

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
April 15, 2025
6:30 PM**

HEAYN, President
BILENKY TRAHAN, Vice-President
COMAS
GROBES
POWERS
STAMM
ARMBRUSTER
PEARSON

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
BVRPD CHIEF EMBECK
FIRE CHIEF BLOUNT
PRESS
VISITORS

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

- a. March 18, 2025 regular meeting.

IV. PUBLIC COMMENT(S) ON ANY AGENDA ITEM

V. PLANNING AND PUBLIC WORKS COMMITTEE

Motion to approve HARB items a through d as submitted and recommended by HARB per their minutes dated April 8, 2025.

- a. “Karen Ross” / 226 South Second Street / Fence/Ramp, & Misc (HARB approves and recommends Council approval).
- b. “Vicki Fritz” / 112 North Third Street / Front Porch Repair (HARB approves and recommends Council approval).
- c. “Elizabeth Furia” / 30 North Fourth Street / Front Door Replaced (HARB approves and recommends Council approval).
- d. “Scott Sehon” / 240 North Third Street / Wall & Gazebo/Pavilion (HARB approves and recommends Council approval).
- e. Motion to adopt Resolution 25-08 approving the Greenways, Trails and Recreation Program Grant for trail lighting at Piers Art Park.

VI. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD)
- b. William Cameron Engine Company (WCEC) Monthly Report
- c. Motion to approve payment of bills from March 16, 2025 through April 12, 2025 in the amount of \$389,604.35.
- d. Motion to grant permission for the American Legion to close Market Street and Borough Streets for the Memorial Day Parade and to submit the required letter of support to PennDOT.
- e. Motion to appoint William Lowther as the Voting Delegate and David Heayn as the Alternate Voting Delegate for Lewisburg Borough at the PSAB Annual Conference in Hershey from June 1 – 4, 2025.
- f. Motion to approve the purchase of a new security camera server for the Borough Office and four new cameras for Hufnagle Park from Keystone Communications in the amount of \$9,838.95.

- g. Motion to approve the purchase of eleven digital parking meters from CivilSmart in the amount of \$2,104.00 plus shipping to be paid from the Parking Fund.

FYI:

- i. Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2026, HARB term expiration December 31, 2025.

VII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

VIII. BOROUGH MANAGER

IX. BOROUGH SOLICITOR

- a. Motion to enact Ordinance No. 1086 amending the Curb and Sidewalk Ordinance, by including Tree Lawn and Tree Well in the meaning of the word "Sidewalk"; establishing the meanings of "Tree Lawn" and "Tree Well"; requiring a permit for the construction or reconstruction of a tree lawn; requiring the owners of real estate being developed to install a sidewalk and tree lawn as specified; requiring the restoration of tree lawns previously paved over at the time of reconstruction; and establishing the width of a tree lawn.

X. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR
- b. COUNCIL PRESIDENT
 - i. Motion to adopt the revised Rules of Order for Borough Council
 - ii. Motion to adopt the revised By-Laws of Borough Council
 - iii. Motion to adopt a Code of Conduct for Lewisburg Borough
- c. BOROUGH SECRETARY
- d. COUNCIL MEMBERS

XI. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG March Activity Reports, CK COG August Building Permit, and BVRA February 2025 Financials.

XII. WORK SESSION – Work Session WILL be held on Tuesday, May 13, 2025

XIII. QUESTIONS FROM THE MEDIA

XIV. EXECUTIVE SESSION – Legal Matters

XV. ADJOURNMENT