare an amendment to Lewisburg Borough Code to establish Loading/Unloading Zones along the south side of Market Street in front of Hufnagle Park and in front of the Campus Theater.

FYI:

- i. A ceremony will be held at the William Cameron Engine Company Training Room on Tuesday, July 25, 2023 at 6:30 pm to recognize the BVRPD Officers and the WCEC Fire Fighters who saved two people from a burning building in Lewisburg Borough (along Buffalo Road) in November 2022.

- ii. **Current vacancies on Planning Commission term expiration December 31, 2025, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2023, December 31, 2025.**

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

IX. BOROUGH MANAGER

X. BOROUGH SOLICITOR

- a. **Motion for enactment of Ordinance No. 1076 amending the Lewisburg Borough Zoning Ordinance by changing certain parking provisions thereof and establishing accessory dwelling unit regulations.**

XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. **MAYOR**
- b. **COUNCIL PRESIDENT**
- c. **BOROUGH SECRETARY**
- d. **COMMUNITY DEVELOPMENT/GRANT MANAGER**
- e. **COUNCIL MEMBERS**

XII. WRITTEN REPORTS

- a. **Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, 2022 LAJSA Audited Financial Statement, and BVRA May 2023 Financial Notes and Statements.**

XIII. WORK SESSION – Work Session WILL be held on Tuesday, August 8, 2023.

XIV. QUESTIONS FROM THE MEDIA

XV. EXECUTIVE SESSION – Legal Matters

XVI. Motion to approve HARB item a below as submitted and recommended by HARB per their minutes dated June 13, 2023.

- a. **“Hungry Run Distillery” / 323 Market Street / ADA Ramp** (HARB approved and recommends Council approval).

XVII. ADJOURNMENT