

DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
November 16, 2021
6:30 PM

SULAI, President
COMAS, Vice-President
DERMAN
FARRELL
HEAYN
BOTELHO
YOHN
BILENKY TRAHAN

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BEATTIE
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS

VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
 - a. October 19, 2021 regular meeting.
- IV. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- V. PUBLIC WORKS/POLICE COMMITTEE
 - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
 - b. William Cameron Engine Company (WCEC)
 - c. Motion to award the winter 2021-2022 snow removal equipment bid to the low bidder, Schlegel Excavating, Inc.
- VI. ADMINISTRATIVE/FINANCE COMMITTEE
 - a. Motion to approve payment of bills from October 16, 2021 through November 12, 2021 in the amount of \$318,417.43.
 - b. Motion to Direct the Borough Solicitor to prepare a Resolution to Allow Elected Officials to Participate and Vote by Telecommunications' Device
- VII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE

HARB – (See HARB Minutes for Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates)
Motion to approve HARB item(s) a through b as submitted and recommended by HARB per their minutes dated November 9, 2021.

 - a. **Windstream B.V. / 20 South Second St / Signs** (HARB approved/Committee recommends Council approval)
 - b. **Walnut Buildings (Derr Village) / 216 Saint Anthony St / Town Houses** (HARB approved/Committee recommends Council approval)

HARB Project Updates:
Open Discourse Coalition / 239 Market Street / Sign. HARB agreed to sign above door as presented.

638 St. George Street. During construction, it was determined a gable end can't be repaired. Stucco must be removed and replaced with hardie siding. All other work is in kind repair as originally planned. HARB agreed.

Additional Items:

 - c. Motion to approve Resolution 21-10 for the placement of banners over Market Street/Route 45.
 - d. Motion to approve LDP's request to cover the parking meters in Downtown Lewisburg from Saturday, November 27, 2021 through Saturday, January 1, 2022 for the Holiday Shopping Season.

- e. Motion to approve a request from Dan MacArthur of The Cookie Dude at 335 Market Street, Lewisburg to use the Lewisburg Tri-globe Street Light image in his cookie display and the manufacture of cookies.
- f. Motion to appoint Trey Casimir as an Alternate to the Lewisburg Borough Zoning Hearing Board effective immediately for a term ending December 31, 2023.
- g. Motion to appoint Dianne Powers to the Lewisburg Borough Historic Architectural Review Board with a term expiring December 31, 2023.

FYI:

- i. Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023.

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

IX. BOROUGH MANAGER

- a. Motion to adopt final 2022 budget with millage rates as follows: General Fund 10.085; Debt Service Fund 0.500; Street Lighting Fund 0.800; Fire Protection Fund 1.000; Shade Tree Fund 0.025; Regional Recreation Fund 0.700 (total millage for 2022 is 13.11).
- b. Motion to enact Ordinance No. 1064, an ordinance levying a total real estate tax on real estate assessment with the Borough for fiscal year 2022 at a rate of 13.11 mills (General Fund 10.085; Debt Service Fund 0.500; Street Lighting Fund 0.800; Fire Protection Fund 1.000; Shade Tree Fund 0.025; Regional Recreation Fund 0.700).
- c. Motion to adopt Resolution No. 21-09, retaining the realty transfer tax, earned income tax, local services tax and business privilege tax for 2022.

X. BOROUGH SOLICITOR

XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR
- b. COUNCIL PRESIDENT
Notice of Proposed Change to Borough Council Bylaws
- c. BOROUGH MANAGER
- d. BOROUGH SECRETARY
- e. COMMUNITY DEVELOPMENT/GRANT MANAGER
- f. COUNCIL MEMBERS

XII. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the monthly June to October Parking Report, BVRA October Financial Report, Zoning Officer Report and Code Enforcement Officer Report.

XIII. WORK SESSION – Work Session WILL be held on Tuesday, December 14, 2021

XIV. QUESTIONS FROM THE MEDIA

XV. EXECUTIVE SESSION – Personnel Matters

XVI. ADJOURNMENT

12/1/2021 @ 6 PM – Planning Commission
12/7/2021 @ 8 AM – Council Public Works
12/9/2021 @ 5 PM – Council Community Development
12/9/2021 @ 6:30 PM – Shade Tree
12/13/2021 @ 4 PM – Council Admin Finance
12/14/2021 @ 5 PM – HARB
12/14/2021 @ 6:30 PM – Council Work Session
12/20/2021 @ 7 PM – Zoning Hearing Board (*if application received*)
12/21/2021 @ 6:30 PM – Council Meeting
12/23/2021 @ 6:30 PM – Shade Tree