

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, May 18, 2021** as a Virtual Zoom Meeting. Present: Council Vice President Comas; Councilmembers Botelho, Derman, Farrell, Heayn, and Bilenky Trahan; Manager Lowthert, Secretary Anders, BVRPD Chief Yost, Solicitor Lyons, and Mayor Wagner. Also present: Eric Scicchitano, Kathy Wendt, Ellen Ruby, Kevin Gardner, Marlene Lira, Steve Beattie, and phone participant.

CALL TO ORDER: Council Vice President Comas called the meeting to order at 6:34 PM.

COUNCIL PRESENTATION(S): Council Vice President Comas welcomed new Ward 1 Councilmember Bina Bilenky Trahan. Councilmember Bilenky Trahan shared some information about herself.

Council Vice President Comas also welcomed the new Community Development/Grant Manager Steven Beattie. Borough Manager Lowthert gave a brief biography of the new Community Development/Grant Manager, Steven Beattie.

APPROVAL OF MINUTES: Councilmember Comas made a motion, seconded by Councilmember Derman, to approve the April 13, 2021 Zoom Work Session meeting minutes. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Botelho, to approve the April 20, 2021 Zoom Regular meeting minutes. Motion was unanimously approved.

PUBLIC HEARING: Council Vice President Comas adjourned the regular order of business to conduct a public hearing on the enactment of a proposed Ordinance amending the Borough's Code of Ordinances, being the Borough's Zoning Ordinance, regarding the Wireless Facilities provision thereof at 6:41 PM. Solicitor Lyons asked if anyone had any comments or objections.

Council Vice President Comas asked if there were anyone that would like to speak regarding the proposed Ordinance. No one wished to speak. Council Vice President Comas declared the public hearing closed at 6:45 PM and reconvened to the regular order of business.

PUBLIC WORKS/POLICE COMMITTEE: Buffalo Valley Regional Police Chief Yost submitted a monthly report. Manager Lowthert inquired if BVRPD was involved in the recent incident that happened at Bucknell University. Chief Yost replied they were not involved in the incident.

Councilmember Heayn inquired about the legality of farm equipment taking up two lanes on the Borough's streets. Chief Yost replied farm equipment can drive on the roads because they have different limitation than the normal commercial or private industry.

William Cameron Engine Company Chief Blount was unable to attend. Councilmember Derman stated discussions regarding planning of capital maintenance and improvements will begin this month.

Councilmember Derman made a motion, seconded by Councilmember Farrell to direct the Borough Solicitor to prepare for enactment of an Ordinance amending Chapter 345 of the Borough's Code of Ordinances, restricting the parking of large vehicles along Borough streets. Motion was unanimously approved.

ADMINISTRATIVE/FINANCE COMMITTEE: Councilmember Derman made a motion, seconded by Councilmember Botelho to approve payment of bills from April 17, 2021 through May 14, 2021 in the amount of \$396,291.27. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve updating the mortality assumption used for the actuarial valuation for the Borough of Lewisburg Non-Uniformed Employees' Retirement Plan and concurs with the actuary's recommendation to update the valuation mortality table to the Pub-2010 tables for General Employees, along with the MP-2020 mortality projection, effective with the January 1, 2021 actuarial valuation. There was some discussion. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

COUNCIL PRESENTATION
Ward 1

Community Development/Grant Manager

APPROVAL OF MINUTES
April 13, 2021

April 20, 2021

PUBLIC HEARING
1062 Ordinance
Zoning amendment

(PUBLIC HEARING CLOSED)

PUBLIC WORKS/POLICE COMMITTEE
BVRPD

WCEC

Parking Ordinance

ADMINISTRATIVE/FINANCE
Approval of Bills

Update mortality assumption for Retirement Plan

May 18, 2021

Councilmember Derman made a motion, seconded by Councilmember Farrell to approve adding an additional Public Works union employee in the Streets Department as a replacement in advance of anticipated retirements in 2022 and 2023. There was some discussion. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Farrell to approve the 2019 CDBG Sub-recipient Agreement with Union County. Motion was unanimously approved.

The Committee directed Borough Manager Lowthert to approve a request from Buffalo Township to install a battery back-up system for the traffic light at Route 192 and Fairground Road in the amount of \$6,940.00. The Cost will be split 50/50 between Lewisburg Borough and Buffalo Township.

COMMUNITY DEVELOPMENT/PLANNING COMMITTEE: Councilmember Farrell made a motion, seconded by Councilmember Derman to approve HARB items a through d as submitted and recommended by HARB per their minutes dated May 11, 2021. Motion was unanimously approved.

- a. Craig Bennett / 226-228 North Second Street / Siding (HARB approved/Committee recommends Council approval)
- b. John Ptacek / 7 Brown Street / Fence (HARB approved/Committee recommends Council approval)
- c. Union Dental / 44 North Second Street / Stoop Renovations (HARB approved/Committee recommends Council approval)
- d. Bucknell University / Smith Hall / 380 South Seventh Street / Door Addition (HARB approved/Committee recommends Council approval)

Councilmember Farrell made a motion, seconded by Councilmember Heayn to appoint Councilperson George Botelho, Ward IV, as the official Borough Council representative to BVRA. Motion was unanimously approved.

Councilmember Botelho made a motion, seconded by Councilmember Derman to appoint Patrick Shandera as a citizen to the BVRA board. Motion was unanimously approved.

Currently there are vacancies on BVRA, term expiring December 31, 2023, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023, December 31, 2023, and Shade Tree term expiration December 31, 2022, December 31, 2023, December 31, 2025.

MAYOR: Mayor Wagner stands with the community and the Bucknell University community in condemning the actions taken by individuals last Thursday night regarding the LGBTQ+ residence on Bucknell Campus.

Mayor Wagner has been trying to focus on the 50th anniversary of the Agnus flood. Mayor Wagner is very thankful of Sam Pearson and the focus she has had on helping the Borough to be better situated in the event of the next flood and Teri Provost from Seda-COG for being there for us. Broadening our vision from the Borough to the Region would be a great benefit for the Borough and surrounding communities to help mitigate flooding.

BOROUGH MANAGER: Borough Manager Lowthert commented the Borough Office will reopen to the public on June 1, 2021. Members of the public accessing the Borough Office will be required to wear a face mask and to social distance. All Borough employees will return to an in-person work schedule June 1, 2021.

Councilmember Derman made a motion, seconded by Councilmember Botelho to modify our review, acceptance, and enforcement of COVID plans to eliminate the need for prepackaged food sales on Borough properties. There was some discussion. Motion was unanimously approved.

Council Vice President Comas suggested a review of the Emergency Orders put in place at the June Work Session meeting.

Public Works employee

2019 CDBG Sub-recipient Agreement

Traffic light 192 & Fairground Rd battery back up

COMMUNITY DEVELOPMENT/PLANNING
HARB

- C BENNETT
- J PTACEK
- UNION DENTAL
- BUCKNELL

Appointment BVRA Borough representative - Botelho

Appointment BVRA Board member

Vacancies

MAYOR

BOROUGH MANAGER
Office reopening

COVID plan revision

May 18, 2021

Borough Council was in agreement with the Borough Manager to open the Council Chambers for Lewisburg Borough Board and Commission meetings at the discretion of the Board or Commission Chair. The Council Work Sessions and Borough Council Meetings will continue to be via digital format.

Council Chambers opening to meetings

Councilmember Derman made a motion, seconded by Councilmember Heayn to accept the resignation of Steve Beattie from the Zoning Hearing Board as of May 24, 2021 with regret. Motion was unanimously approved.

ZHB Resignation - Beattie

Councilmember Heayn made a motion, seconded by Councilmember Botelho to appoint Art Schaeffer as a permanent member to the Zoning Hearing Board. There was some discussion. Motion was unanimously approved.

ZHB Appointment - Schaeffer

BOROUGH SOLICITOR: Councilmember Heayn made a motion, seconded by Councilmember Derman to enact Ordinance 1062 amending Chapter 360 of the Borough's Code of Ordinance, being the Borough's Zoning Ordinance, regarding the Wireless Facilities provision. Motion was unanimously approved.

Borough Solicitor Ordinance 1062 - Wireless update to Zoning

WRITTEN REPORTS: Councilmember Derman made a motion, seconded by Councilmember Heayn to acknowledge receipt of the monthly BVRA March Board Report, LAJSA May Agenda and March Minutes, Planning Commission April Minutes, Parking Report, Zoning Officer Report, and Code Enforcement Officer Report. Motion was unanimously approved.

WRITTEN REPORTS

WORK SESSION: There will be a Work Session to be held Tuesday, June 8, 2021 reviewing Emergency Orders issued by the Borough and digital meetings moving forward.

WORK SESSION

Council Vice President Comas called for an executive session to discuss legal matters at 7:48 PM.

EXECUTIVE SESSION

Council returned at 8:12PM.

There being no further business, Councilmember Derman made a motion to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 8:12PM.

ADJOURNMENT

Respectfully submitted,

Jacqueline A. Anders
Borough Secretary