

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, February 20, 2024** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President David Heayn; Council Vice President Bilenky Trahan, Councilmembers Armbruster (7:07PM), Comas, Pearson, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt via Zoom, Mayor Alvarez, Community Development Grant Manager Berkey, Accounting Clerk Erin Swanson-Batman, and Solicitor Lyons. Also present: Ellen Ruby, Taylor Lightman, Dora Kreitzer, Martha Barrick, Tristan Wilhelm, Lauryn Longacre, and Norm Butts.

**CALL TO ORDER:** Council President Heayn called the meeting to order at 6:32 PM.

**APPROVAL OF MINUTES:** Councilmember Powers made a motion, seconded by Councilmember Pearson to approve the January 16, 2024, Regular meeting minutes. Motion was unanimously approved.

**PLANNING AND PUBLIC WORKS COMMITTEE:**

Motion was made by Councilmember Bilenky Trahan, seconded by Councilmember Powers to approve award of the 2024 Lewisburg Borough Street Paving Project to Dave Gutelius Excavating of Mifflinburg, PA in the amount of \$116,773.20. Motion was unanimously approved.

Motion was made by Councilmember Bilenky Trahan, seconded by Councilmember Powers to approve award of the St. George Street/South Fourth Street Project to Big Rock Paving, LLC of Mount Wolf, PA in the amount of \$325,554.00. Motion was unanimously approved.

Motion was made by Councilmember Bilenky Trahan, seconded by Councilmember Powers to approve the final design plans for the Kidsburg Phase II Project and permission to release the project for bid. Councilmember Pearson was opposed. Motion was approved.

Motion was made by Councilmember Bilenky Trahan, seconded by Councilmember Powers to appoint Stina Stannik to the Lewisburg Shade Tree Commission with a term expiring December 31, 2026. Motion was unanimously approved.

**ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:** Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to approve payment of bills from January 14, 2024, through February 17, 2024, in the amount of \$552,852.80. Motion was unanimously approved.

A presentation of the 2024 Lewisburg Borough CRS Activity 510 Progress Report was made to Borough Council by Community Development Grant Manager Berkey. No action is needed.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to approve a quote from Budget Blinds of Lewisburg in the amount of \$6,785.65 for the purchase and installation of cellular shades on the six new windows in Borough Council Chambers and to replace the seven sets of vertical blinds in Borough Council Chambers and the Borough Office. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to approve the quote from A+ Office Supply in the amount of \$1,281.44 for the purchase, delivery, and assembly of two additional black conference tables for Borough Council Chambers. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**  
January 16, 2024

**PLANNING AND PUBLIC WORKS**

Award 2024 Street Paving Project – Gutelius Excavating

Award St. George St/S Fourth St Project – Big Rock Paving, LLC

Final Design Plans – Kidsburg Phase II Project Approval and Release for Bid

Appoint Stina Stannik to STC

**ADMINISTRATIVE AND PUBLIC SAFETY**  
BVRPD

WCEC

Approval of Bills

CRS Activity 510 Progress Report

Approve Budget Blinds of Lewisburg for cellular shades

Approve A+ Office Supply for purchase of conference tables

February 20, 2024

Councilmember Grobes made a motion, seconded by Councilmember Powers to approve Resolution 24-03 appointing Paul Rapp as Sewage Enforcement Officer and Michael Brown as Alternate for Lewisburg Borough as required by PA DEP. Motion was unanimously approved.

Resolution 24-03  
Appointing SEO

Councilmember Grobes made a motion, seconded by Councilmember Comas to grant permission to the Union County Veterans' Fourth of July Parade Committee to close Market Street and Borough Streets for the parade and permission to submit the letter of support to PennDOT. Motion was unanimously approved.

Support 4<sup>th</sup> of  
July Parade –  
Street Closure

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to request on behalf of the Union County Veterans' Fourth of July Parade Committee the assistance of the Milton Borough, Mifflinburg Borough, New Berlin Borough, Watsonstown Borough, Union Township, and White Deer Township Fire Police for the event. Motion was unanimously approved.

Request  
Community Fire  
Police Support for  
4<sup>th</sup> of July Parade

Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2026; Zoning Hearing Board Alternate, term expiration December 31, 2026; HARB term expiration December 31, 2025.

Vacancies

**PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:**

**PUBLIC  
COMMENT ON  
NON-AGENDA  
ITEMS**  
Ellen Ruby

Ellen Ruby, LDP, thanked everyone for their help and support with the Lewisburg Ice Festival.

Taylor Lightman thanked the Borough staff and William Cameron Engine Company for their help with the Polar Bear Plunge.

Taylor Lightman

Tristan Wilhelm introduced himself as a member of the Little League Board and inquired as to who the contact would be to discuss ballfield maintenance.

Tristan Wilhelm

**BOROUGH MANAGER:**

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to approve signing a Grant and Dedication Easement between Bucknell University and the Borough of Lewisburg for the Kidsburg Phase II project and the installation of a 10' wide multi-use pedestrian pathway along South Sixth Street. Councilmember Pearson was opposed. Motion was approved.

Approve Grant  
and Dedication  
Easement –  
Kidsburg Phase II  
project

Councilmember Powers made a motion, seconded by Councilmember Bilenky Trahan to approve signing a Grant and Dedication Easement between Bucknell University and the Borough of Lewisburg for the Kidsburg Phase II project and the removal of legacy soils from the floodplain and restoring the stream bed on the southwest side of Bull Run along South Sixth Street. Motion was unanimously approved.

Approve Grant  
and Dedication  
Easement –  
Kidsburg Phase II  
Project

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Grobes to approve signing Easement agreement between Lewisburg & Buffalo Creek Railroad Corporation and Borough of Lewisburg for the Piers Art Park project and the installation/replacement of the stormwater pipe under the railroad. Motion was unanimously approved.

Approve  
Easement – Piers  
Art Park Project

Councilmember Powers made a motion, seconded by Councilmember Bilenky Trahan to approve the Subrecipient Agreement between Union County and the Borough of Lewisburg for the Hufnagle Park Event Venue Project. Motion was unanimously approved.

Approve  
Subrecipient  
Agreement –  
Hufnagle Park  
Event Venue  
Project

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:**

**REPORTS /  
COMMUNITY  
UPDATES /  
PUBLIC NOTICES**

Mayor Alvarez announced that Wednesday, February 28<sup>th</sup> is Community Night for Bucknell's Women's Basketball game at 6:00 pm at Sojka Pavilion. All community organizations in the Lewisburg area can get 10 tickets per group. Mayor Alvarez also thanked everyone who participated in the Lewisburg Ice Festival.

Mayor Alvarez

February 20, 2024

Councilmember Heayn reported that he attended the Lewisburg Ice Festival and really enjoyed participating in the parade.

Heayn

Community Development Grant Manager Berkey updated Council on the progress of current projects.

Berkey

Councilmember Pearson reminded Council of the National Week without Driving challenge. She encouraged everyone to spread the word. The statewide Active Transportation Summit in New York is on June 26<sup>th</sup> in conjunction with the Pennsylvania Downtown Center conference.

Pearson

Councilmember Comas reported that there will be a Sustainability Symposium at Bucknell University on March 28<sup>th</sup> and is open to the public.

Comas

**WRITTEN REPORTS:** Councilmember Comas made a motion, seconded by Councilmember Bilenky Trahan to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, January Building Report, 2023 Year End & January Code Enforcement Activity Reports, BVRA December 2023 Financial EOY Comments, and BVRA December 2023 Financial Statement. Motion was unanimously approved.

**WRITTEN REPORTS**

**WORK SESSION:** There will be a Work Session held Tuesday, March 12, 2024.

**WORK SESSION**

**QUESTIONS FROM THE MEDIA:**

Lauryn Longacre from the Standard Journal asked where the funding was coming from for the 2024 Lewisburg Street Paving Project. Borough Manager Lowthert stated that most of the funds will be paid from Liquid Fuels.

**MEDIA QUESTIONS**  
Lauryn Longacre,  
Standard Journal

Standard Journal Longacre also inquired as to where the tree was located that was being removed as part of the Kidsburg Phase II project for the installation of the multi-use pedestrian pathway along South Sixth Street. Councilmember Pearson responded that it is a very mature Linden tree that is located past the path towards the Bucknell campus on your left. Longacre also inquired as to when the Kidsburg Phase II project will begin. Manager Lowthert is estimating an early to mid-summer start.

Council President Heayn called for an executive session to discuss personnel matters at 7:17PM. Council returned at 8:04PM.

**EXECUTIVE SESSION**

There being no further business, Councilmember Pearson made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 8:05 PM.

**ADJOURNMENT**

Respectfully submitted,

Kathy D. Wendt  
Borough Secretary