

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, November 15, 2022**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Councilmembers Derman, Heayn, Bilenky Trahan, Powers, Stamm, Manager Lowther, Accounting Clerk Wendt, and Solicitor Lyons. Also present: Community Development/Grant Manager Beattie, Frank Scarcella, Taylor Lightman, Angie Kemberling, Tyler Dombrowski, and Jim Diehl.

**CALL TO ORDER:** Council President Sulai called the meeting to order at 6:39 PM.

**APPROVAL OF MINUTES:** Councilmember Heayn made a motion, seconded by Councilmember Derman to approve the October 18, 2022, Regular meeting minutes with a correction: Council President Sulai voted No on the motion to approve the Construction Guaranty with security between Reuben Kennel and the Borough for the construction of a 225-foot Ball Alley Extension. It was not Councilmember Heayn as recorded. Motion was unanimously approved.

**PLANNING AND PUBLIC WORKS COMMITTEE:** Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to approve HARB items a through c as submitted and recommended by HARB per their minutes dated November 8, 2022. Motion was unanimously approved.

- a. **“LOCAL” / 302 Market Street / Sign** (HARB approved and recommends Council approval)
- b. **“Firefly Convenient Store” / 314 Market Street / Sign** (HARB approved and recommends Council approval)
- c. **Betty Ann Bardell / 46 N. 4<sup>th</sup> Street / Addition/Windows/Porch** (HARB approved and recommends Council approval for columns, steps and windows as presented and recommends porch railings match any of the three designs presented in application)

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to deny HARB item d as submitted with the exposed seam metal roof and recommended by HARB per their minutes dated November 8, 2022. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve HARB item d with a concealed fastener metal roof or a shingle roof. Motion was unanimously approved.

- d. **Income Producing Securities Group / 43 South Sixth Street / Roof Replaced.** (HARB denied and does not recommend Council approval of the exposed seam metal roof as submitted)  
**NOTE:** HARB indicated that a concealed fastener metal roof or a shingle roof would be acceptable, and a COA could be issued by Borough Council without the need for further HARB review.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to approve the Final Lot Consolidation Plan for Nisarath Premjai, Adrian Pinter, and Tasty Thai, LLC contingent upon the following condition:

- 1. Final Lot Consolidation Plan will be certified and acknowledged by owners prior to Lewisburg Borough applying signature to plan in compliance within the timelines identified in Lewisburg Borough SALDO Ordinance.

Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to award the Market Street (SR45) Vehicular Detection Project to Tra Electric, Inc. of Watsonstown, PA in the amount of \$66,250.00 contingent upon receiving acceptable Bonding and Insurance documents and execution of the Contract Agreement. Project costs to be paid from the Borough’s General Fund. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to indicate that Lewisburg Borough Council has considered the CDBG-CV award for the Hufnagle Park Event Venue Project and respectfully requests Union County accept the award “obo” Lewisburg Borough. There was a lot of discussion. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**  
October 18, 2022

**PLANNING AND PUBLIC WORKS**  
HARB

LOCAL

Firefly Convenient Store

Bardell

Income Producing Securities Group

Final Lot Consolidation Plan

Market Street (SR45) Vehicular Detection Project

CDBG-CV Award for Hufnagle Park Event Venue Project

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Councilmember Bilenky Trahan made a motion, seconded by Councilmember Derman to accept a proposal from PennCore Consulting LLC in the amount of \$216,700.00 for engineering design, permitting, bidding, and construction management services associated with the CDBG-CV funded Hufnagle Park Event Venue Project. Professional service costs to be paid from the Borough's General Fund. Motion was unanimously approved.

Award PennCore Consulting LLC for services for Hufnagle Park Event Venue Project

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve Resolution 22-10 for the placement of banners over Market Street/Route 45. Motion was unanimously approved.

Banner Resolution 22-10

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to award the winter 2022-2023 snow removal equipment bid to the low bidders as follows: Schlegel Excavating for Double Axle Ten-Wheeler, Grader, and Bulldozer; and Mark Cromley Excavating for Tri-Axle, Loader, and Track Loader. Motion was unanimously approved.

2022-2023 snow removal award to Schlegel Excavating, Inc and Mark Cromley Excavating

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to appoint Peter Bergonia to HARB with a term expiring 12/31/2024. Motion was unanimously approved.

Historic Architectural Review Board - Bergonia

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to grant permission to Lewisburg Neighborhoods to use the Lewisburg Tri-globe Street Light image on T-shirts and logos. Motion was unanimously approved.

Tri-globe Image approval for Lewisburg Neighborhoods

#### **ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:**

Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

**ADMINISTRATIVE AND PUBLIC SAFETY**  
BVRPD

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

WCEC

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from October 16, 2022, through November 12, 2022, in the amount of \$451,853.07. Motion was unanimously approved.

Approval of Bills

Councilmember Derman made a motion, seconded by Councilmember Powers to approve Resolution 22-11 and signature of the PennDOT Municipal Traffic Signal Maintenance Agreement associated with the Market Street Pedestrian Signal improvement Project and other activities along Market Street. Motion was unanimously approved.

Resolution 22-11 - PennDOT Municipal Traffic Signal Maintenance Agreement

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to approve the advertisement of 2023 Lewisburg Borough Council Meeting, Council Work Session, and Board/Commission/Authority Meeting days and time. Motion was unanimously approved.

2023 Meeting Advertisement

Borough Council Regular Meeting – Third Tuesday of Each Month – 6:30 PM  
Borough Council Work Session – Second Tuesday of Each Month – 6:30 PM  
Administration-Finance-Public Safety Committee – Second Monday of Each Month – 4 PM except August  
Community Development-Planning-Public Works Committee – First Thursday of Each Month – 10 AM  
HARB – Second Tuesday of Each Month – 5 PM  
Lewisburg Planning Commission – First Wednesday of Each Month – 6 PM  
Shade Tree Commission Regular Meeting – Third Monday of Each Month – 5:00 PM  
Shade Tree Commission Work Session – First Monday of Each Month – 5:00 PM except January, July and September  
Zoning Hearing Board – Third Monday of Each Month – 7 PM except January, February and June

November 15, 2022

Councilmember Derman made a motion, seconded by Councilmember Powers to approve an Easement Agreement between Lewisburg Borough and the William Cameron Engine Company for the CDBG Funded Emergency Siren and Notification Project. Motion was unanimously approved.

Current vacancies on Planning Commission with term expirations December 31, 2022, December 31, 2023, Zoning Hearing Board Alternate with term expiring December 31, 2023, HARB with term expirations December 31, 2022, December 31, 2023.

**BOROUGH MANAGER:**

Councilmember Derman made a motion, seconded by Councilmember Stamm to adopt final 2023 budget and advertise final budget with millage rates as follows: General Fund 10.300; Debt Service Fund 0.500; Street Lighting Fund 0.900; Fire Protection Fund 1.600; Shade Tree Fund 0.100; Regional Recreation Fund 0.700 (total millage for 2023 is 14.100). Motion was unanimously approved.

Councilmember Powers made a motion, seconded by Councilmember Heayn to approve a request from the Lewisburg Arts Festival to use Market Street for their event on April 29, 2023, and permission to submit the necessary letter to PennDOT. Motion was unanimously approved.

**BOROUGH SOLICITOR:**

Councilmember Powers made a motion, seconded by Councilmember Heayn to approve Enactment of Ordinance No. 1069 amending the Stormwater Management Ordinance. Motion was unanimously approved.

Councilmember Heayn made a motion, seconded by Councilmember Derman to enact Ordinance No. 1070, an ordinance levying a total real estate tax on real estate assessment with the Borough for fiscal year 2023 at a rate of 14.100 mills (General Fund 10.300; Debt Service Fund 0.500; Street Lighting Fund 0.900; Fire Protection Fund 1.600; Shade Tree Fund 0.100; Regional Recreation Fund 0.700). Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Stamm to adopt Resolution 22-13, retaining the realty transfer tax, earned income tax, local service tax and business privilege tax for 2023. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Powers to adopt Resolution 22-14 requiring all taxing district Tax Collectors to waive additional charges and allow the taxpayer the right to pay their taxes in face up to a year after the bill is mailed if the property was purchased and did not receive the tax notice. Motion was unanimously approved.

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:**

Council President Sulai encouraged everyone to get vaccinated for Covid and to wear a mask.

Community Development Grant Manager Beattie reported that the Emergency Notification System project is moving forward and is expected to have it up and running in March. The Shade Tree Commission did tree planting on November 4<sup>th</sup> and 5<sup>th</sup>. Total of 30 trees were planted in the Borough. Beattie also reported that the Ball Alley project is completed.

WCEC Easement Agreement

Vacancies

**BOROUGH MANAGER**  
Final 2023 Budget Adoption

Approve Lewisburg Arts Festival for use of Market St.

Ordinance 1069 amending Stormwater Management Ordinance

Real Estate Tax Ordinance 1070

Tax Resolution 22-13

Tax Collecting Resolution 22-14

**PUBLIC COMMENT ON NON-AGENDA ITEMS**  
Council President

Community Development/ Grant Manager

November 15, 2022

**WRITTEN REPORTS:** Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to acknowledge receipt of the monthly October Parking Report, Planning Commission October Minutes, CK COG Building Permits Report, Zoning Officer Report and Code Enforcement Officer Report. Motion was unanimously approved.

**WORK SESSION:** There will be a Work Session to be held Tuesday, December 13, 2022.

Council President Sulai called for an executive session to discuss personnel matters at 7:26 PM. Council returned at 8:20 PM.

Councilmember Derman made a motion, seconded by Councilmember Heayn, to appoint Kathy D. Wendt to serve as the Lewisburg Borough Secretary and authorize the Council President to sign the employment agreement with Ms. Wendt. Motion was unanimously approved.

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 8:21 PM.

Respectfully submitted,

Kathy Wendt  
Borough Secretary

**WRITTEN  
REPORTS**

**Next Work  
Session**

**EXECUTIVE  
SESSION**

**BOROUGH  
SECRETARY  
APPOINTED  
(KATHY D.  
WENDT)**

**ADJOURNMENT**