

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
December 20, 2022
6:30 PM**

SULAI, President
COMAS, Vice-President
DERMAN
GROBES
HEAYN
STAMM
POWERS
BILENKY TRAHAN

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BEATTIE
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
 - a. November 15, 2022 regular meeting.
- IV. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- V. **PLANNING AND PUBLIC WORKS COMMITTEE**
 - Motion to approve HARB item a as submitted and recommended by HARB per their minutes dated December 13, 2022.
 - a. **“Bucknell University – Harris Hall” / 370 Harris Drive / Roof Ventilation** (HARB approved and recommends Council approval)
 - b. **Motion to direct the Borough Solicitor to prepare and advertise an Ordinance to add Accessory Dwelling Unit language to the Borough’s Zoning Ordinance.**
 - c. **Motion to reappoint Rodney Hepner to the Lewisburg Area Joint Sewer Authority with a term expiring December 31, 2027.**
 - d. **Motion to reappoint Ann Hillard to the Lewisburg Historical Review Board with a term expiring December 31, 2025.**
 - e. **Motion to reappoint Alan Zeigler to the Lewisburg Zoning Hearing Board with a term expiring December 31, 2025.**
 - f. **Motion to appoint Phil Stamm to the Lewisburg Planning Commission with a term expiring December 31, 2026.**
 - g. **Motion to appoint Dianne Powers to the Lewisburg Shade Tree Commission with a term expiring December 31, 2027.**
 - h. **Motion to appoint Kendy Alvarez to the Buffalo Valley Regional Police Commission with a term expiring December 31, 2025.**
 - i. **Motion to appoint Judy Wagner as an Alternate to the Buffalo Valley Regional Police Commission with a term expiring December 31, 2023.**
 - j. **Motion to accept the resignation of Jordi Comas from the Buffalo Valley Recreation Authority.**
 - k. **Motion to appoint Bina Bilenky-Trahan as the Council Member Representative to the Buffalo Valley Recreation Authority with a term expiring December 31, 2024.**

- I. Motion to approve the Lewisburg Borough Office Window Replacement Project (Borough Council Chambers) final design plans and permission to release the project for bid. (Project budgeted in 2023 from the Building Depreciation Fund.)

VI. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC) Monthly Report
- c. Motion to approve payment of bills from November 13, 2022 through December 17, 2022 in the amount of \$486,442.03
- d. Motion to add Kathy D. Wendt, Lewisburg Borough Secretary, as a check signer on all bank accounts for Lewisburg Borough. (Note all other signatories will remain the same.)
- e. Motion to approve a request from David Mensch to pay his 2022 Lewisburg Borough Property Tax bill at discount rate (instead of penalty rate) due to the check being lost in the mail, contingent upon submittal of the requested documentation to Lewisburg Borough. Payment will be due to the Lewisburg Borough Tax Collector no later than December 31, 2022.
- f. Motion to accept the resignation of Steven Beattie, Lewisburg Borough Community Development Grant Manager effective December 30, 2022, with regret.
- g. Motion to reappoint Debra Sulai and Diane Powers to the Lewisburg Neighborhoods Board with terms expiring 12/31/23.
- h. Motion to direct the Borough Solicitor to prepare and advertise an Ordinance increasing the Lewisburg Borough Council Member and Lewisburg Borough Mayor salaries to \$2,400.00 per year effective January 1, 2026.

FYI:

- i. Notice from CK-COG of 2023 service rate increase - \$76.00 per hour (was \$70.00 per hour in 2022).
- ii. Lewisburg Downtown Partnership is investigating replacing the green street signs along Market Street with brown street signs. Examples are currently installed at South Fifth and St. Louis Streets.
- iii. Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2023, December 31, 2025.

VII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

VIII. BOROUGH MANAGER

IX. BOROUGH SOLICITOR

- a. Motion to enact Ordinance No. 1071 amending in its entirety the Fire Code Ordinance by adopting the 2018 edition of the International Fire Code as the Borough's Fire Code and providing for inspections and the issuance of permits and collection of fees therefore.
- b. Motion to enact Ordinance No. 1072 amending the Fire Company Ordinance by authorizing the Fire Company to conduct inspections and charge fees therefore.

- c. **Motion to approve the Fire Company's 2023 Inspection Fee Schedule in accordance with the amended Fire Company Ordinance.**

X. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. **MAYOR**
- b. **COUNCIL PRESIDENT**
- c. **BOROUGH SECRETARY**
- d. **COMMUNITY DEVELOPMENT/GRANT MANAGER**
- e. **COUNCIL MEMBERS**

XI. WRITTEN REPORTS

- a. **Motion to acknowledge receipt of the monthly Parking Report, November Zoning Officer Report and Code Enforcement Officer Report, CK COG Building Permits Report, and BVRA November Financial Report.**

XII. WORK SESSION – Work Session WILL be held on Tuesday, January 10, 2022

XIII. QUESTIONS FROM THE MEDIA

XIV. EXECUTIVE SESSION – Personnel Matters

- a. **Motion to approve employment agreement for new Community Development-Grant Manager.**

XV. ADJOURNMENT