

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
October 20, 2026
6:30 PM**

**BILENKY TRAHAN, President
COMAS, Vice-President
HEAYN
GROBES
KARAHUTA
STAMM
ARMBRUSTER
PEARSON**

**MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
SECRETARY WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BERKEY
JR. COUNCIL MEMBER KALBERER
JR. COUNCIL MEMBER WHEELER
BVRPD CHIEF EMBECK
FIRE CHIEF BLOUNT
PRESS
VISITORS**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. MOMENT OF SILENCE

IV. APPROVAL OF MINUTES

- a. September 15, 2026 regular meeting.

V. PUBLIC COMMENT(S) ON ANY AGENDA ITEM (5 minutes)

VI. PLANNING AND PUBLIC WORKS COMMITTEE

Motion to approve HARB item a. as submitted and recommended by HARB per their minutes dated October 13, 2026.

- a. **“Paws on Market” / 217 Market Street / ADA Ramp** (HARB approved and recommends Council approval).
- b. **Motion to award the Market Street Signal Project to Kuharchik Construction in the amount of \$576,733.00.**
- c. **Motion to approve the closing of Borough streets and Market Street/Route 45 for the 2027 Lewisburg Arts Festival and permission to submit the required letter to PennDOT.**
- d. **Motion to include the following streets in Lewisburg Borough’s 2027 Streets Project and permission to release the project for bid:**
 - i. **North Eleventh Street from Saint Anthony Street to Saint Paul Street**
 - ii. **Saint George Street from South Second Street to South Front Street**
- e. **Motion to approve Letter of Support for Brynwood Rentals for their PHFA Commonwealth Revitalization Fund Program grant to build a four-story mixed-use structure at the corner of South Sixth Street and Saint Louis Street.**

VII. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. **Buffalo Valley Regional Police Department (BVRPD) Monthly Report**
- b. **William Cameron Engine Company (WCEC) Monthly Report**
- c. **Motion to approve payment of bills from September 13, 2026 through October 17, 2026 in the amount of \$814,961.44.**

- d. Motion to accept a proposal from J.H. Williams & Col, LLC in the amount of \$12,900.00 for our 2026 Lewisburg Borough Municipal Audit.
- e. Motion to accept a proposal from J.H. Williams & Co., LLC in the amount of \$2,675.00 for our 2027 Quarterly Tax Filings and to prepare our 2027 W-2 documents.
- f. Motion to approve a request from Bucknell University's Management 101 class to use the Lewisburg Borough Tri-globe Street Light image on clothing as part of their class project.
- g. Motion to approve a request from BVRA to modify the existing Lewisburg Loan agreement to change the end date of the loan from December 15, 2027 to December 15, 2026 and to direct the Borough Solicitor to prepare any necessary documents for signature by the Borough Council President.
- h. Motion to reject the Lewisburg Borough Strategic Plan proposal from Mackin Engineers and Consultants.
- i. Motion to approve the IT Service proposal from CSR Enterprise Networks to implement Microsoft 365 and SharePoint at an estimated cost of \$10,200.00 and to transition our IT services to CSR Enterprise Networks.

FYI:

- i. Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2026, Zoning Hearing Board Alternate, term expiration December 31, 2026, HARB term expiration December 31, 2028 (for a person having expertise, experience, or a background in preservation, historical or planning areas); HARB term expiration December 31, 2026 and Planning Commission term expiration December 31, 2029.

VIII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS (3 minutes)

IX. BOROUGH MANAGER

- a. Motion to approve the proposed 2027 budget with millage rates as follows: General Fund 11.0; Debt Service Fund 0.15; Street Lighting Fund 0.7; Fire Protection Fund 1.6; Shade Tree Fund 0.05; Regional Recreation Fund 0.9 (total millage for 2027 is 14.4) and to direct the Solicitor to advertise the proposed 2027 budget for final consideration and adoption of Borough Council on November 17, 2026 (Proposed 2027 budget will be placed on the Borough website and available for review at the Borough Office).
- b. Motion to direct the Borough Solicitor to prepare the tax resolution regarding the Borough's Real Estate taxes, the realty transfer tax, the earned income tax, the local services tax, and the business privilege tax for 2027.
- c. Motion to direct the Borough Solicitor to prepare a Fee Resolution increasing Refuse Collections charges from \$66.00 to \$68.00 per quarter for residential units, with an equivalent increase in commercial collection fees, effective January 1, 2027.
- d. Motion to approve a request from LDP for free parking at Borough parking meters in Downtown Lewisburg between Wednesday, November 25, 2026 and January 2, 2027 and permission for LDP to cover the parking meters with bags.

X. BOROUGH SOLICITOR

- a. Motion to adopt Resolution 26-10 increasing the monthly parking lot permit fee from \$50.00 to \$100.00 per space per month with a 50% discount for all full-time Lewisburg Borough Residents and Lewisburg Borough business employees, with appropriate documentation, effective December 1, 2026.

XI. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. MAYOR
- b. COUNCIL PRESIDENT
Motion to approve a request for a \$5,000.00 contribution to LN towards the cost of an engineering study of the old Railroad Bridge across the Susquehanna River in Lewisburg.
- c. BOROUGH SECRETARY
- d. COMMUNITY DEVELOPMENT/GRANT MANAGER
Motion to award the 2026 Shade Tree Commission Street Tree Preparation project to Shaffer Landscapes, Inc. in the amount of \$6,700.00.
- e. COUNCIL MEMBERS
- f. JR. COUNCIL MEMBERS

XII. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, CK COG September Activity Reports, CK COG September Building Permit, and BVRA August Financials and Minutes.

XIII. WORK SESSION – Work Session WILL be held on Tuesday, November 10, 2026 to discuss the results of the Participatory Budgeting Survey.

XIV. QUESTIONS FROM THE MEDIA

XV. EXECUTIVE SESSION – Legal/Personnel Matters

XVI. ADJOURNMENT