

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, April 18, 2023**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Council Vice President Comas, Councilmembers Derman, Heayn, Bilenky Trahan, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt (via telecommunication), Accounting Clerk Swanson-Batman, Mayor Alvarez, Community Development Grant Manager Berkey, and Solicitor Lyons. Also present: Ellen Ruby, Angie Hunselman, Wendy Kroft, Rodney Kroft, David Mensch, and Dora Kreitter.

**CALL TO ORDER:** Council President Sulai called the meeting to order at 6:32 PM.

**APPROVAL OF MINUTES:** Councilmember Derman made a motion, seconded by Councilmember Powers to approve the March 21, 2023, Regular meeting minutes and April 3, 2023 Special meeting minutes. Motion was unanimously approved.

**PLANNING AND PUBLIC WORKS COMMITTEE:** Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve HARB items a and b as submitted and recommended by HARB per their minutes dated April 11, 2023. Motion was unanimously approved.

- a. **“Nancy George” / 19 South Fourth Street / Windows (replaced)** (HARB approved and recommends Council approval)
- b. **“Bucknell University” / 521 Saint George Street / Exterior Improvements** (HARB approved and recommends Council approval)

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to approve Resolution 23-03 authorizing the Lewisburg Downtown Partnership to file a proposal for Main Street Program Designation. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve a professional services proposal from HRG in the amount of \$80,750.00 for engineering design, project bidding, and construction administration associated with the DCNR funded Kidsburg Phase II Project (Bull Run Greenway Phase II Project) located south of the Nature Play Area in Hufnagle Park. Engineering costs to be paid from the Borough’s General Fund. Motion was unanimously approved.

Councilmember Heayn made a motion, seconded by Councilmember Comas to **table** the motion to approve a professional services proposal from HRG in the amount of \$159,500.00 for engineering design, project bidding, and construction administration associated with the Piers Art Park Project and the CDBG Funded Floodplain Restoration Project north of Market Street and west of Limestone Run. There was some discussion. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve the use of the Lewisburg three globe light image by Brett Hosterman in Artwork for sale at the Lewisburg Arts Festival. Motion was unanimously approved.

**ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:**

Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from March 19, 2023, through April 15, 2023, in the amount of \$356,421.01. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**  
March 21, 2023,  
and April 3, 2023

**PLANNING AND PUBLIC WORKS**

HARB

Resolution 23-03  
LDP file proposal  
for Main Street  
Program  
Designation

Award HRG for  
professional  
services for  
Kidsburg Phase II  
Project

Tabled motion to  
approve proposal  
from HRG for  
Piers Art Park  
Project and  
Floodplain  
Restoration  
Project

Approval for  
Hosterman to use  
three globe light  
image

**ADMINISTRATIVE AND PUBLIC SAFETY**  
BVRPD

WCEC

Approval of Bills

April 18, 2023

Councilmember Derman made a motion, seconded by Councilmember Powers to grant permission for the American Legion to close Market Street and Borough Streets for the Memorial Day Parade and submit the required letter of support to PennDOT. Motion was unanimously approved.

American Legion permission to close streets for Memorial Day Parade

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to approve the revised COSTARS quote from Bradco Supply Co. in the amount of \$95,064.57 for the dump body portion of our new Freightliner 30,000 lb. dump truck. (The revised quote includes an additional \$4,500.00 for "Steel Surcharges": associated with the dump build. The original motion approved on January 18, 2022, included \$90,564.57 of costs to be paid to Bradco Supply Co.). Costs to be paid from the Highway Equipment Depreciation Fund. Motion was approved. Councilmember Comas voted no.

Approval of revised quote from Bradco Supply for Freightliner dump truck

Current vacancies on Planning Commission with term expiration December 31, 2026, Zoning Hearing Board Alternate with term expiring December 31, 2023, HARB with term expirations December 31, 2023, December 31, 2025.

Vacancies

**PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:**

Rodney Kroft discussed his scooter rental business he will be starting in Lewisburg.

**PUBLIC COMMENT ON NON-AGENDA ITEMS**  
Rodney Crawford

David Mensch reported several concerns/issues to the Council.

David Mensch

**BOROUGH MANAGER:**

Councilmember Heayn made a motion, seconded by Councilmember Derman to approve Change Order 1 reducing the contract amount by \$150,500.00 for the Hufnagle Park Event Venue Project by removing the overhead bi-fold door component from the stage area portion of the project awarded to Gray Builders LLC. Motion was unanimously approved.

Hufnagle Park Event Venue Project – Change Order 1

Councilmember Heayn made a motion, seconded by Councilmember Bilenky Trahan to request that Union County submits on behalf of Lewisburg Borough a CDBG-CV Contract Time Extension Request to PA DCED extending the grant contract to June 3, 2024. Motion was unanimously approved.

CDBG-CV Contract Time Extension Request

Councilmember Heayn made a motion, seconded by Councilmember Comas to request that Union County submits on behalf of Lewisburg Borough a request to PA DCED for \$85,584.00 of additional CDBG-CV funding for the Hufnagle Park Event Venue Project. Motion was unanimously approved.

Request for additional CDBG-CV funding

Manager Lowthert reminded Council that May 16<sup>th</sup> will be the first CDBG Public Hearing beginning at 5:30 pm in Council Chambers. Council's meeting will follow the hearing at 6:30 pm.

CDBG Public Hearing on May 16<sup>th</sup> at 5:30 pm

Council agreed that masking in Council Chambers is no longer needed.

Masking is not required

**BOROUGH SOLICITOR:**

Councilmember Comas made a motion, seconded by Councilmember Heayn to enact Ordinance No. 1075 regulating the use of Consumer Fireworks and Display Fireworks within the Borough. Motion was unanimously approved.

Ordinance No. 1075 – Fireworks

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:**

Mayor Alvarez read an Earth Day Proclamation.

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**  
Mayor Alvarez

Council President Sulai encouraged Borough residents to observe "No Mow May" which supports the pollinators. Sulai also reported that the Primary Election will be held on May 16<sup>th</sup>. If anyone is interested in running for Borough Council, please contact any Council member.

Council President Sulai

April 18, 2023

Community Development Grant Manager Berkey updated Council on the progress of current projects.

Councilmember Grobes reported that April is Sexual Assault Awareness month and encouraged everyone to participate in local events supporting this cause.

**WRITTEN REPORTS:** Councilmember Derman made a motion, seconded by Councilmember Heayn to acknowledge receipt of the monthly Parking Report, Zoning Officer Report and Code Enforcement Officer Report, and March Building Permits. Motion was unanimously approved.

**WORK SESSION:** There will be a Work Session to be held Tuesday, May 9, 2023.

Council President Sulai called for an executive session to discuss legal matters at 7:57PM. Council returned at 8:11PM.

There being no further business, Councilmember Heayn made a motion, seconded by Councilmember Derman to adjourn the meeting. The meeting was adjourned at 8:12 PM.

Respectfully submitted,

Kathy D. Wendt  
Borough Secretary

Berkey

Grobes

**WRITTEN  
REPORTS**

**WORK SESSION**

**EXECUTIVE  
SESSION**

**ADJOURNMENT**