

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
June 20, 2023
6:30 PM

SULAI, President
COMAS, Vice-President
DERMAN
GROBES
HEAYN
STAMM
POWERS
BILENKY TRAHAN

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **Council called an Executive Session during the monthly Borough Council Work Session on June 13, 2023 at 7:26 PM to discuss legal matters. Council returned at 7:56 PM.**
- IV. **APPROVAL OF MINUTES**
 - a. **May 16, 2023 regular meeting.**
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PLANNING AND PUBLIC WORKS COMMITTEE**
 - Motion to approve HARB item(s) a through c as submitted and recommended by HARB per their minutes dated June 13, 2023.**
 - a. **“Hungry Run Distillery” / 323 Market Street / ADA Ramp (HARB approved and recommends Council approval)**
 - b. **“Robert Murcek” / 103 South Front Street / Porch Replacements (HARB approved and recommends Council approval)**
 - c. **“Darin Riehl” / 219 South Sixth Street / Window Replacements (HARB approved and recommends Council approval)**
 - d. **Motion to approve professional services proposal from PennCore Consulting LLC in the amount of \$122,275.00 for engineering design, project bidding, and construction administration associated with the Piers Art Park Project and the CDBG Funded Floodplain Restoration Project (behind Towne Tavern). Expenses will be paid from the Borough’s General Fund. Note – PennCore Consulting LLC will be given immediate Notice to Proceed on all Tasks except for Task 6.**
 - e. **Motion to direct the Borough Solicitor to prepare and advertise for enactment an Amendment to the Lewisburg Borough Zoning Ordinance to allow for Accessory Dwelling Units and to schedule the required Public Hearing.**
 - f. **Motion to approve Jillia Ceramics LLC to use the Lewisburg Tri-globe Street Light image on ceramic products for sale.**

- g. Motion to approve the Lewisburg Climate Action Strategy for a healthy and sustainable future – A Climate Action Plan for Lewisburg Borough.**

FYI:

- i. Borough Manager approved a quote from Unico Sealing in the amount of \$6,700.00 to seal Municipal Parking Lot 1 (MPL1), MPL 6, and the Borough Office Parking Lot. Costs to be paid from the Borough's ARPA funds.**

VII. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report**
- b. William Cameron Engine Company (WCEC)**
- c. Motion to approve payment of bills from May 14, 2023 through June 17, 2023 in the amount of \$672,407.99.**
- d. Motion to approve the purchase of an orange Kubota V Series RTV-X1100CWL-H Side by Side Vehicle from C.H. Waltz Sons, Inc. of Winfield, PA in the amount of \$23,673.36 via PA COSTARS to be used primarily for maintenance activities in Borough parks. Cost to be paid from the Borough's Highway Equipment Depreciation Fund.**
- e. Motion to approve Lewisburg Borough's Flood Mitigation Study – A Community Resiliency Planning Study as prepared by HRG. The Study was funded by the Pennsylvania Department of Community and Economic Development through their Strategic Management Planning Program (STMP) and by Lewisburg Borough.**
- f. Motion to approve Amendment 1 to the Subrecipient Agreement with Union County for the CDBG-CV funds associated with the Hufnagle Park Event Venue Project.**
- g. Motion to request the Milton Fire Police's assistance for the BVRPD National Night Out on August 1, 2023 from 6:00 pm – 9:00 pm.**
- h. Motion to direct the Borough Solicitor to proceed with execution on the municipal claim against Joseph Murphy for unpaid Refuse Bills at 50 North Derr Drive, Lewisburg, PA.**
- i. Motion to direct the Borough Solicitor to advertise for enactment an Amendment to the Lewisburg Borough Zoning Ordinance related to the parking provisions thereof, and to schedule the required Public Hearing.**

FYI:

- i. Current vacancies on Planning Commission term expiration December 31, 2025, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2023, December 31, 2025.**

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

IX. BOROUGH MANAGER

X. BOROUGH SOLICITOR

- XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**
 - a. MAYOR**
 - b. COUNCIL PRESIDENT**
 - c. BOROUGH SECRETARY**
 - d. COMMUNITY DEVELOPMENT/GRANT MANAGER**
 - e. COUNCIL MEMBERS**

- XII. WRITTEN REPORTS**
 - a. Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report and Code Enforcement Officer Report, May Building Permits, BVRA April 2023 Financial Reports.**

- XIII. WORK SESSION – Work Session WILL be held on Tuesday, July 11, 2023**

- XIV. QUESTIONS FROM THE MEDIA**

- XV. EXECUTIVE SESSION – Legal Matters**

- XVI. Motion to direct Borough Solicitor to advertise for enactment an Amendment to the Lewisburg Borough Social Gathering Ordinance.**

- XVII. ADJOURNMENT**