

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
October 20, 2020
6:30 PM**

SULAI, President
COMAS, Vice-President
DERMAN
FARRELL
HEAYN
BOTELHO
YOHNN
BRODY
KASZUBA

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
WHEELER
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES**
 - a. September 8, 2020 zoom work session
 - b. September 15, 2020 zoom regular meeting
- III. **PUBLIC HEARING**
 - a. Refuse Appeal Hearing – Braden Klinger
- IV. **COUNCIL PRESENTATION(S)**
 - a. Lewisburg Downtown Partnership 2020 Lewisburg in Lights Program
- V. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. **PUBLIC WORKS/POLICE COMMITTEE**
 - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
 - b. William Cameron Engine Company (WCEC)
 - c. Motion to include as part of 2021 Mixed Use Path/Nature Play/Floodplain Restoration Project the replacement of enhanced crosswalks on St. Louis Street if they cannot be protected during construction activities.

FYI:

 - i. Committee directed the Borough Manager to approve Free Meter Parking from November 5 – 15, 2020 for the Lewisburg Stroll through the Arts.
 - ii. Committee directed HRG to not approve an extended closure of St. Louis Street from South Sixth Street to South Fifth Street as part of the 2021 Mixed Use Path/Nature Play/Floodplain Restoration Project.
 - iii. Committee approved HRG’s suggestion to close the Hufnagle Park Parking Lot and Kidsburg Playground as part of the 2021 Mixed Use Path/Nature Play/Floodplain Restoration Project if required by the selected contractor.
- VII. **ADMINISTRATIVE/FINANCE COMMITTEE**
 - a. Motion to approve payment of bills from September 12, 2020 through October 16, 2020 in the amount of \$837,651.88.
 - b. Motion to reduce by 20% the total refuse disposal charges due on properties at 528 Market Street and 41-43 N. 7th Street from \$8,306.78 to \$6,645.42. This reduction is contingent upon:

- a. The property owner entering into a payment plan with the Borough, as agreed with the Borough Manager;
 - b. The Property owner keeping the payment plan current;
 - c. The property owner bringing both properties up to meet all code requirements in a timeframe approved by CK-COG;
 - d. The property owner paying all future refuse bills on time;
 - e. If at any time the property owner fails to make a timely payment-plan payment or fails to pay a future quarterly refuse bill on any owned properties or fails to bring the properties in question up to code, the 20% discount is rescinded, and the full \$8,306.78 for the properties in question will be due.
- c. Motion for Council to sign a letter of support for Evangelical Hospital for their RACP Grant to the Commonwealth.

VIII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE

HARB – (See HARB Minutes for Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates)

Motion to approve HARB item a. as submitted and recommended by HARB per their minutes dated October 13, 2020.

- a. Barbara Kalin & Nevin Diehl / 207 South Second Street / House Reconstruction.
HARB approved/Committee recommends Council approval.

Additional Items:

- b. Motion for Borough Council to direct Borough staff to refund special refuse pickup deposits to Borough residents when Borough staff is notified (in person or by phone) by noon the day prior to scheduled pickup that the special pickup is no longer necessary.
- c. Motion to approve a request from LDP for the Borough to allow free Metered Parking from Thanksgiving Day to New Year's Day and for LDP to bag the meters around Thanksgiving Day.
- d. Motion to appoint Stephen Kalberer to the Lewisburg Borough Planning Commission with a term expiring 12-31-23 per recommendation of the Lewisburg Borough Planning Commission.

FYI:

- i. Borough staff plan to relocate four wooden picnic table on South Sixth Street to the grassy strip along South Sixth Street when the street is opened on November 2, 2020. The wooden tables will remain as long as the weather cooperates.
- ii. Current vacancies on Planning Commission, term expiration December 31, 2022, Zoning Hearing Board Alternate, term expiration December 31, 2020, Shade Tree Commission, term expiration December 31, 2022 and December 31, 2023 and HARB term expiration December 31, 2020 and December 31, 2022.

IX. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

X. MAYOR

XI. COUNCIL PRESIDENT

- XII. BOROUGH MANAGER**
 - a. Motion to approve proposed 2021 budget with millage rates as follows: General Fund 10.085; Debt Service Fund 0.448; Street Lighting Fund 0.407; Fire Protection Fund 0.910; Shade Tree Fund 0.100; Regional Recreation Fund 0.790 (total millage for 2021 is 12.740), and direct the Solicitor to advertise proposed 2021 budget for final consideration and adoption of Council on November 17, 2020 (Proposed 2021 budget will be placed on the Borough website and available for review at Borough Office beginning October 21st).
 - b. Motion to direct Solicitor to prepare and/or advertise the necessary tax ordinance or resolution for 2021 reflecting millage rates as follows: General Fund 10.085; Debt Service Fund 0.448; Street Lighting Fund 0.407; Fire Protection 0.910; Shade Tree Fund 0.100; Regional Recreation Fund 0.790; total millage for 2021 is 12.740.
 - c. Motion to direct Solicitor to prepare tax resolution regarding the realty transfer tax, the earned income tax, the local services tax and the business privilege tax for 2021.
 - d. Motion to approve Change Order #1 for the South Sixth Street Floodplain Restoration Project to be paid with the Lewisburg Borough CDBG Funds.

- XIII. SPECIAL PROJECT COORDINATOR/GRANT MANAGER**
 - a. CRS – Activity 370 – FIA credit

- XIV. BOROUGH SOLICITOR**

- XV. BOROUGH SECRETARY**

- XVI. JUNIOR COUNCILMEMBER**

- XVII. OTHER COMMITTEES**
 - a. Buffalo Valley Recreation Authority (BVRA)
 - b. Lewisburg Downtown Partnership (LDP)
 - c. Lewisburg Neighborhoods (LN)
 - i. River Town Team
 - ii. Walk It/Bike It Lewisburg
 - iii. Neighborhood Support
 - d. Shade Tree Commission (STC)
 - e. Central Keystone Council of Governments Board (CK-COG)
 - f. Community Garden Committee
 - g. Central Susquehanna Fire and Emergency Services (CSFES)

- XVIII. ANY ADDITIONAL BUSINESS FROM COUNCIL**

- XIX. WRITTEN REPORTS**
 - a. Motion to acknowledge receipt of the monthly Zoning Officer Report, Code Enforcement Officer Report, BVRA Minutes and Board Reports, LAJSA October Agenda and August Minutes, Planning Commission September Minutes, and WCEC Relief Audit.

- XX. WORK SESSION – Work Session WILL be held on Tuesday, November 10, 2020.**

- XXI. EXECUTIVE SESSION**

- XXII. ADJOURNMENT**