

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
May 18, 2021
6:30 PM

SULAI, President
COMAS, Vice-President
DERMAN
FARRELL
HEAYN
BOTELHO
YOHN
BRODY
KASZUBA

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **First Community Development Block Grant Public Hearing associated with the 2021 Union County/Lewisburg CDBG Application to PA DCED – virtual public hearing hosted by SEDA-COG at 5:30 pm on their digital platform**
- II. **CALL TO ORDER**
- III. **APPROVAL OF MINUTES**
 - a. **April 13, 2021 zoom work session meeting.**
 - b. **April 20, 2021 zoom regular meeting.**
- IV. **COUNCIL PRESENTATION(S)**
 - a. **Welcome to the new Councilperson from Lewisburg Borough Ward I**
 - b. **Welcome to the new Lewisburg Borough Community Development/Grant Manager**
- V. **PUBLIC HEARING on the enactment of a proposed Ordinance amending Chapter 360 of the Borough’s Code of Ordinance, being the Borough’s Zoning Ordinance, regarding the Wireless Facilities provision thereof.**
- VI. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VII. **PUBLIC WORKS/POLICE COMMITTEE**
 - a. **Buffalo Valley Regional Police Department (BVRPD) Monthly Report**
 - b. **William Cameron Engine Company (WCEC)**
 - c. **Motion to direct the Borough Solicitor to prepare for enactment of an Ordinance amending Chapter 345 of the Borough’s Code of Ordinances, restricting the parking of large vehicles along Borough streets.**
- VIII. **ADMINISTRATIVE/FINANCE COMMITTEE**
 - a. **Motion to approve payment of bills from April 17, 2021 through May 14, 2021 in the amount of \$396,291.27.**
 - b. **Motion to approve that the Borough Council has reviewed the impact and purpose of updating the mortality assumption used for the actuarial valuation for the Borough of Lewisburg Non-Uniformed Employees’ Retirement Plan and concurs with the actuary’s recommendation to update the valuation mortality table to the Pub-2010 tables for General Employees,**

along with the MP-2020 mortality projection, effective with the January 1, 2021 actuarial valuation.

- c. Motion to approve adding an additional Public Works union employee in the Streets Department as a replacement in advance of anticipated retirements in 2022 and 2023.
- d. Motion to approve the 2019 CDBG Sub-recipient Agreement with Union County.

FYI:

- i. Committee directed the Borough Manager to approve a request from Buffalo Township to install a battery back-up system for the traffic light at Route 192 and Fairground Road. Costs will be split 50/50 between Lewisburg Borough and Buffalo Township.

IX. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE

HARB – (See HARB Minutes for Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates)

Motion to approve HARB item(s) a through d as submitted and recommended by HARB per their minutes dated May 11, 2021.

- a. **Craig Bennett / 226-228 North Second Street / Siding.** An application was submitted to and reviewed by HARB for siding. Motion was made by David Heayn, seconded by Ann Hilliard to recommend approval and issuance of Certificate of Appropriateness (COA) for siding as submitted in the project description of the HARB application with the condition all trim elements to be retained, soffit to be repaired/replaced. Motion was unanimously approved.
- b. **John Ptacek / 7 Brown Street / Fence.** An application was submitted to and reviewed by HARB for a fence. Motion was made by David Heayn, seconded by Elaine Wintjen to recommend approval and issuance of Certificate of Appropriateness (COA) for a fence as submitted in the project description of the HARB application contingent upon zoning approval. Motion was unanimously approved.
- c. **Union Dental / 44 North Second Street / Stoop Renovations.** An application was submitted to and reviewed by HARB for stoop renovations. Motion was made by Elaine Wintjen, seconded by David Heayn to recommend approval and issuance of Certificate of Appropriateness (COA) for stoop renovations as submitted in the project description of the HARB application. Motion was approved. Ted Strosser abstained.
- d. **Bucknell University / Smith Hall / 380 South Seventh Street / Door Addition.** An application was submitted to and reviewed by HARB for door addition. Motion was made by David Heayn, seconded by Ann Hilliard to recommend approval and issuance of Certificate of Appropriateness (COA) for door addition with the condition units can be either hollow metal or aluminum with factory finishes to match existing windows and doors. Motion was unanimously approved.

Additional Items:

- e. **Motion to appoint Councilperson George Botelho, Ward IV, as the official Borough Council representative to BVRA.**

FYI:

- i. **Current vacancies on BVRA, term expiring December 31, 2023, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023,**

December 31, 2023, and Shade Tree term expiration December 31, 2022, December 31, 2023, December 31, 2025.

- X. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS
- XI. MAYOR
- XII. COUNCIL PRESIDENT
- XIII. BOROUGH MANAGER
 - a. The Lewisburg Borough Office will reopen to the public on June 1, 2021. Members of the public accessing the Borough Office will be required to wear a face mask and to social distance.
 - b. With changes on the state level regarding eating establishments, Lewisburg Little League has requested permission to begin serving prepared hot food for their sporting events. Is Borough Council OK allowing athletic events to serve prepared hot food?
 - c. Is Lewisburg Borough Council ready to open Borough Council Chambers for Council Committee and Lewisburg Borough Board and Commission Meetings? Is Borough Council ready to return Work Sessions and Borough Council Meetings to an in-person format?
- XIV. BOROUGH SOLICITOR
 - a. Motion to enact Ordinance 1062 amending Chapter 360 of the Borough's Code of Ordinance, being the Borough's Zoning Ordinance, regarding the Wireless Facilities provision thereof.
- XV. BOROUGH SECRETARY
- XVI. JUNIOR COUNCILMEMBER
- XVII. ANY ADDITIONAL BUSINESS FROM COUNCIL
- XVIII. WRITTEN REPORTS
 - a. Motion to acknowledge receipt of the monthly BVRA March Board Report, LAJSA May Agenda and March minutes, Planning Commission April Minutes, Parking Report, Zoning Officer Report and Code Enforcement Officer Report.
- XIX. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, June 8, 2021
- XX. EXECUTIVE SESSION – Legal Matters
- XXI. ADJOURNMENT