

AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
March 29, 2022
6:30 PM

SULAI, President
COMAS, Vice-President
DERMAN
FARRELL
HEAYN
LIRA
POWERS
BILENKY TRAHAN

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BEATTIE
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
 - a. **February 15, 2022 regular meeting.**
- IV. **CONDITIONAL USE HEARING DECISION**
 - a. **Borough Council action on the request for conditional use approval of the Derrstown Village Phase II Project**
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **COMMUNITY DEVELOPMENT/PLANNING/PUBLIC WORKS COMMITTEE**

Motion to approve HARB item(s) a through c as submitted and recommended by HARB per their minutes dated March 8, 2022.

 - a. **Bluebird Atelier / 217-223 Market Street / Sign** (HARB approved and recommends Council approval)
 - b. **Jon Allocca / 60 South Second Street / Exterior Steps** (HARB approved and recommends Council approval)
 - c. **Robert Dewar / 236 South Third Street / Garage & Renovations** (HARB approved and recommends Council approval)
 - d. **Motion to enact Resolution 22-03 to submit the Limestone/Bull Run Phase II Grant Application to DCNR.**
 - e. **Motion to award Brown Alley Stormwater Improvement and Green Infrastructure Project to Masters Excavating LLC of Lock Haven in the amount of \$44,973.02. Costs to be paid from the Borough's ARPA Funds under the Replacing Lost Public Sector Revenue Category.**
 - f. **Motion to approve the final design plans for and to grant permission to release for bid the Saint Anthony Street Stormwater Improvement Project with includes storm water improvements in Chestnut Tree Alley.**
 - g. **Motion to approve a concept from Siam Café to connect their rear property improvements project to the Borough owned section of the Buffalo Valley Rail Trail with the understanding that an Easement/License agreement will be executed prior to construction.**

FYI:

- i. Committee decided to change future Committee meeting times to 10:00 am on the first Thursday of each month.**
- ii. Borough staff will be reviewing streets for a large-scale Borough Street patching project later in 2022.**
- iii. Committee recommends the Borough submit an improvement project in the area of the Piers to Union County for consideration of County ARPA funding.**
- iv. Committee will be reviewing areas of the Borough where gaps in the sidewalk system exists and making recommendations to Borough Council on future actions.**

VII. ADMINISTRATIVE/FINANCE/PUBLIC SAFETY COMMITTEE

- a. Motion to approve payment of bills from February 12, 2022, through March 11, 2022, in the amount of \$423,748.65.**
- b. Buffalo Valley Regional Police Department (BVRPD) Monthly Report**
- c. William Cameron Engine Company (WCEC)**
- d. Motion to accept a proposal in the base amount of \$2,000.00 from Barry Isett & Associates Inc. to prepare a Fire Inspection Ordinance for Lewisburg Borough. Additional services, if needed, will be billed at rates as indicated in the proposal.**
- e. Motion to enact Resolution 22-04 regarding the Borough's use of ARPA Funds.**
- f. Motion to create a Mechanic/Laborer Classification in our Public Works Department with a pay rate of \$27.06 per hour.**
- g. Motion to accept the resignation of Trey Casimir as an Alternate to the Lewisburg Borough Zoning Hearing Board with regret.**
- h. Motion to grant permission to the Union County Veterans' Fourth of July Parade Committee to close Market Street and Borough Streets for the parade and permission to submit the letter of support to PennDOT.**
- i. Motion to request on behalf of the Union County Veterans' Fourth of July Parade Committee the assistance of Milton Borough, Mifflinburg Borough, New Berlin Borough, Watsonstown Borough, Union Township, and White Deer Township Fire Police for the event.**
- j. Motion to accept the Revised 2022 Pension MMO in the amount of \$267,769.00.**

FYI:

- i. The surplused Lewisburg Borough Tar Buggy has been donated to LAJSA.**
- ii. Current vacancies on Planning Commission term expiration December 31, 2025, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023, December 31, 2023.**

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

IX. BOROUGH MANAGER

- a. Motion to accept the resignation of Elijah Farrel from the Lewisburg Borough Planning Commission with regret.
- b. Motion to approve Application for Payment #2 from Don E. Bower, Inc. in the amount of \$44,052.56 associated with the Hufnagle Park Restroom and Handwashing Station project. Note - Project costs to be paid from the Borough's CDBG-CV entitlement and CDBG-CV Grant funds.
- c. Motion to approve Application for Payment #3 from Don E. Bower, Inc. in the amount of \$14,278.82 associated with the Hufnagle Park Restroom and Handwashing Station project. Note - Project costs to be paid from the Borough's CDBG-CV entitlement and CDBG-CV Grant funds.
- d. Motion to approve Application for Payment #4 from Don E. Bower, Inc. in the amount of \$8,568.05 associated with the Hufnagle Park Restroom and Handwashing Station project. Note - Project costs to be paid from the Borough's General Fund.
- e. Motion to appoint William Lowthert as Lewisburg Borough's Voting Delegate and Jacque Anders as the Alternate Delegate to the 2022 PSAB Annual Conference.

X. BOROUGH SOLICITOR

- a. Motion to enact Resolution 22-05 updating Section 1.02 – Definitions of the Borough of Lewisburg Non-Uniformed Employees' Retirement Plan.

XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR
- b. COUNCIL PRESIDENT
 - LBG 3 polling location and reserved parking request
- c. BOROUGH MANAGER
- d. BOROUGH SECRETARY
- e. COMMUNITY DEVELOPMENT/GRANT MANAGER
- f. COUNCIL MEMBERS

XII. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the Shade Tree Commission December 2021 and January 2022 minutes, Planning Commission February Minutes and 2021 Annual Report, LAJSA November 2021 minutes and February Agenda, and CK COG Zoning and Code Enforcement Officer Reports.

XIII. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, April 12, 2022

XIV. QUESTIONS FROM THE MEDIA

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT