

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, October 20, 2020** as a Virtual Zoom Meeting. Present: Council President Sulai; Councilmembers Botelho, Comas, Derman, Farrell, Heayn, and Brody; Manager Lowthert, Secretary Anders, Solicitor Lyons, Mayor Wagner, BVRPD Chief Yost, WCEC Fire Chief Blount, Special Projects Coordinator/Grant Manager Wheeler. Also present: Ellen Ruby, Kathy Wendt, Mason Wu, Theresa Yerger, and Coleman Gregory.

CALL TO ORDER: Council President Sulai called the meeting to order at 6:34 PM.

APPROVAL OF MINUTES: Councilmember Heayn made a motion, seconded by Councilmember Derman, to approve the September 8, 2020 Zoom Work Session meeting minutes. Motion was unanimously approved.

Councilmember Farrell made a motion, seconded by Councilmember Brody, to approve the September 15, 2020 Zoom Regular meeting minutes. Motion was unanimously approved.

PUBLIC HEARING: Braden Klinger sent a letter to request a refuse credit for March 17th to June 12th period. Councilmember Derman made a motion, seconded by Councilmember Botelho to not grant refuse relief as the Borough of Lewisburg does not charge by volume. Motion was unanimously approved.

COUNCIL PRESENTATION: Lewisburg Downtown Partnership Executive Director Ellen Ruby shared the Light up Lewisburg project in hopes to create an incredible, uplifting display of light throughout downtown Lewisburg and bring some much-needed joy.

PUBLIC WORKS/POLICE COMMITTEE: Buffalo Valley Regional Police Chief Yost submitted a monthly report and stated he will send an update on the last sheet.

William Cameron Engine Company Fire Chief Blount stated the findings from the recent Fire Relief Audit have been corrected.

Councilmember Derman made a motion, seconded by Councilmember Comas to include as part of the 2021 Mixed Use Path/Nature Play/Floodplain Restoration Project the replacement of enhanced crosswalks on Saint Louis Street if they can not be protected during construction activities. After discussion, Councilmember Derman made a motion, seconded by Councilmember Brody to Table the discussion. Motion was unanimously approved.

The Public Works/Police Committee directed the Borough Manager to approve free meter parking from November 5th through November 15th for the Lewisburg a stroll through the Arts.

The Public Works/Police Committee directed HRG not to approve an extended closure of Saint Louis Street from South Sixth Street to South Fifth Street as part of the 2021 Mixed Use Path/Nature Play/Floodplain Restoration Project.

The Public Works/Police Committee approved HRG's suggestion to close the Hufnagle Park Parking Lot and Kidsburg Playground as part of the 2021 Mixed Use Path/Nature Play/Floodplain Restoration Project if required by the selected contractor.

ADMINISTRATIVE/FINANCE COMMITTEE: Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from September 12, 2020 through October 16, 2020 in the amount of \$837,651.88. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Brody to reduce by 20% the total refuse disposal charges due on properties at 528 Market Street and 41-42 North 7th Street from \$8,306.78 to \$6,645.42 contingent upon: The property owner enters into a payment plan with the Borough as agreed with the Borough Manager; The property owner keeps the payment plan current; The property owner brings both properties up to meet all code requirements in a timeframe approved by CK-COG; The property owner pays all future refuse bills on time; If at any time the property owner fails to make a timely payment-plan

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
September 8, 2020

September 15,
2020

PUBLIC HEARING

COUNCIL PRESENTATION:
LDP

PUBLIC WORKS/POLICE COMMITTEE
BVRPD

WCEC

Saint Louis Crosswalks

Free Meter Parking 11/5 to 11/15

Saint Louis Street Closure Not Approved

Hufnagle Park Parking Lot Closure – 2021 Mixed Use Path

ADMINISTRATIVE/FINANCE
Approval of Bills

Wu Refuse Appeal

payment or fails to bring the properties in question up to code, the 20% discount is rescinded, and the full \$8,306.78 for the properties in question will be due. Motion unanimously approved. Mason Wu thanked the Councilmembers.

Councilmember Derman made a motion, seconded by Councilmember Heayn for Council to sign a letter of support for Evangelical Hospital for their RACP Grant to the Commonwealth. Motion was unanimously approved.

COMMUNITY DEVELOPMENT/PLANNING COMMITTEE: Councilmember Yohn made a motion, seconded by Councilmember Heayn to approve HARB item a as submitted and recommended by HARB per their minutes dated October 13, 2020. Motion was unanimously approved.

- a. Barbara Kalin & Nevin Diehl / 207 South Second Street / House Reconstruction. HARB approved/Committee recommends Council approval.

Councilmember Yohn made a motion, seconded by Councilmember Derman to direct Borough staff to refund special refuse pickup deposits to Borough residents when Borough staff is notified (in person or by phone) by noon the day prior to scheduled pickup that the special pickup is no longer necessary. Motion was unanimously approved.

Councilmember Yohn made a motion, seconded by Councilmember Derman to approve a request from Lewisburg Downtown Partners for the Borough to allow free Metered Parking from Thanksgiving Day to New Year's Day and for Lewisburg Downtown Partnership to bag the meters around Thanksgiving Day. Motion was unanimously approved.

Councilmember Yohn made a motion, seconded by Councilmember Farrell to appoint Stephen Kalberer to the Lewisburg Borough Planning Commission with a term expiring December 31, 2023 per the recommendation of the Lewisburg Borough Planning Commission. Motion was unanimously approved.

The Borough staff plan to relocate four wooden picnic tables on South Sixth Street to the grassy strip along South Sixth Street when the street is opened on November 2, 2020. The wooden tables will remain as long as the weather cooperates.

Currently there are vacancies on Planning Commission, term expiration December 31, 2022, Zoning Hearing Board Alternate, term expiration December 31, 2020, Shade Tree Commission, term expiration December 31, 2022 and December 31, 2023, and HARB term expiration December 31, 2020 and December 31, 2022.

MAYOR: Mayor Wagner stated the Bull Run project that has been in progress for seventeen years is amazing to watch. Mayor Wagner thanked the Halloween committee and encourages everyone to dress up and come downtown to participate.

COUNCIL PRESIDENT: President Sulai inquired on ways to recognize commission members leaving.

BOROUGH MANAGER: Councilmember Derman made a motion, seconded by Councilmember Botelho to approve the proposed 2021 budget with millage rates as follows: General Fund 10.085; Debt Service Fund 0.448; Street Lighting Fund 0.407; Fire Protection Fund 0.910; Shade Tree Fund 0.100; Regional Recreation Fund 0.790 (total millage for 2021 is 12.740), and direct the Borough Solicitor to advertise the proposed 2021 budget for final consideration and adoption of Council on November 17, 2020. Motion was unanimously approved. The proposed 2021 budget will be placed on the Borough website and available for review at Borough Office beginning October 21st.

Councilmember Comas made a motion, seconded by Councilmember Derman to direct the Solicitor to prepare and/or advertise the necessary tax ordinance or resolution for 2021 reflecting millage rates as follows: General Fund 10.085; Debt Service Fund 0.448; Street Lighting Fund 0.407; Fire Protection Fund 0.910; Shade Tree Fund 0.100; Regional Recreation Fund 0.790; total millage for 2021 is 12.740. Motion was unanimously approved.

Wu Refuse Appeal

Evangelical Letter of Support for Commonwealth Grant

COMMUNITY DEVELOPMENT/PLANNING HARB

KALIN/DIEHL

Special Pick-Up Refunds

LDP Free Meter Parking Thanksgiving to New Year's Day

Planning Commission Appointment: Kalberer

Picnic Table Relocation

Vacancies

MAYOR

COUNCIL PRESIDENT

MANAGER
2021 Budget Approval

Advertise Tax Resolution

October 20, 2020

Councilmember Derman made a motion, seconded by Councilmember Botelho to approve Change Order #1 estimated in the amount of \$5,000.00 for the South Sixth Street Floodplain Restoration Project to be paid with the Lewisburg Borough CDBG Funds. Motion was unanimously approved.

SPECIAL PROJECT COORDINATOR/GRANT MANAGER: Special Project Coordinator/Grant Manager Wheeler explained to Council the CRS Activity 370 flood insurance assessment.

JUNIOR COUNCILMEMBER: Junior Councilmember Kaszuba inquired about the WiFi Hot Spot Project and was informed the County Commissioners have not made a decision on CARES grant money for municipalities.

WRITTEN REPORTS: Councilmember Derman made a motion, seconded by Councilmember Brody, to acknowledge receipt of the monthly Zoning Officer Report, Code Enforcement Officer Report, BVRA Minutes and Board Reports, LAJSA October Agenda and August Minutes, Planning Commission September Minutes, and WCEC Relief Audit. Motion was unanimously approved.

WORK SESSION: There will be a Work Session to be held Tuesday, November 10, 2020.

Council President Sulai called for an executive session to discuss legal matters at 7:33 PM.

Council returned at 8:08 PM.

There being no further business, Councilmember Heayn made a motion, seconded by Councilmember Derman, to the adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 8:09 PM.

Respectfully submitted,

Jacqueline A. Anders
Borough Secretary

MANAGER

Change Order #1
South 6th CDBG

Special Project
Coordinator /
Grant Manager

Junior
Councilmember

WRITTEN REPORTS

WORK SESSION

EXECUTIVE
SESSION

ADJOURNMENT