

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
February 18, 2025
6:30 PM**

HEAYN, President
BILENKY TRAHAN, Vice-President
COMAS
GROBES
POWERS
STAMM
ARMBRUSTER
PEARSON

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
BVRPD CHIEF EMBECK
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **An Executive Session was held on January 30, 2025, 5:30 pm – 7:10 pm to discuss union contract negotiations.**
- II. **An Executive Session was held on February 10, 2025, 6:00 pm – 7:45 pm to discuss union contract negotiations.**
- III. **CALL TO ORDER**
- IV. **PLEDGE OF ALLEGIANCE**
- V. **APPROVAL OF MINUTES**
 - a. **January 21, 2025 regular meeting.**
- VI. **PRESENTATION TO COUNCIL**
 - a. **Buffalo Valley Regional Police Chief Dan Embeck**
- VII. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VIII. **PLANNING AND PUBLIC WORKS COMMITTEE**
 - Motion to approve HARB items a through c as submitted and recommended by HARB per their minutes dated February 11, 2025**
 - a. **44 Market, LLC / 112 Market Street / Windows/Siding (HARB approved and recommends Council approval)**
 - b. **535 Inc. / 617 Market Street / Windows/Siding (HARB approved and recommends Council approval)**
 - c. **Kevin Gardner / 621/623 Market Street / Windows/Siding (HARB approved and recommends Council approval)**
 - d. **Motion to approve the Wolfe Field Athletic Complex Master Site Development Plan Request for Proposal (RFP) and Amendment to include the Community Garden (contingent upon PA DCNR approval of the draft document) and permission to release the RFP for proposals.**
 - e. **Motion to approve an engineering proposal from PennCore Consulting in the amount of \$6,500.00 to complete a Subdivision of Parcel #008-011-006.00000 – St. George Street River Access. (Note - additional legal fees**

from the Borough Solicitor for the completion of the Subdivision are expected to be less than \$1,000.00.)

- f. Motion to approve a proposal from Cohen Law Group in the amount of \$7,565.00 to represent Lewisburg Borough during upcoming Cable Franchise Agreement negotiations.
- g. Motion to elect to revise our 2022 CDBG Grant Program reallocating \$77,298.71 of unused funds from the Limestone Run Flood Resiliency Project to the South Eighth Street/White Pine Alley Removal of Architectural Barriers Project and to approve the Union County Commissioners, on behalf of Lewisburg Borough, submit a budget revision to PA DCED.

FYI:

- i. Union County's 2024 CDBG Grant Application (which includes Lewisburg Borough's 2024 CDBG Project Selection) has been approved by DCED and is currently in contracting.
- ii. Lewisburg Borough is expected to begin its 2025 CDBG Application Preparation process in March.

IX. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC) Monthly Report
- c. Motion to approve payment of bills from January 19 2025 through February 15, 2025 in the amount of \$402,842.98.
- d. Motion to direct the Borough Solicitor to prepare and advertise changes to the Borough's Solid Waste-Recycling Ordinance related to the definition of "Community Activities" as PA DEP has indicated that recycling must be mandatory at events in Lewisburg Borough attended by more than 200 persons daily.
- e. Motion to appoint Mike Derman to the Lewisburg Borough Zoning Hearing Board with a term expiring December 31, 2027.

FYI:

- i. Zoning Hearing Board Alternate, term expiration December 31, 2026,
Zoning Hearing Board Alternate, term expiration December 31, 2026,
HARB term expiration December 31, 2025.

X. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

XI. BOROUGH MANAGER

- a. Direction to Staff from Borough Council regarding priority use of the Borough Office Vehicle.

XII. BOROUGH SOLICITOR

- a. Motion to approve Resolution 25-04 increasing Zoning Fees.

XIII. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR
 - i. Proclamation "Black History Month"

- b. **COUNCIL PRESIDENT**
 - i. **Change to Parking Subcommittee members**
 - ii. **Update on bylaws, etc.**
 - iii. **Update on management evaluations**
 - iv. **Letter for CDBG 8th Street Project**
 - v. **Motion to Approve Resolution 25-05 Affirming Lewisburg Borough's Commitment to Inclusivity and Welcoming All Residents**
- c. **BOROUGH SECRETARY**
- d. **COMMUNITY DEVELOPMENT/GRANT MANAGER**
- e. **COUNCIL MEMBERS**

XIV. WRITTEN REPORTS

- a. **Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG January Activity Reports, and BVRA December 2024 Financials.**

XV. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, March 11, 2025

XVI. QUESTIONS FROM THE MEDIA

**XVII. EXECUTIVE SESSION – Union Contract Negotiations/Matters
Legal Matters**

XVIII. ADJOURNMENT