

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, April 16, 2024** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Heayn; Council Vice President Bilenky Trahan, Councilmembers Comas, Pearson, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt, Mayor Alvarez, Community Development Grant Manager Berkey, and Solicitor Lyons. Also present: Ellen Ruby, Taylor Lightman, Lauryn Longacre, Martha Barrick, Dora Kreitzer, Lynne Ragusea, and Gibson O’Mealy.

CALL TO ORDER: Council President Heayn called the meeting to order at 6:31 PM.

APPROVAL OF MINUTES: Councilmember Powers made a motion, seconded by Councilmember Bilenky Trahan to approve the March 19, 2024, Regular meeting minutes. Motion was unanimously approved.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve HARB item a as submitted and recommended by HARB per their minutes dated April 9, 2024. Motion was unanimously approved.

- a. **“RUMI” / 430 Market Street / Sign** (HARB approved and recommends Council approval)

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve Piers Art Park Project Change Order 1 between Lewisburg Borough and Gutelius Excavating, Inc. increasing the project costs by \$750.00 to extend the maintenance bond from 12 months to 18 months contingent upon full execution of an Easement Agreement with the Lewisburg & Buffalo Creek Railroad Corporation. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve Piers Art Park Project Change Order 2 between Lewisburg Borough and Gutelius Excavating, Inc. reducing the project costs by \$26,455.79 for additional work needed in relation to the stormwater pipe crossing of the railroad tracks and for removal of the four solar lights from along the walking path contingent upon full execution of an Easement Agreement with the Lewisburg & Buffalo Creek Railroad Corporation. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to award the Kidsburg Phase II Construction Project to Big Rock Paving, LLC in the amount of \$323,639.00. Councilmember Pearson was opposed. Motion was approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to award the Lewisburg Borough portion of the multi-municipal Tar/Chip/Sealing Streets Project to Midland Asphalt Materials, Inc. in the total amount of \$58,193.84. Motion was unanimously approved.

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:

Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Grobes made a motion, seconded by Councilmember Comas to approve payment of bills from March 17, 2024, through April 13, 2024, in the amount of \$321,088.84. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to accept the resignation of Bud Hiller from the Lewisburg Borough Planning Commission with regret. Councilmember Comas was opposed. Motion was approved.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
March 19, 2024

PLANNING AND PUBLIC WORKS
HARB

“RUMI”

Piers Art Park
Project Change
Order 1

Piers Art Park
Project Change
Order 2

Award Big Rock
Paving, LLC Kids-
burg Phase II
Construction
Project

Award Midland
Asphalt Materials,
Inc. Tar/Chip/Seal
ing Streets
Project

ADMINISTRATIVE AND PUBLIC SAFETY
BVRPD

WCEC

Approval of Bills

Bud Hiller –
Resignation from
PC

April 16, 2024

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to grant permission for the American Legion to close Market Street and Borough Streets for the Memorial Day Parade and to submit the required letter of support to PennDOT. Motion was unanimously approved.

Permission for Memorial Day Parade

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to adopt Resolution 24-05 to make Temporary Parking Changes to add a Loading/Unloading Zone on North Sixth Street and a Handicap Parking Space on South Front Street. Manager Lowthert reported that this is a 90-day trial after which time Council can decide if they want to adopt the Ordinance. There was some discussion. Councilmember Stamm was opposed. Motion was approved.

Resolution 24-05 Temporary Parking Changes

Councilmember Powers made a motion, seconded by Councilmember Comas to approve amending the Lewisburg Borough's Public Mass Notification System Policy and Playbook to test the Siren/PA system on the first Tuesday of each month at Noon instead of a weekly test. Manager Lowthert said the change will be circulated among the partners and if in agreement with the amendment, then Keystone will be notified to make the changes. There was some discussion. Motion was unanimously approved.

Amend Public Mass Notification System Policy and Playbook

Current vacancies on Zoning Hearing Board Alternate with term expiring December 31, 2026, Zoning Hearing Board Alternate with term expiration December 31, 2026; HARB with term expirations December 31, 2025

Vacancies

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:

PUBLIC COMMENT ON NON-AGENDA ITEMS

Ellen Ruby, LDP, reported that she worked with a data analytics class at Bucknell University who used data to look at parking utilization on Market Street. There will be a presentation by the group of their findings and Ellen will notify Council with the details of the presentation.

Ellen Ruby

Taylor Lightman, LN, in conjunction with LDP and the Community Zone, are looking to hire an AmeriCorps volunteer over the summer. Taylor also reported that this Sunday, April 21 Lewisburg Neighborhood will be hosting a litter pick up in the Bull Run neighborhood from 1:00pm – 3:00 pm. Also, Lewisburg Neighborhoods turn 15 years old on May 22 and will be having a picnic in Soldiers Park. Green Team (if you want to volunteer) meets every Thursday, 5:30 pm at the Lewisburg Landing. Slow Roll will meet every Wednesday at 6:30 pm at the intersection of Rail Trail and Market Street.

Taylor Lightman

BOROUGH MANAGER:

Borough Manager

Manager Lowthert reported that the Fish & Boat Commission stocked Bull Run with trout. He also said he asked them not to staple signs to the trees next year.

BOROUGH SOLICITOR:

Borough Solicitor

There was some discussion on the Social Gathering Ordinance. Council decided to call an Executive Session to discuss further.

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES
Berkey

Community Development Grant Manager reminded everyone of the Hufnagle Park Ribbon Cutting on Thursday, April 18th at 11:00 a.m.

Councilmember Comas reminded everyone to vote next week.

Comas

Council President Heayn said there is always a need for poll workers. Please consider helping.

Heayn

Councilmember Powers reported that Shade Tree Committee will be planting a tree on Arbor Day, April 26th at 2:00 pm in front of Betty Cook's house. Following the tree planting, there will be a Tree Walk at 3:00 p.m. in downtown Lewisburg.

Powers

April 16, 2024

WRITTEN REPORTS: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report CK COG February and March Building Permits, CK COG March Activity Report, and BVRA February Financial Statements. Motion was unanimously approved.

WRITTEN REPORTS

WORK SESSION: There will be a Work Session to be held Tuesday, May 14, 2024.

WORK SESSION

QUESTIONS FROM THE MEDIA:

MEDIA QUESTIONS

Lauren Longacre, The Daily Item, asked how much has been spent on the Kidsburg Phase II project to date, what has been completed, and where are the funds coming from? Grant Manager Berkey said that the project has not started and only engineering expenses were expended so far. Berkey also said that the majority of the funds will come from a DCNR Grant (\$300,000) and the rest from the Borough's General fund.

Lauren Longacre

Longacre also asked how the changes to the temporary parking changes will be funded. Manager Lowthert said that the only cost will be from staff's time.

Council President Heayn called for an executive session to discuss legal and personnel matters at 7:20PM. Council returned at 8:24PM.

EXECUTIVE SESSION

Council President Heayn passed the gavel to Council Vice President Bilenky Trahan for the remainder of the meeting.

Councilmember Comas made a motion, seconded by Councilmember Grobes to direct the Borough Solicitor to prepare and advertise the proposed Amended Social Gathering Ordinance 1080 with the following changes:

Amendment to Social Gathering Ordinance

Councilmember Pearson made a motion, seconded by Councilmember Heayn to change the definition of Regulated Social Gathering to "A Gathering where alcoholic beverages are served or consumed and which is attended at any one time by more than fifty (50) persons, regardless of age. Motion was unanimously approved.

Councilmember Heayn made a motion, seconded by Councilmember Comas to eliminate "No beverages shall be consumed from glass bottles or glass containers at any Regulated Social Gathering." Motion was unanimously approved.

Councilmember Comas made a motion, seconded by Councilmember Grobes to eliminate "One (1) portable toilet shall be provided for everyone hundred (100) persons attending a Regulated Social Gathering." Motion was unanimously approved.

There being no further business, Council President Heayn made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 8:33 PM.

ADJOURNMENT

Respectfully submitted,

Kathy D. Wendt
Borough Secretary