

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, May 16, 2023**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Council Vice President Comas, Councilmembers Derman, Heayn, Bilenky Trahan, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt, Mayor Alvarez, Community Development Grant Manager Berkey, and Solicitor Lyons. Also present: Ellen Ruby, Taylor Lightman, Greg Harvey, Marie Harvey, Erin Swanson-Batman, Scotta Magnelli, Laura Shrawder-Miles, Cynthia Krebs, Ellen Herman, and Jessi Almstead.

CALL TO ORDER: Council President Sulai called the meeting to order at 6:34 PM.

PUBLIC HEARING: Council President Sulai informed everyone there had been a Lewisburg Borough 2023 Community Development Block Grant Public Hearing at 5:30 PM.

APPROVAL OF MINUTES: Councilmember Derman made a motion, seconded by Councilmember Heayn to approve the April 13, 2023, Regular meeting minutes. Motion was unanimously approved.

PUBLIC COMMENT(S) ON ANY AGENDA ITEM: Taylor Lightman from Lewisburg Neighborhoods asked if Council would be voting on the ADU Ordinance tonight. Ellen Herman asked if sidewalks will be installed along St. Anthony Street.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve HARB items a through d as submitted and recommended by HARB per their minutes dated May 9, 2023. Motion was unanimously approved.

- a. **Brenda Finucane / 40 North Front Street / Roof, Addition & Fence** (HARB approved and recommends Council approval)
- b. **Blooming Rooster / 322 Market Street / Sign** (HARB approved and recommends Council approval)
- c. **Bucknell University / 103 University Avenue / Carport** (HARB approved recommends Council approval)
- d. **Sora Framing & Gallery / 430 Market Street / Sign** (HARB approved and recommends Council approval)

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve final design plans of the South Fourth Street Handicap Ramp and St. George Street Stormwater Management Project, and permission to release the project for bid. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to reject a professional services proposal from HRG in the amount of \$159,500.00 for engineering design, project bidding, and construction administration associated with the Piers Art Park Project and the CDBG Funded Floodplain Restoration Project north of Market Street and west of Limestone Run. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Comas to approve Change Order 2 reducing the contract amount with Gray Builders LLC by \$43,829.33 for the Hufnagle Park Event Venue Project with the following changes:

- i. Substitution of CMU foundation with solid grouting in lieu of concrete – reduction \$4,239.00
- ii. Removal of two flagpoles from the project – reduction of \$10,000.00
- iii. Change of supplier/manufacturer for the one remaining flagpole – reduction of \$1,270.33
- iv. Reduce the up-lights (UL) count in the project to 8 – reduction of \$28,320.00

Motion was unanimously approved.

Councilmember Heayn made a motion, seconded by Councilmember Derman to table directing the Borough Solicitor to prepare an amendment to the Lewisburg

ATTENDANCE

CALL TO ORDER

PUBLIC HEARING: CDBG

APPROVAL OF MINUTES
April 13, 2023

PUBLIC COMMENT ON AGENDA ITEM

PLANNING AND PUBLIC WORKS
HARB

Release S. 4th Street Handicap Ramp and St. George St. Stormwater Mgmt Bid

Reject HRG proposal for Piers Art Park Project

Approve Change Order 2 for Hufnagle Park Event Venue Project

Failed motion to table amendment to Parking Ordinance

May 16, 2023

Borough Parking Ordinance as recommended by the Lewisburg Planning Commission. There was some discussion. Motion failed.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to direct the Borough Solicitor to prepare an amendment to the Lewisburg Borough Parking Ordinance as recommended by the Lewisburg Planning Commission and to prepare a draft for presentation to Council. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to grant permission for the Lewisburg Downtown Partnership to close Market Street and Borough Streets for the Fall Festival/Unpaved Event and permission to submit the required letter of support to PennDOT. Motion was unanimously approved.

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE: Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Derman made a motion, seconded by Councilmember Powers to approve payment of bills from April 16, 2023, through May 13, 2023, in the amount of \$697,261.04. Motion was unanimously approved.

Current vacancies on Planning Commission with term expirations December 31, 2025, Zoning Hearing Board Alternate with term expiring December 31, 2023, HARB with term expirations December 31, 2023, December 31, 2025.

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:

Laura Shrawder-Miles of Milton voiced her grievances with the metered parking in downtown Lewisburg. Ms. Shrawder-Miles submitted a petition with signatures that she circulated in Lewisburg with people who had concerns with parking meters. Ellen Ruby, Lewisburg Downtown Partnership, spoke of the importance of money received from metered parking. Cynthia Krebs of Milton spoke of the parking issues she has in front of her downtown Lewisburg business. Scotta Magnelli of Lewisburg spoke of parking issues in front of the Campus Theater as well as issues with the parking meter attendant. Councilmember Stamm commented on the parking situation as well. Erin Swanson-Batman of Milton and Lewisburg Borough employee expressed her concerns regarding safety for both parking meter attendant and staff over irate and irrational acting people who receive parking tickets. Jessie Almstead of Lewisburg voiced her concerns with the parking meter attendant being aggressive.

Greg Harvey asked the Council to waive the Code Violation fines he received due to his tenants' actions. His request was not acted upon by Council.

Ellen Herman of Lewisburg spoke in support of not paving Saint Anthony Street.

BOROUGH MANAGER: Councilmember Derman made a motion, seconded by Councilmember Comas to approve professional services proposal from PennCore Consulting in the amount of \$17,200.00 for engineering design, project bidding, and construction administration associated for the St. Anthony Street Street Lighting Project. There was some discussion of pursuing a DCED Multimodal Grant for a 2024 project instead. Motion failed.

Councilmember Powers made a motion, seconded by Councilmember Heayn to declare unneeded/unused Borough equipment/items as surplus for sale or disposal – old emergency siren formerly located along North Fifth Street. Motion was unanimously approved.

Continued –
Parking
Ordinance
Amendment

Motion to direct
Borough Solicitor
to amend Parking
Ordinance

Grant permission
for LDP to close
Market St for Fall
Festival/Unpaved
Event and letter
of support to
PennDOT

**ADMINISTRATIVE
AND PUBLIC
SAFETY**
BVRPD

WCEC

Approval of Bills

Vacancies

**PUBLIC
COMMENT ON
NON-AGENDA
ITEMS**
Laura Shrawder-
Miles

Ellen Ruby

Cynthia Krebs

Scotta Magnelli

Phil Stamm

Erin Swanson-
Batman

Jessie Almstead

Greg Harvey code
violation request

Ellen Herman
Saint Anthony
Street paving

Failed motion to
approve proposal
from PennCore
consulting for St.
Anthony Street
Street Lighting
project

Unneeded/unused
equipment/items
as surplus for
sale or disposal

May 16, 2023

Councilmember Powers made a motion, seconded by Councilmember Derman to direct the Borough Solicitor to prepare an amendment to the Lewisburg Borough Social Gathering Ordinance as recommended by the Buffalo Valley Regional Police Department and Central Keystone Council of Governments and to update Lewisburg Borough Fee Resolution to include a Social Gathering Permit Inspection fee to be payable by the applicant to Central Keystone Council of Governments. Motion was unanimously approved.

Amend Social Gathering Ordinance and update Fee Resolution

Councilmember Heayn made a motion, seconded by Councilmember Bilenky Trahan to approve the Borough applying for a Safe Streets and Roads for All grant through the U.S. Department of Transportation. Note – maximum grant amount of \$200,000.00 with a required 20% match. If received, this would be a 2024 budget item. Motion was unanimously approved.

Apply for Safe Streets and Roads for All grant

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:

Mayor Alvarez announced four proclamations: National Gun Violence Awareness Day – June 2, 2023; LGBTQIA+ Pride Month – June; EMS Week – May 21st through 27th, 2023; Period Poverty Awareness Week (PPAW) – May 22nd through 28th, 2023.

Mayor Alvarez

WRITTEN REPORTS: Councilmember Heayn made a motion, seconded by Councilmember Powers to acknowledge receipt of the monthly Parking Report, Zoning Officer Report and Code Enforcement Officer Report, Shade Tree Committee March Minutes, BVRA March Financials and Summary Report. Motion was unanimously approved.

WRITTEN REPORTS

WORK SESSION: There will be a Work Session to be held Tuesday, June 13, 2023.

WORK SESSION

Council President Sulai called for an executive session to discuss personnel matters at 8:51PM. Council returned at 9:03PM.

EXECUTIVE SESSION

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to adjourn the meeting. The meeting was adjourned at 9:04PM.

ADJOURNMENT

Respectfully submitted,

Kathy D. Wendt
Borough Secretary