

ATTENDANCE

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 7:30 PM on **Tuesday, June 16, 2020** as a Virtual Zoom Meeting. Present: Council President Medina; Councilmembers Comas, Derman, Farrell, Heayn, Brody, Yohn, and Sulai; Mayor Wagner, Solicitor Lyons, Manager Lowthert, Secretary Anders, Chief Yost, Jr. Councilmember Kaszuba and Special Projects Coordinator/Grant Manager Wheeler. Also present: Mitzi Gallagher-Long, Teri Provost, Eric Scicchitano, Coleby Kauffman, Steven Beattie, William Straight, Kathryn Morris, Kelly Finley, Lynne Ragusea, Kathy Wendt, Samantha Pearson, Ellen Ruby, Rob Antanitis, and Matt Farrand.

CALL TO ORDER

**CALL TO ORDER:** Council President Medina called the meeting to order at 7:33 PM.

Council President Medina stated the first public hearing for the 2020 Community Development Block Grant Application was held virtually by SEDA-COG at 6:30pm this evening.

APPROVAL OF MINUTES  
5-12-2020

**APPROVAL OF MINUTES:** Motion was made by Councilmember Sulai, seconded by Councilmember Derman, to approve the minutes of the Zoom May 12, 2020 meeting. Motion was unanimously approved.

5-19-2020

Motion was made by Councilmember Derman, seconded by Councilmember Brody, to approve the minutes of the Zoom May 19, 2020 regular monthly meeting. Motion was unanimously approved.

PUBLIC WORK/POLICE COMMITTEE  
BVRPD

**PUBLIC WORKS/POLICE COMMITTEE:** Council received the Buffalo Valley Regional Police Department's (BVRPD) monthly report. Councilmember Comas stated he appreciated Chief Yost's openness and calmness regarding a recent active investigation. Mayor Wagner asked Chief Yost to relay to the Officers their work is appreciated and their presences at the rally Saturday was also appreciated.

CDBG-CV Project Selection

There was some discussion regarding the two projects that were submitted. It was clarified that the 2020, 2019, and 2018 Community Development Block Grant funds can be combined with the 2020 Community Development Block Grant Covid-19 funds. Borough Manager Lowthert suggested another option for Council to consider would be to ask Union County to submit a competitive Community Development Block Grant Covid-19 application on behalf of Lewisburg Borough if the project selected was the Hufnagle handwashing/hand sanitizing restroom project.

Councilmember Comas made a motion, seconded by Councilmember Derman, to select the Hufnagle handwashing/hand sanitizing restroom facility project for the 2020 Community Development Block Grant Program Covid-19 application in the amount of \$59,116.00 to Department of Community Economic Development. Motion was unanimously approved.

CDBG-CV Competitive application

Councilmember Derman made a motion, seconded by Councilmember Comas, to direct SEDA-Council Of Governments to submit Community Development Block Grant Covid-19 competitive application to Department of Community Economic Development for the Hufnagle handwashing/hand sanitizing restroom facility in the amount of \$300,000.00. Motion was unanimously approved.

Earthwork Services – Awarded S Sixth St Contract

Councilmember Derman made a motion, seconded by Councilmember Comas to award the Community Development Block Grant funded South Sixth Street Floodplain Restoration Project to Earthwork Services, LLC in the amount of \$142,202.00 contingent upon review by the Borough Solicitor and submittal of the required performance and maintenance bonds. Motion was unanimously approved.

Walker Loomis – Additional curbing

Borough Manager Lowthert informed Borough Council that additional curbing will need to be replaced as part of the Walker-Loomis Street Project. The estimated additional project costs are between \$2,000.00 - \$3,000.00.

Organized athletic events

There was **much** discussion of when organized athletic events should be allowed to resume at Wolfe Field and D.F. Green Field and what restrictions should be placed upon those events. Athletic events will be allowed to resume July 1, 2020 with restrictions.

• *Restrictions*

June 16, 2020

- Some restrictions to utilize the fields include: Players, Participants, Officials, Coaches, etc. must leave at the completion of the game, event, and/or camp; No food stands or food sales; No spectators or fans permitted. Parents can remain if their children are participating; Social distancing must be practiced by participants as best as possible. Parents remaining to watch their children must social distance outside the family group; A pre-event meeting with Borough staff and/or the Borough Emergency Management Coordinator is required; Hosting organizations must present a COVID-19 plan to Lewisburg Borough for review and approval 30 days before the scheduled event; Hosting organizations must post COVID-19 guidelines in English and Spanish during the scheduled games, clinics, camps, etc.; Approved COVID-19 plans must be enforced by the event organizers and compliance will be monitored by the Borough Manager, Borough Emergency Management Coordinator, and Buffalo Valley Regional Police Department. The bleachers will be removed from the facilities. Failure to comply with the approved COVID-19 plan would result in the immediate cancellation of the event and cancellation of future events to be held by the organization without refund of fees paid to the Borough of Lewisburg.

• Restrictions

The playgrounds at Kidsburg and D.F. Green Field will reopen after maintenance activities have been completed and hand sanitizing stations are secured for the playgrounds.

Playground openings

The park rentals and event permits will resume July 3, 2020 with the following restrictions: Approved events must comply with the Pennsylvania Governor and Pennsylvania Department of Health requirements associated with the COVID-19 emergency; Social distancing must be practiced by participants as best as possible; Pre-event meeting with Borough staff and/or the Borough Emergency Management Coordinator is required; Hosting organizations must present a COVID-19 plan to Lewisburg Borough for review and approval 30 days before the scheduled event; Hosting organization must post COVID-19 guidelines in English and Spanish during the scheduled event; If COVID-19 conditions change in Union County, Lewisburg Borough reserves the right to withdraw event approval without advanced notice; Approved COVID-19 plans must be enforced by the event organizers. Compliance will be monitored by the Borough Manager, Borough Emergency Management Coordinator, and Buffalo Valley Regional Police Department. Failure to comply with the approved COVID-19 plan may result in the immediate cancellation of the event and cancellation of future events to be held by the organization without refund of fees paid to the Borough of Lewisburg.

Park Rentals

**ADMINISTRATIVE/FINANCE COMMITTEE:** Councilmember Derman made a motion, seconded by Councilmember Heayn, to approve payment of bills from May 16, 2020 through June 12, 2020 in the amount of \$553,572.19. Motion was unanimously approved.

**ADMINISTRATIVE/  
FINANCE  
COMMITTEE**  
PAYMENT OF BILLS

Council had a discussion regarding a reduction of the second quarter Lewisburg Borough refuse bills that will be mailed in early July. No decision was made.

Refuse Bills

Councilmember Derman made a motion, seconded by Councilmember Heayn, to resume in person Council Committees meetings after July 4, 2020

Council Committee Meetings

Council President Called for a Roll Call Vote regarding in person Council Committee meetings will resume after July 4, 2020 in Borough Council Chambers. If the Committee foresees the establish capacity would be reached for Council Chambers, they will plan for another appropriate location. Brody – yes, Comas – yes, Derman – yes, Farrell – no, Heayn – yes, Sulai – yes, Yohn – yes, Medina – yes.

Borough Manager Lowthert informed Council the Borough Office will reopen to the Public July 6, 2020.

Office Open to Public

Councilmember Comas made a motion, seconded by Councilmember Derman, for Borough Council meetings to remain as the digital Zoom meetings. Motion was unanimously approved.

Council Meetings

June 16, 2020

**COMMUNITY DEVELOPMENT/PLANNING COMMITTEE:** Councilmember Derman made a motion, seconded by Councilmember Farrell, to approve HARB item a and the project update as submitted and recommended by HARB per their minutes dated June 09, 2020. Motion was unanimously approved.

- a. **Anthony Russo / 622 Saint Catherine / Deck Addition.** (HARB recommended approval of COA)
- b. **Project Update: Thomas & Keri Albright / 100 South Front Street / New Pool House & Covered Patio (Redesign).** (HARB recommended approval of COA)

Councilmember Sulai made a motion, seconded by Councilmember Derman to approve the following from June 17, 2020 to August 18, 2020: Closure of metered parking spaces, unmetered parking spaces, and sidewalks on South Sixth Street from Market Street to White Pine Alley, North Sixth Street from Market Street to Cherry Alley and West side of North Third Street from Market Street to Cherry Alley for seating areas associated with local restaurants and for public seating areas; Closure of South Sixth Street from Market Street to White Pine Alley for seating areas associated with local restaurants and for public seating areas; Closure of the first metered parking spaces on the South side of Market Street both West and East of South Sixth Street for visibility purposes associated with the street closure; Rental of required road closure signs and safety barricades associated with the closure of South Sixth Street for two months at an estimated cost of \$1,500.00 to be paid from the General Fund. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn, to regretfully accept Kim Walter-Makowski resignation from HARB. Motion was unanimously approved.

The current vacancies on Planning Commission, term expiration December 31, 2022, Zoning Hearing Board Alternate, Term expiration December 31, 2020, Shade Tree, term expiration December 31, 2023 and two on HARB term expiration December 31, 2020 and December 31, 2022.

**MAYOR:** Mayor Wagner thanked Council President Luis Medina for doing a great job speaking at the protest. Mayor Wagner presented a Proclamation provided by Council President Medina for Pride Month. A statement from the Lewisburg Downtown Partnership’s website was read regarding striving towards a racially and culturally diverse local business community.

**COUNCIL PRESIDENT:** Council President Medina stated the peaceful protest went well. Council President Medina also stated the recent court ruling is a step in the right direction and still need more comprehensive nondiscrimination laws.

**BOROUGH MANAGER:** Borough Manager Lowthert shared the Lewisburg Borough brush pile and mulch pile will resume Saturday hours from 8 am to 12 pm beginning June 20, 2020 and the recycling center will not be open on Saturdays until Lycoming County Resource Management’s 72 hour hands off period is lifted. Borough Manager Lowthert informed Council of granting permission to a Lewisburg Borough college student for an immersive play to be held at various Borough parks and will end at Mariah’s Garden in late July. As part of the play, the actors and audience members will construct a semi-permanent monument in Mariah’s Garden and Council will be asked to view the monument and make a decision at the August Council Meeting to determine if it will be allowed to remain on Borough property.

**BOROUGH SOLICITOR:** There was some discussion regarding the Neighborhood Blight Act Permit Policy. Councilmember Derman made a motion, seconded by Councilmember Brody, to direct Borough Solicitor to prepare an Ordinance for the Neighborhood Blight Act Permit Policy. Motion was unanimously approved.

Council directed Solicitor Lyons to proceed with the Pennsylvania Liquor Control Board exemption for noise.

**COMMUNITY DEVELOPMENT/PLANNING COMMITTEE HARB**

**Downtown Business Plan**

**HARB Resignation**

**Vacancy Updates**

**MAYOR**

**COUNCIL PRESIDENT**

**BOROUGH MANAGER**

**BOROUGH SOLICITOR  
Neighborhood Blight Act**

**PLCB noise exemption**

June 16, 2020

Councilmember Derman made a motion, seconded by Councilmember Farrell, to adopt Resolution 20-07 suspension of enforcement of consumption of alcoholic beverages and open container Ordinance. Councilmember Heayn abstained. Motion was approved.

Councilmember Farrell made a motion, seconded by Councilmember Derman, to enact the Vacant Property Registration Ordinance #1058. Motion was unanimously approved.

**JUNIOR COUNCILMEMBER:** Junior Councilmember Kaszuba will be part of the immersive play to be held at various Borough parks.

**OTHER COMMITTEES:** Councilmember Medina and Councilmember Comas updated Council on various programs and reported Buffalo Valley Recreation Authority having discussions regarding requesting third and fourth quarter Municipal contributions.

Executive Director of the Lewisburg Downtown Partnership Ellen gave an update to Council regarding the business survey and there is still a need for basic operations. There was some discussion regarding having food trucks in the Borough.

Executive Director of the Lewisburg Neighborhood Sam Pearson thanked everyone that helped with the rally over the weekend. The river team is hoping to relaunch the Public Paddle.

Councilmember Yohn shared with Council that Shade Tree Commission has been working on the Ordinance and will be soon ready to submit it to Council Committee for review.

Borough Manager Lowthert shared that CK COG has started to move forward with the rental inspections.

**WRITTEN REPORTS:** Councilmember Derman made a motion, seconded by Councilmember Comas to acknowledge receipt of monthly Planning Commission March minutes, LAJSA June Agenda and April Minutes, Zoning Officer Report, Building permits and Code Enforcement Officer Report. Motion was unanimously approved.

**WORK SESSION:** There will be a work session July 14, 2020.

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Sulai, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 10:41 PM.

Respectfully submitted,

Jacqueline A. Anders  
Borough Secretary

**CONTINUED**  
**BOROUGH**  
**SOLICITOR**  
Resolution 20-07

Ordinance 1058

**JUNIOR**  
**COUNCILMEMBER**

**OTHER**  
**COMMITTEES**  
BVRA

LDP

LN

STC

CK-COG

**WRITTEN**  
**REPORTS**

**WORK SESSION**

**ADJOURNMENT**