

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, March 19, 2024** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Heayn; Councilmembers Armbruster, Comas, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt, Mayor Alvarez, Community Development Grant Manager Berkey, and Solicitor Lyons. Also present: Taylor Lightman, Lynne Ragusea, Justin Strawser, Martha Barrick, Ben Schaffer, Dora Kreitzer

**CALL TO ORDER:** Council President Heayn called the meeting to order at 6:33 PM.

**PUBLIC HEARING:** Council President Heayn informed everyone there had been a Lewisburg Borough 2024 Community Development Block Grant Public Hearing at 5:30 PM.

**APPROVAL OF MINUTES:** Councilmember Powers made a motion, seconded by Councilmember Armbruster to approve the February 20, 2024, Regular meeting minutes. Motion was unanimously approved.

**PLANNING AND PUBLIC WORKS COMMITTEE:** Councilmember Powers made a motion, seconded by Councilmember Grobes to approve HARB item a and b as submitted and recommended by HARB per their minutes dated March 12, 2024. Motion was unanimously approved.

- a. **“M&T” Bank / 409 Market Street / ADA Door Entry** (HARB approved and recommends Council approval)
- b. **“Bucknell University” / 380 South Seventh Street / Entry Door & Roof** (HARB approved and recommends Council approval)

Councilmember Powers made a motion, seconded by Councilmember Grobes to approve a Budget Revision to the FFY 2020-CV-C2 Hufnagle Park Event Venue Project to re-budget \$15,453.61 of Lewisburg Borough Administrative Funds to Construction Costs. Motion was unanimously approved.

Councilmember Powers made a motion, seconded by Councilmember Grobes to award the Piers Art Park Construction Project to Dave Gutelius Excavating, Inc. of Mifflinburg, PA in the amount of \$704,659.82, contingent upon full execution of an Easement Agreement with the Lewisburg & Buffalo Creek Railroad Corporation. Motion was unanimously approved.

Councilmember Powers made a motion, seconded by Councilmember Grobes to approve Resolution 24-04 for Grant Application submittal to DCNR for the Wolfe Field Athletic Complex Master Site Development Plan. Motion was unanimously approved.

Councilmember Powers made a motion, seconded by Councilmember Grobes to approve the following people/businesses to use the Lewisburg Tri-globe Street Light image on items for sale at the Lewisburg Arts Festival:

- i. Dan Day – item with Tri-globe Street Light on State of Pa only
- ii. Alana Jajko
- iii. Nancy Wiist
- iv. Valerie Moyer Fine Art

There was some discussion as to whether a policy change was necessary regarding the use of the Lewisburg Tri-globe Street Light image. Motion was unanimously approved.

**ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:**  
Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Grobes made a motion, seconded by Councilmember Powers to approve payment of bills from February 18, 2024, through March 16, 2024, in the amount of \$345,845.29. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**PUBLIC HEARING**

**APPROVAL OF MINUTES**  
February 20, 2024

**PLANNING AND PUBLIC WORKS**  
HARB

M&T Bank

Bucknell University

Hufnagle Park  
Budget Revision

Award Gutelius  
Excavating, Inc.  
Piers Art Park  
Construction  
Project

Resolution 24-04  
Grant Application  
to DCNR

Approval to use  
Tri-Globe Street  
Light Image

Dan Day  
Alana Jajko  
Nancy Wiist  
Moyer Fine Art

**ADMINISTRATIVE AND PUBLIC SAFETY**  
BVRPD

WCEC

Approval of Bills

March 19, 2024

Councilmember Grobes made a motion, seconded by Councilmember Powers to approve the purchase of a new plow for the Borough T-tag truck from Maxwell Truck & Equipment, LLC in the amount of \$5,778.33.

Approve new plow for T-tag truck

Councilmember Grobes made a motion, seconded by Councilmember Armbruster to approve Resolution 24-02 for the Disposition of Lewisburg Borough Records. Motion was unanimously approved.

Resolution 24-02 Disposition of Records

Councilmember Grobes made a motion, seconded by Councilmember Comas to appoint Kathy Wendt (Lewisburg Borough Secretary) as the Lewisburg Borough Voting Delegate and Kendy Alvarez as Alternate at the Pennsylvania State Association of Boroughs Annual Conference in Hershey from June 2-5, 2024. Motion was unanimously approved.

Appoint Kathy Wendt as Voting Delegate and Kendy Alvarez as Alternate to PSAB Annual Conference

Current vacancies Zoning Hearing Board Alternate with term expiring December 31, 2026, Zoning Hearing Board Alternate, term expiration December 31, 2026; HARB term expiration December 31, 2025.

Vacancies

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:**

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**  
Mayor Alvarez

Mayor Alvarez announced a Proclamation for "National School Breakfast Week" to be held March 4–8, 2024.

Council President Heayn reported that some Counties are issuing a Code Blue because of the plunging temperatures. He reminded everyone to check on elderly friends and family members as the temperatures dip.

Heayn

**WRITTEN REPORTS:** Councilmember Comas made a motion, seconded by Councilmember Armbruster to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report February Code Enforcement Activity Report, and BVRA January 2024 Financial Statements. Motion was unanimously approved.

**WRITTEN REPORTS**

**WORK SESSION:** There will be a Work Session held Tuesday, April 9, 2024.

**WORK SESSION**

**QUESTIONS FROM THE MEDIA:**

**MEDIA QUESTIONS**

Justin Strawser asked when the ribbon cutting for Hufnagle Park is scheduled. Grant Manager Berkey replied that it will be held on April 18<sup>th</sup>, 11:00am – 1:00pm. Strawser also asked for clarification on the Piers Art Park Construction Project budget. Council President Heayn confirmed that the project will be approximately \$8,000 over budget. Strawser also asked for more information on the Wolfe Field Project. Borough Manager Lowthert explained that is a submittal to DCNR to do a Master Site Development Plan to determine how to better use the space.

Justin Strawser Daily Item

Council President Heayn called for an executive session to discuss legal and personnel matters at 7:08PM. Council returned at 8:10PM.

**EXECUTIVE SESSION**

There being no further business, Councilmember Comas made a motion, seconded by Councilmember Grobes to adjourn the meeting. The meeting was adjourned at 8:11PM.

**ADJOURNMENT**

Respectfully submitted,

Kathy D. Wendt  
Borough Secretary