DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL
ADMINISTRATION AND PUBLIC SAFETY COMMITTEE MEETING
Friday, November 6, 2026 at 8:30 AM in Borough Council Chambers

The Administration and Public Safety Committee is responsible for personnel related matters/issues, Borough policy and procedure development/review, contract and agreement discussions, financial related matters, budget discussions, parking related matters, police matters, fire department matters, emergency management, and other items of public safety concern in Lewisburg Borough.

MEMBERS

Jamie Grobes (Chairperson)	William Lowthert, Borough Manager
Leo Armbruster	Kathy Wendt, Borough Secretary
Jordi Comas	Tiffany Hawn, PEO (as needed)
David Heayn	Steve Beattie, EMC (as needed)
Kendy Alvarez, Ex-Officio as Mayor	Dan Embeck, BVRPD (as needed)
	Jamie Blount, WCEC (as needed)

I. **NEW BUSINESS**
   a. Review of a revised draft MOU between Lewisburg Borough and Central Penn Bank & Trust regarding a revised Lewisburg Loan Program (**attachment**).
   b. Discussion of and Recommendation to approve the 2027 Lewisburg Borough Municipal Meeting Schedule (**attachment**).
   c. Recommendation to approve appointments to Lewisburg Borough Boards, Commissions, and Authorities (**attachment**).
      i. Vacancies needing to be filled…
         - Central Susquehanna Fire and Emergency Services (term expires 12/31/30)
         - HARB for a person with expertise, experience or a background in preservation, historical or planning areas (term expires 12/31/28)
         - HARB for a person who owns property and resides in the Lewisburg Historic District (term expiring 12/31/29)
         - Two Zoning Hearing Board Alternates (terms expiring 12/31/29)
         - Lewisburg Planning Commission (term expiring 12/31/29)
         - Lewisburg Downtown Partnership Board for a Council Member
         - Lewisburg Community Garden for a Council Member
   d. Review of a Revised Lewisburg Borough Commercial Driver License Controlled Substances and Alcohol Misuse Testing Policy and Procedure (**digital attachment**).
   e. Discussion of vehicles parked on streets without marked parking spaces – Lewisburg Borough Ordinance 345-25 (**attachment**).
   f. Discussion of implementing parking restrictions on one side of Borough

streets west of U.S. Route 15/Derr Drive during periods of inclement winter weather.

g. Discussion of allowing the Lewisburg Hotel to purchase 23 parking spaces in MPL 6 for their guests. Effective date? Cost? (referred by the Parking Sub-Committee to the Planning – Public Works Committee. This item may be referred to this Committee for further discussion).
h. Discussion of options for properties not brought into compliance with the Borough's Solid Waste Ordinance (Chapter 280) and Quality of Life Ticketing Ordinance (Chapter 328) (**attachment**).
i. Review of Lewisburg Borough Street Opening and Inspection Fees (**attachment**).
j. Review of individuals permitted to issue violations under Lewisburg Borough Ordinance 345-34 Violations and penalties (**attachment**).

II. UPCOMING BOROUGH COUNCIL WORK SESSION TOPICS

a. November 2026 Work Session – Discussion of Participatory Budgeting Survey Results.
b. December 2026 Work Session – No topic identified.

III. ONGOING UPDATE DISCUSSION

a. Rental Property Permit Review
b. Vacant Storefront Registration
c. Lewisburg Loan Program
d. Animal Enforcement
e. Emergency Communications
f. Compliment/Complaint Form & Policy

IV. VACANCY

a. HARB with a term expiring 12/31/28 for a person having expertise, experience or a background in preservation, historical or planning areas and HARB with a term expiring 12/31/26 for a person who owns property and resides in the Historic District.
b. Two Zoning Hearing Board Alternates with terms expiring 12/31/26.
c. Lewisburg Planning Commission position with term expiring 12/31/29.

V. ADJORNMENT