

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
July 16, 2024
6:30 PM**

HEAYN, President
BILENKY TRAHAN, Vice-President
COMAS
GROBES
POWERS
STAMM
ARMBRUSTER
PEARSON

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

- a. June 18, 2024 regular meeting.

IV. PUBLIC COMMENT(S) ON ANY AGENDA ITEM

V. PLANNING AND PUBLIC WORKS COMMITTEE

Motion to approve HARB items a through e as submitted and recommended by HARB per their minutes dated July 9, 2024.

- a. **“Gary & Pam Layton” / 39 North Eighth Street / Siding (Replaced)** (HARB approved and recommends Council approval).
- b. **“Union Oak Rentals” / 29 North Third Street / Roof (Replaced)** (HARB approved and recommends Council approval).
- c. **“Elise Nicol” / 130 St. George Street / Solar (Roof Mount)** (HARB approved and recommends Council approval).
- d. **“Julie Vandivere” / 2 Brown Street / Solar (Roof Mount)** (HARB approved and recommends Council approval).
- e. **“Stephen Apanel” / 128 North Fourth Street / Addition (Rear)** (HARB approved and recommends Council approval).
- f. **Motion to approve submittal of a “No Comment” letter to LAJSA regarding their Act 537 Sewage Plan Special Study.**
- g. **Motion to direct the Borough Solicitor to prepare and advertise an Ordinance amending the Shade Tree Ordinance to allow the Shade Tree Commission to require property owners to install tree lawns along streets when directed by the Commission and to prohibit property owners from removing existing tree lawns along streets without the written consent of the Commission.**

VI. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. **Buffalo Valley Regional Police Department (BVRPD) Monthly Report**
- b. **William Cameron Engine Company (WCEC)**
- c. **Motion to approve payment of bills from June 16, 2024 through July 13, 2024 in the amount of \$539,287.26**

- d. Motion to request the Milton Fire Police's assistance for the BVRPD National Night Out on August 6, 2024 from 5:00 pm – 9:00 pm.
- e. Motion to direct Borough Solicitor to prepare and advertise an Ordinance amending the Parking Ordinance designating a Loading/Unloading Zone on North Sixth Street and an Accessible Parking Space on South Front Street.
- f. Motion to begin accepting Credit and Debit Cards in person at the Borough Office for Parking and Refuse Payments when the system is installed and operational and to direct the Borough Solicitor to prepare a Resolution to collect a \$3.00 Convenience Fee for use of the said cards.
- g. Motion to direct the Borough Solicitor to prepare and advertise an Ordinance amending changes to the Parking Ordinance to permit overnight parking on Loomis Street.
- h. Motion to accept the low quote from Air Management Technologies, Inc. for the purchase of a ductless split heat pump system for the Public Works Building in the amount of \$6,700.00.

FYI:

- i. Current vacancies on Planning Commission term expiration December 31, 2024, Zoning Hearing Board Alternate, term expiration December 31, 2026, Zoning Hearing Board Alternate, term expiration December 31, 2026, HARB term expiration December 31, 2025.

VII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

VIII. BOROUGH MANAGER

IX. BOROUGH SOLICITOR

X. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR
- b. COUNCIL PRESIDENT
- c. BOROUGH SECRETARY
- d. COMMUNITY DEVELOPMENT/GRANT MANAGER
- e. COUNCIL MEMBERS

XI. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG June Building Permits, and CK COG Activity Report.

XII. WORK SESSION – Work Session WILL be held on Tuesday, August 13, 2024

XIII. QUESTIONS FROM THE MEDIA

XIV. EXECUTIVE SESSION – Legal/Personnel Matters

XV. ADJOURNMENT