

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, February 15, 2022**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Council Vice President Comas, Councilmembers Derman, Heayn, Bilenky Trahan, Powers, and Lira (via telecommunication); Manager Lowthert, Secretary Anders, Mayor Alvarez, and Solicitor Lyons. Also present: Matt Farrand, Elena Machado, Ellen Herman and Taylor Lightman.

**CALL TO ORDER:** Council President Sulai called the meeting to order at 6:34 PM.

**APPROVAL OF MINUTES:** Councilmember Heayn made a motion, seconded by Councilmember Powers to approve the January 18, 2022, Regular meeting minutes. There was some discussion. Motion was unanimously approved.

**COMMUNITY DEVELOPMENT/PLANNING/PUBLIC WORKS/ COMMITTEE:** Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to approve an agreement with SEDA-COG in the amount of \$4,000.00 to assist Borough staff with the 2022 Floodplain Management/Flood Resiliency Study. Costs to be paid from the Borough's General Fund. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to award the 101 North Fifth Street Borough Building Roof Replacement Project to H&P Construction, Inc. of Kulpmont, PA in the amount of \$41,750.00 conditioned upon receiving acceptable Bonding and Insurance documents and execution of the Contract Agreement. Cost to be paid from the Borough's Building Depreciation Fund. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to accept the proposal from HRG in the amount not to exceed \$5,000.00 to develop concept plans and an engineer approved OPC for a potential Phase II Grant Application to extend the Mixed-Use Path to St. George Street and the Floodplain Restoration Project to the Railroad Bridge. Costs to be paid from the Borough's General Fund. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve the 2022 Lewisburg Borough Street Project Design Plans and permission to release the project for bid. Project to include portions of Logan Avenue, Matlack Avenue, St. Louis Street, and Peach Tree Alley and to be paid from the Borough's Liquid Fuels Fund and Refuse Fund. Motion was unanimously approved.

Bina Bilenky Trahan has been appointed as the Committee Chairperson.

Lewisburg Siren and Emergency Notification Project continues in development.

The grant contract with DCED has been fully executed for the Borough's Floodplain Management/Flood Resiliency Project. Borough Staff and SEDA-COG will be developing the RFP.

The Committee was notified that the 101 North Fifth Street Borough Building Roof Replacement Project costs may increase once the existing metal roof is removed, and the structure is examined. Some roof decking and beams may need replacement due to water damage.

**ADMINISTRATIVE/FINANCE/PUBLIC SAFETY COMMITTEE:** Buffalo Valley Regional Police Chief Yost submitted a monthly and an annual report.

William Cameron Engine Company submitted a monthly report.

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from January 14, 2022, through February 11, 2022, in the amount of \$891,565.15. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**  
January 18, 2022

**COMMUNITY DEVELOPMENT/PLANNING/PUBLIC WORKS/COMMITTEE**

SEDA COG Flood Resiliency Study

Award H&P Construction 101 N Fifth St. Roof Replacement

Award HRG concept/OPC Phase II – Mixed-Use Path

2022 Streets Project for Bid

101 N. Fifth St. Roof Replacement

**ADMINISTRATIVE/FINANCE/PUBLIC SAFETY**  
BVRPD

WCEC

Approval of Bills

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Councilmember Derman made a motion, seconded by Councilmember Heayn to declare unneeded/unused Borough equipment/items as surplus for sale or disposal. Items to include: (1) 1950 Super A Tractor; (2) 1974 Ingersol Air Compressor; (3) 1999 Wood Chuck Chipper; (4) 2004 Tar Buggy; (5) Six Lockers former used by the Lewisburg Borough Police Department; (6) a Three Drawer File cabinet, (7) a Fireproof File Cabinet; (8) Several Traffic Light Control Cabinets; and (9) a Leaf Vacuum Motor. Motion was unanimously approved.

Declared surplus items for sale or disposal

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve the 2022 Emerald Ash Borer Treatment Agreement for 31 Ash Trees from Scott Cary, Consulting Forester in the amount of \$8,800.00. Costs to be paid from the Shade Tree Fund. There was some discussion. Motion was unanimously approved.

Scott Cary - 2022 Emerald Ash Borer Agreement

Councilmember Derman made a motion, seconded by Councilmember Heayn to adopt Resolution 22-02, a fee Resolution associated with the Short-term Rental Ordinance with fees as suggested by CK-COG. Motion was unanimously approved.

Resolution 22-02

Councilmember Derman made a motion, seconded by Councilmember Heayn to direct the Solicitor to prepare a Resolution to amend the Non-Uniformed Employees Retirement Plan Section 1.02 – Definition of Eligible Employee. There was some discussion. Motion was unanimously approved.

Non-Uniformed Retirement Plan section 1.02

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to approve a request from Lewisburg Neighborhood to close St. Anthony Street from North Water Street to the bridge for the 2022 River Road Holiday event and permission to submit the necessary letter to PennDOT. Motion was unanimously approved.

River Road Holiday event approval

BVRPD is planning for the 2022 National Night Out celebration in St. Mary Street Park on the first Tuesday in August.

National Night Out

The Committee reviewed and approved the 2022 Community Development Block Grant Program Application Preparation Schedule from SEDA-COG.

2022 CDBG

Current vacancies on Lewisburg Borough Planning Commission with term expiring December 31, 2025 and HARB with term expirations December 31, 2022, December 31, 2023, December 31, 2023.

Vacancies

**PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:** Ellen Herman volunteered for the vacant Planning Commission position. Borough Manager Lowthert suggested emailing her interest and potential qualifications to be submitted to the Planning Commission for consideration.

**PUBLIC COMMENT(S) ON NON-AGENDA ITEMS**  
Herman – Planning Commission

Ellen Herman was told that the issue with the sidewalk on Saint Anthony Street would be on the agenda, but it is not. Ellen Herman believes the sidewalk is a significant safety issue because the developer was able to close the sidewalk without having an alternative sidewalk. As a result, people have been walking out in the street. There are frequent accidents at Second Street and Saint Anthony Street. There is an issue with turning out of Hazel Tree Alley. Councilmember Derman informed Ellen Herman the Council Committee discussed Saint Anthony Street Sidewalk concerns and there is not a broad policy in place for sidewalk closings. Borough Council or Council Committee could establish a policy for contractors when a sidewalk is closed. It is noted that there are gaps in the sidewalk system, and this is the main reason for the issue on Saint Anthony Street.

Herman – St. Anthony Street Concern

Elena Machado felt it was important to provide context as to why the sidewalk conversation happened. There was a snowstorm a couple of weeks ago and a neighbor called CK-COG to tell them the developer on Saint Anthony Street was not cleaning the snow and ice on the sidewalk. Immediately after the complaint, caution tape was put up. Elena Machado commented that the caution tape was

Machado – St. Anthony Street Concern

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put up due to someone not wanting to clean up the snow and ice not because of the construction.

She would like some traffic calming on Saint Anthony Street because she believes it is a larger issue beyond the development.

**BOROUGH MANAGER:** Councilmember Derman made a motion, seconded by Councilmember Heayn to accept the low proposal of \$5,720.00 from Hillyard Landscaping for 2022 Borough Landscaping Services.

Councilmember Powers made a motion, seconded by Councilmember Derman to approve HARB items 1 through 2 as submitted and recommended by HARB per their minutes dated February 8, 2022. Councilmember Heayn abstained. Motion was approved.

1. **Amber G Co. Photography / Mary Anne Fleisher / 139 Market Street / Signs** (HARB approved/Committee recommends Council approval)
2. **Community Partnerships / 328 Market Street / Sign** (HARB approved/Committee recommends Council approval)

**Project Updates:** Walnut Buildings / Derrstown Village, Phase 2. HARB has no concerns with the new concept.

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:** Mayor Alvarez thanked those who came to the meeting and voiced their concerns. When constituents show up with concerns, there is a better understanding of what is happening.

Council President Sulai encouraged everyone to get vaccinated. Council President assisted Taylor Lightman and others from Lewisburg Neighborhoods with planning the Polar Bear Plunge. Taylor Lightman reported a smashing success of 258 people plunging and about 1,000 people turned out for the event. Over \$7,000.00 was raised for Lewisburg Neighborhoods.

Community Development/Grant Manager Beattie reported Wolfe Field playground relocation finished yesterday. When the weather changes and some finishing touches are completed, it is hopeful to open around April.

The contractor will start doing some work on the Bull Run Nature Play area.

The restroom contractor is figuring out when they can start up depending on the weather.

Beattie also reminded everyone about the Conditional Use Hearing scheduled February 28, 2022.

Councilmember Derman shared the State of Pennsylvania wants to make trucks heavier than they have been in the past. Derman will draft a letter of discouragement for Council to review.

Councilmember Derman also read an article about noise radar in Paris, France that pinpoints noise along with a license plate number. He will pass along information as he encounters it. There was some discussion regarding noise.

Councilmember Comas indicated in the New York Times there was statistics about the increasing number of pedestrian deaths. Councilmember Comas believes the Market Street Study had some traffic accident data and would like to review this information.

Councilmember Comas stated the redrawing the lines for the political districts for State Legislature and Congress is a complicated two-tier process in Pennsylvania and the most recent draft plan for State House Districts splits Union County into

Continued  
Machado – St.  
Anthony Street  
Concern

Award 2022  
Landscaping  
Hillyard

HARB

Amber G  
Photography

Community  
Partnerships

Project Updates

**REPORTS /  
COMMUNITY  
UPDATES /  
PUBLIC NOTICES**  
Mayor Alvarez

Council President  
Sulai

Community  
Development/Grant  
Manager Beattie

Councilmember  
Derman

Councilmember  
Comas

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three State House Districts. The division of Lewisburg and East Buffalo seems silly to Councilmember Comas.

Councilmember Lira thanked those who spoke about the pedestrian issue and sorry it seems complicated to install a barrier. Councilmember Lira shares their concerns because there is so much fast traffic coming onto Saint Anthony Street. She is hopeful it will be resolved soon.

**WRITTEN REPORTS:** Councilmember Derman made a motion, seconded by Councilmember Heayn to acknowledge receipt of monthly Zoning Officer Report, Code Enforcement Officer Report, Building Permits Report, BVRA January Financials, and 2021 Shade Tree Annual Report. Motion was unanimously approved.

**WORK SESSION:** There will be a Work Session to be held Tuesday, March 8, 2022.

**QUESTIONS FROM THE MEDIA:** Matt Farrand from the Standard Journal asked if tonight was the first presentation for Councilmember Bilenky Trahan being the Chair of the Community Development/Planning/Public Works Council Committee.

Matt Farrand also asked if anyone has estimated the value or scrap value of the equipment/items declared as surplus for sale or disposal. Borough Manager stated there has been some preliminary estimates as to what is thought their value would be.

Council President Sulai called for an executive session to discuss legal matters at 7:31PM. Council returned at 8:06PM.

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 8:07 PM.

Respectfully submitted,

Jacqueline A. Anders  
Borough Secretary

**REPORTS /  
COMMUNITY  
UPDATES / PUBLIC  
NOTICES Continued**  
Councilmember  
Comas

Councilmember  
Lira

**WRITTEN REPORTS**

**WORK SESSION**

**MEDIA QUESTIONS**  
Standard Journal -  
Farrand

**EXECUTIVE  
SESSION**

**ADJOURNMENT**