

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, November 16, 2021** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Councilmembers Bilenky Trahan, Derman, Botelho, Heayn, and Yohn; Manager Lowthert, Secretary Anders, Community Development/Grant Manager Beattie, Mayor Wagner, and Solicitor Lyons. Also present: Dianne Powers, Taylor Lightman, Erin Batman, Roger Wise, Marlene Lira, and Eric Scicchitano.

**CALL TO ORDER:** Council President Sulai called the meeting to order at 6:39 PM.

**APPROVAL OF MINUTES:** Councilmember Heayn made a motion, seconded by Councilmember Derman to approve the October 19, 2021, Regular meeting minutes. Motion was unanimously approved.

**PUBLIC WORKS/POLICE COMMITTEE:** Buffalo Valley Regional Police Chief Yost submitted a monthly report. Councilmember Derman inquired about updates regarding the noise levels. Mayor Wanger commented nothing has changed.

William Cameron Engine Company Fire Chief Blount submitted a monthly report. Councilmember Derman stated the 2022 budget is up 9% and their goal is to start their budget process sooner next year. The fire company is accepting bids to have a professional assessment of the building for repairs or rebuild.

Councilmember Heayn made a motion, seconded by Councilmember Yohn to award the winter 2021-2022 snow removal equipment bid to the low bidder, Schlegel Excavating, Inc. Motion was unanimously approved.

**ADMINISTRATIVE/FINANCE COMMITTEE:** Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from October 16, 2021, through November 12, 2021, in the amount of \$318,417.43. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to direct the Borough Solicitor to prepare a Resolution to allow Elected Officials to participate and vote by telecommunications device. There was some discussion. Motion was unanimously approved.

**COMMUNITY DEVELOPMENT/PLANNING COMMITTEE:** Councilmember Yohn made a motion, seconded by Councilmember Heayn to approve HARB items a through b as submitted and recommended by HARB per their minutes dated November 9, 2021. Motion was unanimously approved.

- a. Windstream B.V. / 20 South Second St / Signs (HARB approved/Committee recommends Council approval)
- b. Walnut Buildings (Derr Village) / 216 Saint Anthony St / Town Houses (HARB approved/Committee recommends Council approval)

Project Updates: Open Discourse Coalition / 239 Market St / Sign – HARB agreed to sign above door as presented.

Councilmember Yohn made a motion, seconded by Councilmember Derman to approve Resolution 21-10 for the placement of banners over Market Street/Route 45. Motion was unanimously approved.

Councilmember Yohn made a motion, seconded by Councilmember Derman to approve Lewisburg Downtown Partnership's request to cover the parking meters in Downtown Lewisburg from Saturday, November 27, 2021, through Saturday, January 1, 2022 for the Holiday Shopping Season. There was some discussion. Motion was unanimously approved.

Councilmember Yohn made a motion, seconded by Councilmember Derman to approve a request from Dan MacArthur of The Cookie Dude at 335 Market Street, Lewisburg to use the Lewisburg Tri-globe Street Light image in his cookie display and the manufacture of cookies. Motion was unanimously approved.

Councilmember Yohn made a motion, seconded by Councilmember Derman to appoint Trey Casimir as an alternate to the Lewisburg Borough Zoning Hearing Board effective immediately for a term ending December 31, 2023. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**  
October 19, 2021

**PUBLIC WORKS/POLICE COMMITTEE**  
BVRPD

WCEC

2021-2022 snow removal awarded to Schlegel Excavating, Inc

**ADMINISTRATIVE/FINANCE**  
Approval of Bills

Telecommunications

**COMMUNITY DEVELOPMENT/PLANNING**  
HARB

Windstream

Walnut Buildings

Open Discourse Coalition

Banner Resolution 21-10

Downtown Parking Meters covered for Holiday Season

Tri-globe Image approval for The Cookie Dude

Zoning Hearing Board Alternate – Casimir

November 16, 2021

Councilmember Yohn made a motion, seconded by Councilmember Derman to appoint Dianne Powers to the Lewisburg Borough Historic Architectural Review Board with a term expiring December 31, 2023. Motion was unanimously approved.

Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023.

**BOROUGH MANAGER:** Councilmember Derman made a motion, seconded by Councilmember Heayn to adopt the final 2022 budget with millage rates as follows: General Fund ~~40.085~~ 10.275; Debt Service Fund 0.500; Street Lighting Fund 0.800; Fire Protection Fund 1.00; Shade Tree Fund 0.025; Regional Recreation Fund ~~0.700~~ 0.500 (total millage for 2022 is ~~43.44~~ 13.10). Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Heayn to enact Ordinance No. 1064, an ordinance levying a total real estate tax on real estate assessment with the Borough for fiscal year 2022 at a rate of ~~43.44~~ 13.10 mills (General Fund ~~40.085~~ 10.275; Debt Service Fund 0.500; Street Lighting Fund 0.800; Fire Protection Fund 1.000; Shade Tree Fund 0.025; Reginal Recreation Fund ~~0.700~~ 0.500). Motion was unanimously approved.

Councilmember Heayn made a motion, seconded by Councilmember Derman to adopt Resolution No. 21-09, retaining the realty transfer tax, earned income tax, local services tax and business privilege tax for 2022. Motion was unanimously approved.

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:** Mayor Wagner thanked Lewisburg Downtown Partnership, the Campus Theater, and all that assisted with the amazing decorations downtown and the gazebo. Mayor Wagner attended a committee meeting for reinstating the Victorian House Tours with reenactors representing the period and the contribution the house made to Lewisburg's history. The Halloween event was a success and received well by the public.

Council President Sulai presented a thirty-day notice for changes to Council By-Laws dealing with Council Committee structure. The Council Rules of Order may need to also be amended in the future to comply with State Law.

Borough Manager Lowthert reminded everyone Lewisburg's Boys soccer team is playing Mid-West at Danville in the State play-offs.

Community Development/Grant Manager Beattie gave an update on the Bull Run/Kidsburg/Nature Play and the Hufnagle Restroom projects. Taylor Lightman, Union County Conservation District, Lewisburg Borough, and the Cemetery planted ten shade trees in the cemetery. The Cemetery holds a lot of history such as a survivor of Little Big Horn and a Confederate Soldier.

**WRITTEN REPORTS:** Councilmember Heayn made a motion, seconded by Councilmember Botelho to acknowledge receipt of the monthly June to October Parking Report, BVRA October Financial Report, Zoning Officer Report and Code Enforcement Officer Report. Motion was unanimously approved.

**WORK SESSION:** There will be a Work Session to be held Tuesday, December 14, 2021.

**QUESTIONS FROM THE MEDIA:** Eric Scicchitano from the Daily Item requested more information from the Borough Solicitor regarding the Resolution for telecommunication meetings. Mr. Scicchitano was given a copy of a permissible sample resolution from PSAB with the Act number, section of the Borough Code, and the limitations.

Council President Sulai called for an executive session to discuss legal matters at 7:09PM.

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Botelho to adjourn the meeting. The meeting was adjourned at 8:18 PM.

Respectfully submitted,

Jacqueline A. Anders  
Borough Secretary

Historic Architectural Review Board - Powers

Vacancies

**BOROUGH MANAGER**  
Final 2022 Budget Adoption - \*\*12/21/21 Correction

Real Estate Tax Ordinance 1064 \*\*12/21/21 Correction to Motion

Tax Resolution 21-09

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**  
Mayor

Council President

Borough Manager

Community Development/Grant Manager

**WRITTEN REPORTS**

**WORK SESSION**

QUESTIONS FROM THE MEDIA

EXECUTIVE SESSION

ADJOURNMENT