

**DRAFT AGENDA  
LEWISBURG BOROUGH COUNCIL MEETING  
March 18, 2025  
6:30 PM**

HEAYN, President  
BILENKY TRAHAN, Vice-President  
COMAS  
GROBES  
POWERS  
STAMM  
ARMBRUSTER  
PEARSON

MAYOR ALVAREZ  
MANAGER/TREASURER LOWTHERT  
SECRETARY WENDT  
SOLICITOR LYONS  
COMMUNITY DEV/GRANT MANAGER BERKEY  
BVRPD CHIEF EMBECK  
FIRE CHIEF BLOUNT  
PRESS  
VISITORS

**\*\*\*Lewisburg Borough 2025 Community Development Block Grant (CDBG)  
First Public Hearing at 5:30 pm in Borough Council Chambers hosted by  
SEDA-COG\*\*\***

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

- a. February 18, 2025 regular meeting.

**IV. PUBLIC COMMENT(S) ON ANY AGENDA ITEM**

**V. PLANNING AND PUBLIC WORKS COMMITTEE**

**Motion to approve HARB items a and b as submitted and recommended by  
HARB per their minutes dated March 11, 2025**

- a. **JPF & LCF / 201 Market Street / Signs** (HARB approved and recommends Council approval).
- b. **“Creative Dog” / 139 Market Street / Signs** (HARB approved and recommends approval).
- c. **Motion to approve an Add-On Subdivision for 115 South Fifth Street as submitted. The Lewisburg Borough Planning Commission has reviewed and recommended approval.**
- d. **Motion to approve the low bid from New Enterprise Stone & Lime Company, Inc., Winfield, PA in the amount of \$208,453.20 for the Lewisburg Borough 2025 Street Paving Project.**
- e. **Motion to direct the Borough Solicitor to prepare and advertise an Ordinance amending the Sidewalk and Curb Ordinance, being Article II of Chapter 300 of the Code of the Borough, relating to tree lawns and tree wells.**
- f. **Motion to adopt Resolution 25-06 establishing degradation fees for pavement excavations occurring in tar/chip/fog seal and tar/chip/fog seal/leveling coat pavements.**

**FYI:**

- i. Committee directed staff and the Borough Engineer to move forward with the project concept designs for the South Eight Street/White Pine Alley Removal of Architectural Barriers which closes White Pine Alley to through traffic and provides a cohesive pedestrian sidewalk as well as include green infrastructure features at the alley terminus.

**VI. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE**

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Reports
- b. William Cameron Engine Company (WCEC) Reports
- c. Motion to approve payment of bills from February 16, 2025 through March 15, 2025 in the amount of \$388,723.87.
- d. Motion to appoint Sue Mahon to the Lewisburg Borough Zoning Hearing Board as an Alternate with a term expiring 12/31/2026.
- e. Motion to adopt Resolution 25-07 approving the Union County 2025 Hazard Mitigation Plan.
- f. Motion to approve the purchase of a replacement snow plow for Lewisburg Borough Truck 1 from Maxwell Truck & Equipment of State College in the amount of \$6,764.01.
- g. Motion to approve Rainshine Studios (Amy Machesic) to use the Lewisburg Tri-globe Street Light image in her stained-glass work for sale at the Lewisburg Arts Festival.
- h. Motion to authorize up to \$5,000 for legal expenses relating to preparation, review, and adoption of a Human Relations Ordinance for Lewisburg Borough.
- i. Motion to approve a proposal from Cohen Law Group in the amount of \$6,900.00 to represent Lewisburg Borough during Cable Franchise Agreement negotiations with Comcast.

**FYI:**

- i. Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2026, HARB term expiration December 31, 2025.

**VII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

**VIII. BOROUGH MANAGER**

- a. Motion to grant permission to the Union County Veterans' Fourth of July Parade Committee to close Market Street and Borough Streets for the parade and permission to submit the letter of support to PennDOT.
- b. Motion to request on behalf of the Union County Veterans' Fourth of July Parade Committee the assistance of the Milton Borough, Mifflinburg Borough, New Berlin Borough, Watsontown Borough, Union Township, and White Deer Township Fire Police for the event.
- c. Motion to approve the COSTARS purchase of a new 2024 F250 SRW 4x4 Regular Cab Pick-up Truck from the Sunbury Motor Company in the amount of \$46,789.00 from the Borough's Highway Equipment Depreciation Fund.

- d. Motion to declare the Borough's 2005 GMC Pick-up Truck as surplus and approve listing of the truck for sale on Municibid.

**IX. BOROUGH SOLICITOR**

- a. Motion to enact Ordinance No. 1085 amending the Recycling Ordinance, being Article II of Chapter 280 of the Code of the Borough, by changing the definition of "Community Activities."

**X. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**

- a. MAYOR
- b. COUNCIL PRESIDENT
- c. BOROUGH SECRETARY
- d. COMMUNITY DEVELOPMENT/GRANT MANAGER
- e. COUNCIL MEMBERS

**XI. WRITTEN REPORTS**

- a. Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG February Activity Report, CK COG February Building Permit, BVRA January 2025 Financials, and BVRA 2-26-25 Meeting Minutes.

**XII. WORK SESSION – Work Session WILL be held on Tuesday, April 8, 2025**

**XIII. QUESTIONS FROM THE MEDIA**

**XIV. ADJOURNMENT**

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