

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, April 15, 2025** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Heayn (arrived 6:35pm); Councilmembers Armbruster, Comas, Pearson, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt, Mayor Alvarez, and Solicitor Lyons. Also present Gawhara Abou-Eid, Erin Karahuta, Debra and Naomi Sulai, Martha Barrick, Lynne Ragusea, Dora Kreitzer, and Maggie Hall.

**CALL TO ORDER:** Council President Pro Tem Comas called the meeting to order at 6:30 PM.

**APPROVAL OF MINUTES:** Councilmember Powers made a motion, seconded by Councilmember Armbruster to approve the March 18, 2025, Regular meeting minutes. Motion was unanimously approved.

**PUBLIC COMMENT(S) ON ANY AGENDA ITEM:**

Debra Sulai commended Borough Council on the changes and updates to the Sidewalk Ordinance and Shade Tree Ordinance. Sulai reported that Arbor Day is April 25<sup>th</sup> and this will be the 40th consecutive year that the Arbor Day Foundation has named Lewisburg as Tree City USA.

Maggie Hall asked for more information on the proposed camera’s that will be installed in Hufnagle Park.

**PLANNING AND PUBLIC WORKS COMMITTEE:** Councilmember Powers made a motion, seconded by Councilmember Heayn to approve HARB items a, c, and d as submitted and recommended by HARB per their minutes dated April 8, 2025. Motion was unanimously approved. Councilmember Powers made a motion, seconded by Councilmember Heayn to reject Item b pending further review. Motion was unanimously approved.

- a. **“Karen Ross” / 226 South Second Street / Fence/Ramp, & Misc.** (HARB approved and recommends Council approval).
- b. **“Vicki Fritz” / 112 North Third Street / Front Porch Repair** (HARB approves and recommends Council Approval). (Council denied).
- c. **“Elizabeth Furia” / 30 North Fourth Street / Front Door Replaced** (HARB approves and recommends Council Approval).
- d. **“Scott Sehon” / 240 North Third Street / Wall & Gazebo/Pavilion** (HARB approves and recommends Council Approval).

Councilmember Powers made a motion, seconded by Councilmember Heayn to adopt Resolution 25-08 approving the Greenways, Trails and Recreation Program Grant for trail lighting at Piers Art Park. Motion was unanimously approved.

**ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:**

Buffalo Valley Regional Police (BVRPD). No report submitted.

William Cameron Engine Company (WCEC), Chief Blount submitted a monthly report.

Councilmember Grobes made a motion, seconded by Councilmember Heayn to approve payment of bills from March 16, 2025, through April 12, 2025, in the amount of \$389,604.35. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Heayn to grant permission for the American Legion to close Market Street and Borough Streets for the Memorial Day Parade and to submit the required letter of support to PennDOT. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Armbruster to appoint William Lowthert as the Voting Delegate and David Heayn as the Alternate Voting Delegate for Lewisburg Borough at the PSAB Annual Conference in Hershey from June 1 – 4, 2025. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**  
March 18, 2025

**PUBLIC COMMENT ON AGENDA ITEM**  
Sulai

Hall

**PLANNING AND PUBLIC WORKS**  
HARB

Ross

Fritz

Furia

Sehon

Resolution 25-08

**ADMINISTRATIVE AND PUBLIC SAFETY**

BVRPD

WCEC

Approval of Bills

Permission to close Market Street for Memorial Day Parade

PSAB appointment of Voting Delegates

April 15, 2025

Councilmember Powers made a motion, seconded by Councilmember Heayn to approve the purchase and installation of a new security camera server for the Borough Office, four new cameras for Hufnagle Park, and related camera connection items from Keystone Communications in the amount of \$11,276.72. There was a lengthy discussion. Borough Manager Lowthert will request a change order that does not include the addition of four new cameras. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Armbruster to draft a letter in support of Buffalo Township pursuing options to address the intersection of Buffalo Road and Airport Road. Motion was unanimously approved.

Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2026, HARB, term expiration December 31, 2025.

**BOROUGH SOLICITOR:**

Councilmember Powers made a motion, seconded by Councilmember Heayn to enact Ordinance No. 1086 amending the Curb and Sidewalk Ordinance, by including Tree Lawn and Tree Well in the meaning of the word “Sidewalk”; establishing the meanings of “Tree Lawn” and “Tree Well”; requiring a permit for the construction or reconstruction of a tree lawn; requiring the owners of real estate being developed to install a sidewalk and tree lawn as specified; requiring the restoration of tree lawns previously paved over at the time of reconstruction; and establishing the width of a tree lawn. Motion was unanimously approved.

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:**

Mayor Alvarez announced that last week at the National Main Street Conference in Philadelphia, LDP was awarded a \$150,000 grant. She also announced that this is Local Government week, and tomorrow is Local Government Day; April 19<sup>th</sup> is the Egg Hunt in Hufnagle Park; April 23<sup>rd</sup> is Earth Day; April 25<sup>th</sup> is Arbor Day; and April 26<sup>th</sup> is the Arts Festival.

Council President Heayn requested a motion for the adoption of the Council’s Rules of Order, By-Laws, and Code of Conduct. After a lengthy discussion, Heayn withdrew his request for motion and will present the documents for adoption at the May Council meeting.

Councilmember Pearson made a motion, seconded by Councilmember Powers to approve the purchase of eleven digital parking meters from CivicSmart in the amount of \$2,104.00 plus shipping, to be paid from the Parking Fund. There was some discussion. Motion was unanimously approved.

Pearson encouraged everyone to complete the state-side transportation survey. The survey will be available online until April 30, 2025. Pearson also reported that May is National Bike Month as well as National Physical Fitness & Sports Month.

Councilmember Grobes announced that April is Sexual Assault Awareness Month. She asked that everyone offer kind words to Victim Advocates.

Councilmember Powers said that she emailed information to Council regarding putting property maintenance responsibilities on both the owner and tenant. She would like Council to discuss further.

Councilmember Comas expressed sympathy for the Governor and his family after the attack at the Governor’s residence.

**WRITTEN REPORTS:** Councilmember Comas made a motion, seconded by Councilmember Powers to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG March Activity Reports, CK COG August Building Permit, and BVRA February 2025 Financials. Motion was unanimously approved.

Purchase of new security camera server

Letter of Support

Vacancies

**BOROUGH SOLICITOR**

Ordinance No. 1086 – Amending Curb and Sidewalk Ordinance

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**

Mayor Alvarez

Council President Heayn

Approval to purchase eleven parking meters

Pearson

Grobes

Powers

Comas

**WRITTEN REPORTS**

April 15, 2025

**WORK SESSION:** There will be a Work Session held Tuesday, May 13, 2025.

**QUESTIONS FROM THE MEDIA:**

Gawhara Abou-Eid, Standard Journal, asked for clarification on the installation of the new security cameras for Hufnagle Park, as well as the amount approved for the purchase of them. She also asked when the new parking meters will be installed.

Council President Pro Tem Comas called for an executive session to discuss legal and personnel matters at 7:49PM. Council returned at 8:25PM.

There being no further business, Councilmember Heayn made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 8:26 PM.

Respectfully submitted,

Kathy D. Wendt  
Borough Secretary

**WORK SESSION**

**MEDIA  
QUESTIONS**  
Abou-Eid,  
Standard Journal

**EXECUTIVE  
SESSION**

**ADJOURNMENT**