

**DRAFT AGENDA  
LEWISBURG BOROUGH COUNCIL MEETING  
November 15, 2022  
6:30 PM**

SULAI, President  
COMAS, Vice-President  
DERMAN  
GROBES  
HEAYN  
STAMM  
POWERS  
BILENKY TRAHAN

MAYOR ALVAREZ  
MANAGER/TREASURER LOWTHERT  
ACCOUNTING CLERK WENDT  
SOLICITOR LYONS  
COMMUNITY DEV/GRANT MANAGER BEATTIE  
BVRPD CHIEF YOST  
FIRE CHIEF BLOUNT  
PRESS  
VISITORS

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

- a. October 18, 2022 regular meeting.

**IV. PUBLIC COMMENT(S) ON ANY AGENDA ITEM**

**V. PLANNING AND PUBLIC WORKS COMMITTEE**

**Motion to approve HARB item(s) a through c as submitted and recommended by HARB per their minutes dated November 8, 2022.**

- a. **“LOCAL” / 302 Market St. / Sign (HARB approved and recommends Council approval)**
- b. **“Firefly Convenient Store” / 314 Market Street / Sign (HARB approved and recommends Council approval)**
- c. **Betty Ann Bardell / 46 N. 4<sup>th</sup> St. / Addition/Windows/Porch (HARB approved and recommends Council approval for columns, steps and windows as presented and recommends porch railings match any of the three designs presented in application)**

**Motion to deny HARB item d as submitted and recommended by HARB per their minutes dated November 8, 2022.**

- d. **Income Producing Securities Group / 43 South Sixth Street / Roof Replaced. (HARB denied and does not recommend Council approval of the exposed seam metal roof as submitted)**

**NOTE:** HARB indicated that a concealed fastener metal roof or a shingle roof would be acceptable, and a COA could be issued by Borough Council without the need for further HARB review.

**Additional Items:**

- e. **Motion to approve the Final Lot Consolidation Plan for Nisarath Premjai, Adrian Pinter, and Tasty Thai, LLC contingent upon the following condition:**
  - 1. **Final Lot Consolidation Plan will be certified and acknowledged by owners prior to Lewisburg Borough applying signature to plan in compliance within the timelines identified in Lewisburg Borough SALDO Ordinance.**

- f. Motion to award the Market Street (SR45) Vehicular Detection Project to Tra Electric, Inc. of Watsonstown, PA in the amount of \$66,250.00 contingent upon receiving acceptable Bonding and Insurance documents and execution of the Contract Agreement. Project costs to be paid from the Borough's General Fund.
- g. Motion to indicate Lewisburg Borough Council has considered the CDBG-CV award for the Hufnagle Park Event Venue Project and respectfully requests Union County accept the award "obo" Lewisburg Borough.
- h. Motion to accept a proposal from PennCore Consulting LLC in the amount of \$216,700.00 for engineering design, permitting, bidding, and construction management services associated with the CDBG-CV funded Hufnagle Park Event Venue Project. Professional service costs to be paid from the Borough's General Fund.
- i. Motion to approve Resolution 22-10 for the placement of banners over Market Street/Route 45.
- j. Motion to award the winter 2022-2023 snow removal equipment bid to the low bidders as follows: Schlegel Excavating for Double Axle Ten Wheeler, Grader, and Bulldozer; and Mark Cromley Excavating for Tri-Axle, Loader, and Track Loader.
- k. Motion to appoint Peter Bergonia to HARB with a term expiring 12/31/24.
- l. Motion to grant permission for Lewisburg Neighborhoods to use the Lewisburg Tri-globe Street Light image on T-shirts and logos.

**FYI:**

- i. Committee agreed to allow Lewisburg Neighborhoods to place a small "Free Library" for children's books in Hufnagle Park upon approval of the Borough Manager.
- ii. Committee agreed to allow a bike rack purchased by Lewisburg Neighborhoods to be installed near the entrance to Kidsburg upon approval by the Borough Manager.
- iii. Committee recommends Borough Council discuss sidewalk gaps and Tri-globe Street Lighting gaps at a future Borough Council Work Session.

**VI. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE**

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC) Monthly Report
- c. Motion to approve payment of bills from October 16, 2022 through November 12, 2022 in the amount of \$451,853.07.
- d. Motion to approve Resolution 22-11 and signature of the PennDOT Municipal Traffic Signal Maintenance Agreement associated with the Market Street Pedestrian Signal Improvement Project and other activities along Market Street.
- e. Motion to approve Resolution 22-12 to amend Fees for Refuse Collection and Disposal in Lewisburg Borough.
- f. Motion to approve the advertisement of 2023 Lewisburg Borough Council Meeting, Council Work Session, and Board/Commission/Authority Meeting days and time.

Borough Council Regular Meeting – Third Tuesday of Each Month – 6:30 PM

Borough Council Work Session – Second Tuesday of Each Month – 6:30 PM

Administration-Finance-Public Safety Committee – Second Monday of Each Month – 4 PM except August

Community Development-Planning-Public Works Committee – First Thursday of Each Month – 10 AM

HARB – Second Tuesday of Each Month – 5 PM

Lewisburg Planning Commission – First Wednesday of Each Month – 6 PM

Shade Tree Commission Regular Meeting – Third Monday of Each Month – 5:00 PM

Shade Tree Commission Work Session – First Monday of Each Month – 5:00 PM except January, July and September

Zoning Hearing Board – Third Monday of Each Month – 7 PM except January, February and June

- g. Motion to approve an Easement Agreement between Lewisburg Borough and the William Cameron Engine Company for the CDBG Funded Emergency Siren and Notification Project.**

**FYI:**

- i. Current vacancies on Planning Commission term expiration December 31, 2022 and December 31, 2023, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023.**

## **VII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

## **VIII. BOROUGH MANAGER**

- a. Motion to adopt final 2023 budget with millage rates as follows: General Fund 10.300; Debt Service Fund 0.500; Street Lighting Fund 0.900; Fire Protection Fund 1.600; Shade Tree Fund 0.100; Regional Recreation Fund 0.700 (total millage for 2023 is 14.100).**
- b. Motion to approve a request from the Lewisburg Arts Festival to use Market Street for their event on April 29, 2023, and permission to submit the necessary letter to PennDOT.**

## **IX. BOROUGH SOLICITOR**

- a. Motion to approve Enactment of Ordinance No. 1069 amending the Stormwater Management Ordinance.**
- b. Motion to enact Ordinance No. 1070, an ordinance levying a total real estate tax on real estate assessment with the Borough for fiscal year 2023 at a rate of 14.100 mills (General Fund 10.300; Debt Service Fund 0.500; Street Lighting Fund 0.900; Fire Protection Fund 1.600; Shade Tree Fund 0.100; Regional Recreation Fund 0.700).**
- c. Motion to adopt Resolution 22-13, retaining the realty transfer tax, earned income tax, local service tax and business privilege tax for 2023.**
- d. Motion to adopt Resolution 22-14 requiring all taxing district Tax Collectors to waive additional charges and allow the taxpayer the right to pay their taxes in face up to a year after the bill is mailed if the property was purchased and did not receive the tax notice.**

- X. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**
  - a. MAYOR**
  - b. COUNCIL PRESIDENT**
  - c. BOROUGH SECRETARY**
  - d. COMMUNITY DEVELOPMENT/GRANT MANAGER**
  - e. COUNCIL MEMBERS**
  
- XI. WRITTEN REPORTS**
  - a. Motion to acknowledge receipt of the monthly October Parking Report, Planning Commission October Minutes, CK COG Building Permits Report, Zoning Officer Report and Code Enforcement Officer Report.**
  
- XII. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, December 13, 2022**
  
- XIII. QUESTIONS FROM THE MEDIA**
  
- XIV. EXECUTIVE SESSION – Legal/Personnel Matters**
  
- XV. ADJOURNMENT**