

**DRAFT AGENDA  
LEWISBURG BOROUGH COUNCIL MEETING  
May 17, 2022**

SULAI, President  
COMAS, Vice-President  
DERMAN  
VACANT  
HEAYN  
LIRA  
POWERS  
BILENKY TRAHAN

MAYOR ALVAREZ  
MANAGER/TREASURER LOWTHERT  
SECRETARY ANDERS  
SOLICITOR LYONS  
COMMUNITY DEV/GRANT MANAGER BEATTIE  
BVRPD CHIEF YOST  
FIRE CHIEF BLOUNT  
PRESS  
VISITORS

- I. **PUBLIC HEARINGS**
  - a. Lewisburg Borough 2022 Community Development Block Grant First Public Hearing at 5:30 pm – SEDA-COG
  - b. Ordinance approving and authorizing execution of a cable franchise agreement between the Borough and Service Electric Cablevision, Inc. at 6:30 pm
- II. **CALL TO ORDER – after the 6:30 pm Public Hearing**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES**
  - a. April 19, 2022, regular meeting.
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PLANNING AND PUBLIC WORKS COMMITTEE**

Motion to approve HARB item a as submitted and recommended by HARB per their minutes dated May 10, 2022.

  - a. **Regina Gazes / 736-738 Market Street / Fence** (HARB approved and recommends Council approval)
  - b. Motion to approve a proposal from PennCore Consulting in the amount of \$16,200.00 for pre-application engineering services related to a CDBG-CV application to DCED for an outdoor event venue in Hufnagle Park.
  - c. Motion to award the St. Anthony Street/Chestnut Tree Alley drainage improvements project to Don E. Bower, Inc. of Berwick in the amount of \$196,266.90. Project costs to be paid from the Borough's ARPA Funds.
  - d. Motion for Borough staff to prepare bid specifications and to release a large-scale road patching project for bid. Project costs to be paid from the Borough's Liquid Fuels Fund.
  - e. Motion to approve a letter of support for BVRA's St. Mary Street Park grant application to Union County for ARPA funding and commitment to provide up to \$12,500.00 (5 percent) financial support to the project if the grant is awarded by Union County. (East Buffalo Township will also be providing 5% match if the grant is awarded by Union County).
  - f. Motion to approve change order 1 from H&P Construction, Inc. in the amount of \$7,565.51 for the repair of damaged underlying wood elements

identified during the roof replacement project at the Borough's brick storage building on North Fifth Street.

- g. Motion to approve application for payment 1 from H&P Construction, Inc. for the Roof Replacement Project at the Borough's brick storage building on North Fifth Street in the amount of \$46,849.73 to be paid from the Borough's Building Depreciation Fund.
- h. Motion to approve application for payment 2 - Final from H&P Construction, Inc. for the Roof Replacement Project at the Borough's brick storage building on North Fifth Street in the amount of \$2,465.78 to be paid from the Borough's Building Depreciation Fund.
- i. Motion to approve application for payment 5 from Don E. Bower, Inc. in the amount of \$135,581.71 associated with the Hufnagle Park restroom and handwashing station project. Note - Project costs to be paid from the Borough's CDBG-CV Entitlement and CDBG-CV Competitive Grant funds.
- j. Motion to approve Application for payment 6 from Don E. Bower, Inc. in the amount of \$450.95 associated with the Hufnagle Park restroom and handwashing station project. Note - Project costs to be paid from the Borough's General Fund.
- k. Motion to approve application for payment 7 - Final from Don E. Bower, Inc. in the amount of \$21,414.70 associated with the Hufnagle Park restroom and handwashing station project. Note - Project costs to be paid primarily from the Borough's CDBG-CV Entitlement and CDBG-CV Competitive Grant funds with a portion to be paid from the Borough's General Fund.

FYI:

- i. Borough Manager has approved an engineering services agreement with Larson Design Group in an amount not to exceed \$2,500.00 for additional design services associated with a grant application to Union County for ARPA funding associated with a project in the area of the Piers east of Limestone (Bull) Run and North of Market Street.

## **VII. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE**

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC)
- c. Motion to approve payment of bills from April 16, 2022, through May 13, 2022, in the amount of \$459,473.66.
- d. Motion to accept the resignation of Marlene Lira as a Lewisburg Borough Council Member for Ward 4 with regret.
- e. Motion to accept the resignation of Marlene Lira as the Lewisburg Borough Council Member/Civilian Representative to the Buffalo Valley Regional Police Commission with regret.
- f. Motion to appoint Geralee Zeigler to the Lewisburg Borough Planning Commission with a term expiring 12/31/25.
- g. Motion to appoint Judy Wagner to the Lewisburg Borough Shade Tree Commission with a term expiring 12/31/23.
- h. Motion to approve the submittal of a letter to PEMA requesting that the North Fourth Street Flood Resiliency Project be added to the Union County Hazard Mitigation Plan.
- i. Discussion of the appointment of a resident to fill the vacant Ward IV Borough Council Member position with a term expiring 12/31/23.

**FYI:**

- i. Borough Manager directed to purchase a commercial grade battery powdered weed trimmer in the amount \$915.14 to replace a two-stroke engine gas powdered weed trimmer.**
- ii. Committee interested in starting a “1% for the Arts” initiative in Lewisburg Borough.**
- iii. Current vacancies:**
  - a. Borough Council Member Ward IV with terms expiring on 12/31/23 and 12/31/25**
  - b. HARB with terms expiring on 12/31/22, 12/31/23 and 12/31/24**
  - c. Planning Commission with terms expiring 12/31/22 and 12/31/23**
  - d. Zoning Hearing Board Alternate with a term expiring 12/31/23**
  - e. Buffalo Valley Regional Police Commission for a Council Member or Civilian Representative with a term expiring 12/31/24**

**VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

**IX. BOROUGH MANAGER**

**X. BOROUGH SOLICITOR**

- a. Ordinance 1066 – Open Container Ordinance which regulates the consumption and possession of alcoholic beverages in public within the Borough.**
- b. Ordinance 1067 – Cable Franchise Ordinance approving and authorizing execution of a cable franchise agreement between the Borough and Service Electric Cablevision, Inc.**
- c. Ordinance 1068 – Parking Fines Ordinance amending on-street and off-street parking by increasing the prescribed fines for violations of the on-street and off-street metered parking provisions.**

**XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**

- a. MAYOR**
- b. COUNCIL PRESIDENT**
- c. COMMUNITY DEVELOPMENT/GRANT MANAGER**
- d. COUNCIL MEMBERS**

**XII. WRITTEN REPORTS**

- a. Motion to acknowledge receipt of the Parking Report, April Planning Commission Minutes, LAJSA April Agenda and February Minutes, Zoning Officer Report and Code Enforcement Officer Report.**

**XIII. WORK SESSION – Work Session WILL be held on Tuesday, June 14, 2022**

**XIV. QUESTIONS FROM THE MEDIA**

**XV. EXECUTIVE SESSION – Legal Matters**

**XVI. ADJOURNMENT**