

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, April 19, 2022**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Council Vice President Comas, Councilmembers Derman, Heayn, Bilenky Trahan, Powers, and Lira (via telecommunication); Manager Lowthert, Secretary Anders (via telecommunication), and Solicitor Lyons. Also present: Community Development/Grant Manager Beattie, Ellen Ruby, Taylor Lightman, Denise Maris, Matt Farrand, and Chris Benson.

CALL TO ORDER: Council President Sulai called the meeting to order at 6:34 PM.

APPROVAL OF MINUTES: Councilmember Heayn made a motion, seconded by Councilmember Bilenky Trahan to approve the March 29, 2022, Regular meeting minutes with revision to HARB application Bluebird Atelier. Motion was unanimously approved.

COUNCIL PRESENTATION(S): Denise Maris Candidate for State Representative for the 76th District thanked Council for giving her the time to share some information about herself. Candidate Maris stated she believes education is important, our children need good education, and our work force needs to take care of what needs to be taken care of as our environment changes. With her background as being a paralegal, she knows how read bills and laws and unfortunately the current incumbent has left millions of dollars that we are owed as a district. Coming to the Borough and Township meetings is important for her to get to know what is going on in the local level to have better representation on the local levels.

PUBLIC COMMENT(S) ON ANY AGENDA ITEM: Taylor Lightman from Lewisburg Neighborhoods believes Council should agree to permit open containers on Market Street. Lewisburg Neighborhood conducted a survey regarding the permission for open containers on Market Street and there was overwhelming support. Lightman hopes this is a start of broader efforts to legalize open containers.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to approve HARB items a through e as submitted and recommended by HARB per their minutes dated April 12, 2022. Motion was unanimously approved.

- a. **Bluebird Atelier / 217-223 Market Street / Sign** (HARB approved and recommends Council approval)
- b. **Cronrath-Grenoble Funeral Home / 106 South Second Street / Sign** (HARB approved and recommends Council approval)
- c. **Highland & York / 240 North Third street / Fence** (HARB approved and recommends Council approval)
- d. **Michael Lockard / 57 North Fourth Street / Pergola & Steps** (HARB approved and recommends Council approval)
- e. **Jeffrey Bean / 126 South Fifth Street / Fence** (HARB approved and recommends Council approval)

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to award the Lewisburg Borough 2022 Streets and Alley Improvement Project to Dave Gutelius Excavating, Inc. in the amount of \$116,066.60. Project costs to be paid primarily from the Borough's Liquid Fuels Fund. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve the Lewisburg Borough Flood Mitigation Study Request for Proposals and permission to release the RFP for proposals. There was some discussion. The purpose of this study is to ensure our ability to prepare for, deal with, and recover from floods in the Borough. Motion was unanimously approved.

The Committee agreed staff should prepare a large-scale road patching project for bid later in 2022 with costs to be paid from Borough's ARPA funds and/or Liquid Fuels Funds. Scope of the project could be between \$50,000.00 to \$100,000.00.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
March 29, 2022

COUNCIL PRESENTATION
Denise Maris

PUBLIC COMMENT ON ANY AGENDA ITEM
Taylor Lightman

PLANNING AND PUBLIC WORKS
HARB

Bluebird Atelier

Cronrath - Grenoble
Funeral Home

Highland &
York

Michael
Lockard

Jeffrey Bean

Award 2022
Streets/Alley –
Gutelius

Flood Mitigation
Study – Release
for proposals

2022 Large-Scale
Patching

April 19, 2022

Borough staff will be reviewing areas of the Borough with sidewalk gaps and making recommendations to the Committee for action later in 2022.

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE: Buffalo Valley Regional Police Department (BVRPD) Chief Yost submitted their monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted their monthly report.

Councilmember Derman made a motion, seconded by Councilmember Comas to approve payment of bills from March 11, 2022, through April 15, 2022, in the amount of \$365,056.67. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to direct the Borough solicitor to prepare and advertise an amendatory Ordinance to increase the current Lewisburg Meter Parking Ticket fine from \$8.00 to \$10.00 for payment within 48 hours. There was some discussion. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Comas to direct the Borough Solicitor to prepare an Ordinance to permit Open Containers on Market Street from Seventh Street to Front Street between Cherry Alley and White Pine Alley (excluding Hufnagle Park) between the hours of 11:00 am and 9:00 pm each day. There was some discussion. Councilmember Lira was opposed. Motion was approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to end the Lewisburg Borough Emergency Declaration associated with the COVID-19 Pandemic Disaster. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to grant permission for the American Legion to close Market Street and Borough Streets for the Memorial Day Parade and submit the required letter of support to PennDOT. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to authorize the Borough Solicitor to schedule a Public Hearing and advertise an Ordinance authorizing Lewisburg Borough to enter into a new Cable Franchise Agreement with Service Electric. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to accept the resignation of Tessa Yerger from the Lewisburg Borough Planning Commission with regret. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Comas to accept the resignation of Cora Taylor from the Lewisburg Borough Shade Tree Commission with regret. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to accept the resignation of Elijah Farrell from the Lewisburg Borough Council Representative for Ward 4 with regret. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to direct Borough staff to advertise/post the open Ward 4 Borough Councilmember position, the open Lewisburg Borough Planning Commission positions, the open Lewisburg Borough HARB positions, the open Lewisburg Borough Zoning Hearing Board Alternate position, and the open Lewisburg Borough Shade Tree Commission position in the newspapers, on social media, and on the Borough website for interested Borough residents. Motion was unanimously approved.

Discussion of Lewisburg Borough appointments to the Buffalo Valley Regional Police Commission was on the agenda but not discussed.

Current vacancies on Planning Commission with term expirations December 31, 2022, December 31, 2023, and December 31, 2025, Zoning Hearing Board

Sidewalk Gaps

**ADMINISTRATIVE/
FINANCE/PUBLIC
SAFETY**
BVRPD

WCEC

Approval of Bills

Prepare Meter
Parking Ticket Fine
Increase
Ordinance

Prepare Open
Container
Ordinance

End Emergency
Declaration

Memorial Day
Parade Support
letter

Prepare Cable
Franchise
Agreement
Ordinance

Planning
Commission
Resignation –
Yerger

Shade Tree
Commission
Resignation –
Taylor

Council
Representative
Ward IV
Resignation -
Farrell

Advertise
Vacancies on
Council,
Commissions,
Committees

Vacancies

April 19, 2022

Alternate with term expiring December 31, 2023, HARB with term expirations December 31, 2022, December 31, 2023, December 31, 2024, Shade Tree Commission with term expiring December 31, 2023, and Borough Council Ward 4 Representative with a term expiring December 31, 2023.

The Borough Manager to purchase an AED for the Public Works building as recommended by the Borough Safety Committee.

Mask wearing is still required in Lewisburg Borough Council Chambers during public meetings and when in use by community groups.

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:

Ellen Ruby of Lewisburg Downtown Partnership shared the Arts Festival will be April 30, 2022 and the Market St LDP office restrooms will be open for public use from 9 am to 4 pm.

Taylor Lightman of Lewisburg Neighborhoods shared the River Road Holiday will be Sunday, May 8, 2022, from 1 pm to 5 pm. There will be several activities for everyone to enjoy.

Lewisburg Neighborhoods hosted a litter pick up on South Sixth Street that was very successful. They plan to have another litter pick up this Sunday. Taylor Lightman thanked the Borough Crew for their assistance.

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES: Council President Sulai is very excited about the progress of the Hufnagle Park projects and reminds everyone to get their COVID vaccination and booster shots.

Community Development Grant Manager Beattie updated Council on the progress of the various Hufnagle Park projects, the storage building roof replacement, and the drainage project bid opening on Friday.

Councilmember Heayn reminded those that need to hand in the Statement of Financial Interest to the Borough Secretary and the tree planting ceremony for Arbor Day on April 29, 2022, at 4 pm.

WRITTEN REPORTS: Councilmember Derman made a motion, seconded by Councilmember Heayn to acknowledge receipt of the monthly Shade Tree Commission February and March Minutes, Planning Commission March Minutes, January, February, and March Parking Report, Zoning Officer Report and Code Enforcement Officer Report. Motion was unanimously approved.

WORK SESSION: There will be a Work Session to be held Tuesday, May 10, 2022.

QUESTIONS FROM THE MEDIA: Matt Farrand from the Standard Journal inquired if Mayor Alvarez was on her trip. Borough Manager believes she is back but out of town and not attending via zoom. Matt Farrand confirmed Councilmember Lira and Secretary Anders were attending the meeting via zoom and asked if Mayor Alvarez was in attendance last month via zoom. Borough Manager confirmed Mayor Alvarez did not attend last month via zoom.

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Heayn to adjourn the meeting. The meeting was adjourned at 7:26 PM.

Respectfully submitted,

Jacqueline A. Anders
Borough Secretary

Vacancies
Continued

AED Purchase

Masks required
Council Chambers

PUBLIC COMMENT(S) ON NON-AGENDA ITEMS – Ellen Ruby Arts Festival

Taylor Lightman
River Road Holiday

Taylor Lightman
litter pick up

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES
Council President Sulai

Community Dev/Grant
Manager Beattie

Councilmember Heayn

WRITTEN REPORTS

WORK SESSION

MEDIA QUESTIONS

ADJOURNMENT