

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, March 17, 2020** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Medina; Councilmembers Derman, Farrell, Yohn, Heayn, Comas and Brody; Solicitor Lyons, Manager Lowthert, Secretary Anders. Also present: Ron Henry, J.J. Sovie, Butch Woolsey, Josh Hunt, Troy Zimmerman, Will Zimmerman, Scott Henninger, Jonas Pfleeger and Stephen Anstadt.

CALL TO ORDER: Council President Medina called the meeting to order at 6:30 PM, followed by the pledge of allegiance.

Council President Medina stated there was an executive session March 17, 2020 at 5:30 PM with the Borough of Lewisburg's Emergency Management Coordinator.

Motion was made by Councilmember Derman, seconded by Councilmember Comas, to enact a Declaration of Disaster Emergency. Motion was unanimously approved.

APPROVAL OF MINUTES: Motion was made by Councilmember Brody, seconded by Councilmember Yohn, to approve the minutes of the February 18, 2020 regular monthly meeting. Motion was unanimously approved.

Council President Medina appointed Councilmember Brody to the Council Committee Public Works/Police Committee.

Council President Medina appointed Councilmember Brody to the Council Committee Community Development/Planning Committee.

It was noted that Michael Brody was sworn in by District Justice Rowe on March 17, 2020 at the Union County Courthouse.

Council directed Borough Manager Lowthert to cancel Borough Council Committees and Council Work Sessions through May 15, 2020.

Council's direction to Borough Boards and Commissions regarding meetings and Work Sessions scheduled through May 15, 2020. Attendees to Board and Commission meetings are limited to Board and Commission members, Borough or CK-COG staff, applicants, attorneys and witnesses as part of the application review. All others are prohibited from entering the closed Borough Office.

Councilmember Derman made a motion, seconded by Councilmember Farrell, to withdraw all approvals/permits for future events on Borough streets and in Borough parks through May 15, 2020. Motion was unanimously approved.

PUBLIC WORKS/POLICE COMMITTEE: Council received the Buffalo Valley Regional Police Department's (BVRPD) monthly report.

After some discussion, the Borough Manager will notify Seda COG regarding 2019 budget modification for a restroom project in Hufnagle Park to be addressed at the next meeting.

The Committee is considering doing more sidewalks with the 2020 Lewisburg Borough Streets Project and is waiting for pricing from the contractor.

The Committee continues to work with CK-COG on Borough Sidewalk Ordinance enforcement. Violation letters to property owners on Water Street, St. Mary Street, and St. Louis Street expected to be mailed in April. CK-COG will investigate Brown Street, Second Street and Fourth Street early this spring.

ADMINISTRATIVE/FINANCE COMMITTEE: Councilmember Heayn made a motion, seconded by Councilmember Farrell, to approve payment of bills from February 15, 2020 through March 13, 2020 in the amount of \$361,923.16. Motion was unanimously approved.

Councilmember Farrell made a motion, seconded by Councilmember Heayn, to direct CK-COG and Borough staff to enforce the Neighborhood Blight and Revitalization Act per the Policy developed by Borough staff and the Borough Solicitor. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

Executive Session
3/17/20

Declaration of
Disaster
Emergency

**APPROVAL OF
MINUTES**

Public Works
appointment –
Brody

COM-D
appointment –
Brody

Committee
Cancelled through
May 15, 2020

**PUBLIC
WORK/POLICE
COMMITTEE
BVRPD**

Hufnagle Park
Restroom

2020 Streets –
sidewalks

**ADMINISTRATIVE/
FINANCE
COMMITTEE
PAYMENT OF BILLS**

Neighborhood
Blight and
Revitalization Act

March 17, 2020

The Committee is working on a policy to present to Borough Council for consideration regarding the public presentation of items to Borough Council and a policy for staff when meeting attendance is expected to exceed the available space in Borough Council Chambers.

COMMUNITY DEVELOPMENT/PLANNING COMMITTEE: Councilmember Yohn made a motion, seconded by Councilmember Heayn, to approve HARB item a through f as submitted and recommended by HARB per their minutes dated March 10, 2020. Motion was unanimously approved.

- a. **Jody Keister – Art of Living Design / 425 Market Street / Sign (Wall).** An application was submitted to and reviewed by HARB for a sign. Motion was made by Ann Hilliard, seconded by Kim Walter-Makowski to recommend approval and issuance of Certificate of Appropriateness (COA) for a sign as submitted in the project description of the HARB application, contingent on zoning approval. Motion was unanimously approved.
- b. **Gary Peck - Aleebanese / 300 Market Street / Windows, Sign.** An application was submitted to and reviewed by HARB for windows and a sign. Motion was made by Elaine Wintjen, seconded by Kim Walter Makowski to recommend approval and issuance of Certificate of Appropriateness (COA) for windows and a sign as submitted in the project description of the HARB application contingent on zoning approval. Motion was approved. Ted Strosser abstained.
- c. **Reuben Kennel / 160 Brown Street / Windows, Roof, Soffit/Facia.** An application was submitted to and reviewed by HARB for windows, roof and soffit/facia. Motion was made by Ted Strosser, seconded by Kim Walter Makowski to recommend approval and issuance of Certificate of Appropriateness (COA) for windows, roof and soffit/facia as submitted in the project description of the HARB application recommendation roof replacement be EcoStar Synthetic Slate or Certain Teed Grand Manor shingle, windows - vinyl simulated divided lites (grilles on exterior) in 6 over 9 pattern size to match existing, wood repairs to repair in kind spot replacement with Cellular PVC is acceptable. Motion was unanimously approved.
- d. **Ted & Tracy Strosser / 25 North Front Street / Carriage House/Garage.** An application was submitted to and reviewed by HARB for a carriage house/garage. Motion was made by Kim Walter-Makowski, seconded by Elaine Wintjen to recommend approval and issuance of Certificate of Appropriateness (COA) for a carriage house/garage as submitted in the project description of the HARB application. Motion was approved. Ted Strosser abstained.
- e. **Thomas & Keri Albright / 100 South Front Street / Pool House, Addition, Deck.** An application was submitted to and reviewed by HARB for a pool house, addition and deck. Motion was made by Ann Hilliard, seconded by Elaine Wintjen to recommend approval and issuance of Certificate of Appropriateness (COA) for a pool house, addition and a deck as submitted in the project description of the HARB application recommendation to include aluminum fencing replacement of existing chain link fence. Motion was unanimously approved.
- f. **Sydney Steiler – DejaVu / 322 Market Street / Sign.** An application was submitted to and reviewed by HARB for a sign. Motion was made by Kim Walter-Makowski, seconded by Ann Hilliard to recommend approval and issuance of Certificate of Appropriateness (COA) for a sign as submitted in the project description of the HARB application contingent on zoning approval.

Councilmember Yohn made a motion, seconded by Councilmember Heayn, to accept the resignation of Erin Van Enkevort from the Lewisburg Shade Tree Commission with regret. Motion was unanimously approved.

Councilmember Yohn made a motion, seconded by Councilmember Heayn, to direct Borough Solicitor to prepare a Vacant Property Registration Ordinance for consideration by Borough Council per CK-COG. Motion was unanimously approved.

Councilmember Yohn stated the current vacancies on Buffalo Valley Recreation Authority, term expiration December 31, 2023, Planning Commission, term expiration December 31, 2022, Zoning Hearing Board Alternate, Term expiration December 31, 2020, Shade Tree, term expiration December 31, 2023 and HARB term expiration December 31, 2020.

Councilmember Comas made a motion, seconded by Councilmember Brody, to appoint David Heayn to the Buffalo Valley Recreation Authority. Motion was unanimously approved.

COMMUNITY DEVELOPMENT/ PLANNING COMMITTEE HARB

J KEISTER

G PECK

R KENNEL

T STROSSER

T ALBRIGHT

S STEILER

Shade Tree Committee

Vacant Property Registration

Vacancy Updates

Buffalo Valley Recreation Authority

March 17, 2020

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS: Scott Henninger, Second Amendment Sanctuary Ordinance (SASO), addressed Council to see if there have been any discussions regarding a Resolution or an Ordinance from their February Council presentation. Council has not considered either option. ~~Mr. Henninger was directed to proceed through Council Committee.~~

Mr. Henninger was directed that the way to proceed is to approach a Council Committee or individual to proceed. Councilmember Comas thanked Mr. Henninger and explained that the proposed SASO would need an individual on Council to move it forward.

Will Zimmerman addressed Council regarding a decision on the Second Amendment Sanctuary Ordinance or Resolution.

Borough Manager reported that the Department of Environmental Protection (DEP) grant for the leaf truck has been submitted.

Councilmember Heayn made a motion, seconded by Councilmember Comas, to adopt Resolution 20-03 Liquor Code regarding noise. Motion was unanimously approved.

WRITTEN REPORTS: Councilmember Comas made a motion, seconded by Councilmember Heayn to acknowledge receipt of the monthly bill payments, Zoning Officer Report, Code Enforcement Officer Report, Building Permits report, Planning Commission January and February Minutes and LAJSA March Agenda and January Minutes. Motion was unanimously approved.

WORK SESSION: There will not be a work session held Tuesday, April 14, 2020.

Council President Medina called for executive session at 7:32 PM for legal matters.

Council returned at 7:47 PM.

There being no further business, Councilmember Comas made a motion, seconded by Councilmember Heayn, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 7:48 PM.

Respectfully submitted,

Jacqueline A. Anders
Borough Secretary

PUBLIC COMMENT – NON-AGENDA ITEM

S. Henninger

****Correction to March 17, 2020 minutes on April 21, 2020 meeting**

W. Zimmerman

Leaf Truck Grant

Resolution 20-03

WRITTEN REPORTS

WORK SESSION

Executive Session

ADJOURNMENT