

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL
ADMINISTRATION AND PUBLIC SAFETY COMMITTEE MEETING
Friday, April 4, 2025 at 8:30 AM in Borough Council Chambers

The Administration and Public Safety Committee is responsible for personnel related matters/issues, Borough policy and procedure development/review, contract and agreement discussions, financial related matters, budget discussions, parking related matters, police matters, fire department matters, emergency management, and other items of public safety concern in Lewisburg Borough.

MEMBERS

Jamie Grobes - Chairperson	William Lowthert, Borough Manager
Leo Armbruster	Kathy Wendt, Borough Secretary
Jordi Comas	Tiffany Hawn, PEO (as needed)
David Heayn	Steve Beattie, EMC (as needed)
Kendy Alvarez, Ex-Officio as Mayor	Paul Yost, BVRPD (as needed)
	Jamie Blount, WCEC (as needed)

I. NEW BUSINESS

- a. Borough Office Security Camera System Server and Borough Park's Camera System – awaiting update from the vendor. May be a topic of discussion at the April Borough Council Work Session.
- b. Recommendation for Borough Council to appoint _____ as the Voting Delegate and _____ as the Alternate Voting Delegate for Lewisburg Borough at the PSAB Annual Conference in Hershey from June 1 – 4, 2025 (**attachment**).
- c. Discussion of the Lewisburg Borough Vehicle/Equipment Replacement Schedule (**attachment**).
- d. Update from the Parking Sub-Committee on new Meters and other matters and a preliminary Committee discussion of financing options for the new equipment.
- e. Review of the proposed CK-COG Maintenance Code – Property, Fire Safety & Building (**attachment**).

II. UPCOMING BOROUGH COUNCIL WORK SESSION TOPICS

- a. April 2025 Borough Council By-laws, etc.
 Borough Camera System Expansion?

III. OLD BUSINESS

- a. Discussion of two possible lease options for a new street sweeper.
- b. Request from Tim Turner (owner of the property where the Townhomes are being built along St. Anthony Street) for the Borough to remain Hazel Tree Alley from Beck Street to St. Anthony Street.
- c. Discussion of Animal Control Officer Services.
- d. Empty Store Front Ordinance for Lewisburg Borough – in partnership with LDP.
- e. Official Rules of Borough Council for use of the Lewisburg Tri-globe Street Light Image.
- f. Supplemental Borough Employee 457 Retirement Plans.

- g. Continued discussion of Lewisburg Borough's Emergency Alert System/Siren protocols and policies.
- h. Modifications to the Lewisburg Loan Program.
- i. CK-COG Complaint-Based Model Discussion.
- j. Continued discussion of proposed changes to Lewisburg Borough Code Chapter 345 (Vehicles and Traffic) under Section 345-7 – use of streets by processions and assemblages.
- k. Continued discussion of the Lewisburg Borough Neighborhood Blight Ordinance.
- l. RFP required to select a new attorney for the Borough's Non-uniform Pension Plan.
- m. CK-COG's recommendations to update the Borough's Codes related to property maintenance and building code.
- n. Ordinance adopted by East Buffalo Township for the regulation of animals.
- o. Discussion of setting a daily rate to rent all metered parking spaces – 345 parking meters in Lewisburg Borough.
- p. Discussion of an Accident Repeater Program in Lewisburg Borough.

IV. VACANCY

- a. HARB with a term expiring 12/31/25
- b. Zoning Hearing Board Alternate with a term expiring 12/31/26

V. ADJORNMENT