

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
June 21, 2022
6:30 PM

SULAI, President
COMAS, Vice-President
DERMAN
GROBES
HEAYN
Vacancy
POWERS
BILENKY TRAHAN

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BEATTIE
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
 - a. **May 17, 2022, regular meeting.**
- IV. **WARD IV**
 - a. **Motion to adopt Resolution 22-06, a resolution appointing Jamie Grobes to fill the vacancy which currently exists in the Ward IV Councilmember office because of the resignation of Elijah Farrell.**
 - b. **Mayor Alvarez will administer Oath of Office to Council Member Grobes**
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PLANNING AND PUBLIC WORKS COMMITTEE**
 - Motion to approve HARB item(s) a through d as submitted and recommended by HARB per their minutes dated June 14, 2022.**
 - a. **Alexandra Morgan / 229 North 4th St. / Roof** (HARB approved and recommends Council approval)
 - b. **“Cinn-Ful Treats” / 302 Market St. / Sign** (HARB approved and recommends Council approval)
 - c. **Denise Turpack / 226-228 Market St. / Roof** (HARB approved and recommends Council approval)
 - d. **Highland & York / 237-239 North Water / Demolition** (HARB approved and recommends Council approval)
 - e. **Motion to approve the Final Design Plans and Permission to Release for Bid the CDBG Funded Lewisburg Borough Emergency Siren and Notification Project contingent upon review by SEDA-COG.**
 - f. **Motion to approve a proposal from HRG in an amount not to exceed \$9,200.00 for the development of conceptual design plans for a Susquehanna River Access Area at Lewisburg Landing.**
 - g. **Motion to approve a request from LN to close St. Anthony Street from North Water Street to the bridge for the 2022 Fall River Road Holiday event and permission to submit the necessary letter to PennDOT.**

- h. Motion to approve Subdivision and Land Development Ordinance waivers for the Derrstown Village Project – Phase II requested by Walnut Buildings, LLC (Developer) as follows:**

 - 1. 315-41.F Monuments for new subdivision or land development projects will be set prior to final plan approval.**
 - 2. 315-46.M(4)(a) Alleys may not be used as the only means of access to a lot.**
 - 3. 315-48.F(1) A tree with a minimum caliper of two inches will be planted every 30 feet of street on both sides of the street in an alternating manner.**
 - 4. 315-50.B(4) In general, all private driveways will be confined to the lot served; however, private driveways across the lands of another may be permitted by Borough Council in the following circumstances:**

 - (a) Not more than two lots are involved.**
 - (b) A complete right-of-way or easement agreement is prepared in a form acceptable to the Borough Council.**
 - (c) The total number of lots involved include all existing and/or proposed lots utilizing the private driveway for access.**

- i. Motion to approve Subdivision and Land Development Ordinance waiver for the Derrstown Village Project – Phase II requested by Walnut Buildings, LLC (Developer) as follows:**

 - 1. 315-48.D(2) Street lighting will be provided at the following:**

 - (a) The intersection of streets.**
 - (b) A maximum of 150-foot intervals along streets offering on street parking.**
 - (c) Defined pedestrian crossings.**
 - (d) Other locations along the street as deemed necessary by Borough Council.**

- j. Motion to approve the final land development plans for the Derrstown Village Project – Phase II contingent upon the following conditions:**

 - 1. Section § 315-42: Easements - Stormwater facility easements. Approval of agreements between the developer and Lewisburg Borough granting the Borough uninterrupted right of access to all stormwater facilities shown on the plan for the purposes of inspection and emergency maintenance of the stormwater facilities. Facility ownership will remain with the property owner(s).**
 - 2. Section § 315-45: Rights-of-way – Hazel Tree Alley right-of-way. Dedication agreements between the developer and Lewisburg Borough granting the Borough free and clear title and ownership to proposed expanded right-of-way for the purposes of maintenance of the widened Hazel Tree Alley.**

3. Section § 315-50: Lot access and driveways - driveway maintenance and use agreement utilizing Homeowner's Association governing documents must be entered into by the respective property owners and recorded with the Final subdivision/land development plan. Agreements must be provided to the Borough when available.
4. Section § 315-78: Fees. All fees are paid by the Developer.
5. Section § 315-66 - 68: Improvement Guarantees. All improvement guarantees will be provided by the Developer in accordance with Borough Ordinances.
6. Applicant to reimburse the Borough for a mirror and post to be located at the curve of Beck Street and Hazel Tree Alley upon final recording of this Final Land Development Plan.
7. All final subdivision/land development plans, agreements, and documents will be presented to Lewisburg Borough for signature in compliance within the timelines identified in Lewisburg Borough Ordinances.
8. Any conditions placed upon the final land development plans as part of the approval process by Borough Council at this meeting will be addressed upon submittal of the final land development plans to Lewisburg Borough for signature.

VII. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC)
- c. Motion to approve payment of bills from May 14, 2022, through June 17, 2022, in the amount of \$540,941.74.
- d. Motion to approve an Easement Agreement with William Cameron Engine Company (WCEC) for the installation of the Lewisburg Borough Emergency Siren and Notification System on their property contingent upon approval of the final language from the Borough Solicitor.
- e. Motion to purchase an 82 Volt 60" Commercial Ride-On Zero Turn Mower for \$17,100.00 to be paid from the Equipment Depreciation Fund.
- f. Motion for Lewisburg Borough Council to request that Union County, on behalf of Lewisburg Borough, submit an application in the amount of \$2,685,000 to the Pennsylvania Department of Community and Economic Development for FFY 2022 Community Development Block Grant Coronavirus Competitive funding for the following activities:
 - i. Hufnagle Park Outdoor Social Gathering Event Venue Project - \$2,500,000
 - ii. Lewisburg Borough Administration - \$50,000
 - iii. SEDA-COG Administration - \$135,000
- g. Motion to approve the purchase of new digital radios in Borough vehicles from Keystone Communications in the amount of \$14,608.60 via a COSTARS contract to be paid from the General Fund.
- h. Discussion of Ward IV Borough Council Member Vacancy.

i. Discussion of the Buffalo Valley Regional Police Commission Vacancy.

FYI:

- i. Committee directed Borough Manager to purchase a battery-operated leaf blower and weed wacker combination package for \$700.00.**
- ii. Staff is researching software for historic preservation of the Borough's records per the Pennsylvania Historical and Museum Commission.**
- iii. Current vacancies on Planning Commission term expiration December 31, 2022, and December 31, 2023, Zoning Hearing Board Alternate term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023, and December 31, 2024, and Buffalo Valley Regional Police Commission term expiring December 31, 2024.**

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

IX. BOROUGH MANAGER

- a. Motion to approve Payment Application No. 1 – Final from Dave Gutelius Excavating, Inc. in the amount of \$119,734.45 for 2022 Streets and Alley Improvements. Pay Application No. 1 includes the Final Quantities Change Order 1. Costs to be paid from the Borough's Liquid Fuels Fund and General Fund.**
- b. Motion to approve Payment Application No. 1 from Masters Excavating, Inc. in the amount of \$17,854.95 for Brown Alley Drainage Remediation Project. Pay Application No. 1 includes Change Order 1 that corrected a small error in the bid document and Change Order 2 for the installation of a SWM inlet. Costs to be paid from the Borough's ARPA Fund.**

X. BOROUGH SOLICITOR

XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR – National Gun Violence Awareness Day Proclamation**
- b. COUNCIL PRESIDENT**
- c. BOROUGH SECRETARY**
- d. COMMUNITY DEVELOPMENT/GRANT MANAGER**
- e. COUNCIL MEMBERS**

XII. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the monthly May Planning Commission Minutes, May Shade Tree Commission Minutes, CK Cog Building Permit Report, Zoning Officer Report and Code Enforcement Officer Report.**

XIII. WORK SESSION – Work Session WILL be held on Tuesday, July 12, 2022

XIV. QUESTIONS FROM THE MEDIA

XV. EXECUTIVE SESSION – Legal/Personnel Matters

XVI. ADJOURNMENT