

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held on **Tuesday, October 20, 2015** in the Council Chambers, 55 South Fifth Street. Present: Council President Bergonia; Councilmembers Baker, Cook, Cox, Faden, Mahon, Morris and Strosser; Mayor Wagner, Solicitor Lyons, Interim Manager Hamberger, Secretary Garrison and BVRP Chief Yost. Also present: James Blount, William Lowthert, Dennis Hummer, Michael Derman, Don Hall and Boy Scout Troop #509, and Matt Farrand.

CALL TO ORDER: Council President Bergonia called the meeting to order at 7:00 PM, followed by the pledge of allegiance.

APPROVAL OF MINUTES: Motion was made by Councilmember Faden, seconded by Councilmember Cook, to approve the minutes of the September 15, 2015 regular meeting, the September 29, 2015 work session, the October 06, 2015 work session, and the October 13, 2015 work session. Motion was unanimously approved.

PUBLIC PARTICIPATION: Don Hall indicated he brought members of Troop #509 as they must attend a Borough meeting in order to achieve their merit badges and their ranks. Mayor Wagner welcomed Troop #509 and thanked them for the great work they do in the community. She also noted that Erin Hall is present for her citizenship class.

James Blount, Fire Chief, updated Council on fire prevention week, the acquisition of a new ladder truck, an increase in volunteers, and the fact that call volumes are up. He encouraged Councilmembers attend a work session of the MACAC Committee tentatively scheduled for March 12, 2016, which will be facilitated by Bill Seigel at the SEDA-COG building. This will be a very important meeting that will identify a business model that we think will be the most appropriate for the William Cameron Engine Company (WCEC).

POLICE COMMITTEE: Everyone received the Chief's monthly report. Chief Yost briefly reviewed his report, indicating a proposed budget increase for next year is anticipated to be around 1.15%.

PLANNING COMMITTEE: Councilmember Strosser made a motion, seconded by Councilmember Faden, to approve HARB letters a, b and c, as submitted and recommended by HARB. Motion was unanimously approved.

a. Heidi Zimmerman/50 Brown Street/Fence Replacement. An application was submitted to HARB for a fence. A motion was made by Ted Strosser, seconded by Robert Cook, to recommend approval of the replacement of a fence as indicated in the project description of the HARB application and as shown in the photos attached, said fence to be painted and/or stained within one year. Motion was unanimously approved.

b. Lainie Renne/415 St. Mary Street/Garage Doors. An application was submitted to and reviewed by HARB for garage doors. A motion was made by Kim Walter, seconded by Elaine Wintjen, to recommend approval of the replacement of three garage doors as described in proposal dated October 1 attached to HARB application, new door panel style should be the one brought before HARB, specifically door jambs to be of the BORAC material with the smooth finish. Motion was unanimously approved.

c. Neil Boyd/56 South Fifth Street/Fence-Siding-Door. An application was submitted to and reviewed by HARB for the new fence, siding and door. A motion was made by Phoebe Faden, seconded by Mary Mastascusa, to recommend approval of new smooth vinyl siding or concrete board (based on budget) for entire house, a 6 ft. high privacy fence as submitted along St. Louis Street side, along the South Fifth Street side a 4 ft. fence, if fence is along the 10' setback, however, if a 6 ft. fence is required, then it must be in line with the back corner of the original gable end of the house (as shown in the drawing provided by HARB). Motion was unanimously approved.

Courtesy Review: Kevin Fick, owner of Champion Shoes, came before HARB with preliminary drawings of his proposed ideas for expanding the store.

Councilmember Strosser made a motion, seconded by Councilmember Faden, to approve the request of Laurie Slear, The Mercantile, to use the Borough's street light logo on cutting boards, logo depicted in photo provided. Motion was unanimously approved.

Councilmember Strosser made a motion, seconded by Councilmember Cook, to approve appointment of Carlene Weaver as Deputy Tax Collector for Lewisburg Borough, as recommended by our Tax Collector. Motion was unanimously approved.

Councilmember Strosser reported that parking meters will be covered during the Holiday Season beginning Friday, November 27, 2015 through Friday, January 01, 2016.

Councilmember Strosser made a motion, seconded by Councilmember Mahon, to direct the Solicitor to draft an ordinance for Council consideration which would allow beer/wine tasting on Borough property, specifically for not-for-profit fundraising events. Motion was unanimously approved.

PUBLIC WORKS COMMITTEE: No meeting.

FINANCE COMMITTEE: Councilmember Morris made a motion, seconded by Councilmember Faden, to approve the payment of bills from 09/12/15 through 10/16/15 in the amount of \$402,955.30. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES

**PUBLIC PARTICIPATION
DON HALL/BOY
SCOUT TROOP #509**

**JAMES BLOUNT/FIRE
CHIEF**

POLICE COMMITTEE

**PLANNING COMMITTEE
HARB**

H ZIMMERMAN

L RENNE

N BOYD

**APPROVAL
GRANTED TO THE
MERCANTILE FOR
USE OF STREET
LIGHT LOGO**

**CARLENE WEAVER
APPOINTED AS
DEPUTY TAX
COLLECTOR**

**METERS COVERED
FOR HOLIDAY
SEASON**

**SOLICITOR DIRECTED
TO CREATE DRAFT OF
ORDINANCE TO ALLOW
BEER/WINE TASTING ON
BOROUGH PROPERTY**

**PUBLIC WORKS
COMMITTEE**

**FINANCE
COMMITTEE
PAYMENT OF BILLS**

October 20, 2015

Councilmember Morris indicated that approximately \$118,000.00 of the bill pay was for pension transfers. Interim Manager Hamberger indicated approximately \$55,000.00 of that was for the elevation of the VanSant property, which is reimbursable through the grant.

Councilmember Morris reported the Finance Committee was prepared to recommend an increase in the parking meter ticket fine amount from \$5.00 to \$10.00 (if paid within 48 hours), but will continue to pursue other revenue options before making this recommendation to Council. And, she noted they heard from Linda Sterling, Executive Director of the Lewisburg Downtown Partnership (LDP) on this subject.

Councilmember Morris reported the Finance Committee is recommending using C.A. Heiser Trust funds to assist a Borough resident, if the requirements of the Trust Fund are met. Mayor Wagner briefly explained the trust fund was created to aid people who are in need of basic necessities and are financially distraught.

Councilmember Morris indicated the 2016 budget review discussions are underway and consideration is being given to a contribution of \$24,000 to fund the LNC.

MAYOR: Mayor Wagner thanked the Garden Club, on behalf of the Borough, for the wonderful display of decorations and reminded everyone Trick or Treat will occur 6 PM to 9 PM on Saturday, October . She, along with Council President Bergonia, attended the press conference for the Miller Wellness Center, which is to be opened the end of 2016/beginning of 2017, and shared the various things that will be included at this center, noting she doesn't see any conflict/competition with the downtown or the proposed YMCA. She reported Jim Mathias will manage this facility. Council President Bergonia stated the Buffalo Valley Recreation Authority (BVRA) is also working with the Miller's.

COUNCIL PRESIDENT: Councilmember Morris made a motion, seconded by Councilmember Faden, to authorize Council President to execute the Agreement by and between Union County and Lewisburg Borough for the Federal Fiscal Year 2014 CDBG funding in the amount of \$96,063.00 allocated to the County on behalf of the Borough, said funding being administered by SEDA-COG. Motion was unanimously approved.

SOLICITOR: No report.

INTERIM MANAGER: Interim Manager Hamberger reported that the St. Anthony Street Project is almost complete. The St. Louis Street Project is ongoing, but very close to completion. The Terrace Drive Resurfacing Project is complete and looks great.

OTHER COMMITTEES: Council President Bergonia reported it is business as usual for the BVRA.

Councilmember Morris reported there is nothing new to report with the LDP.

Mayor Wagner indicated there was no Town and Gown Committee meeting.

Mayor Wagner said the LNC will meet Thursday the at 7 PM. Councilmember Faden updated Council on the Elm Street closeout assessment with the State that took place October ; the State was positive, complimentary and supportive about the program here in Lewisburg. The State also admitted no other town has been able to fund their Elm Street Program after its finality.

Council President Bergonia indicated the new Chairperson of the Shade Tree Commission is Rachel Sussman.

Council President Bergonia reported it is business as usual with the Central Keystone-COG.

Councilmember Morris stated nothing new for the Community Garden Committee.

Councilmember Cook stated nothing new to report on the Flood Impact Task Force.

Mayor Wagner indicated she, along with Sam Pearson, will meet with Mark Lawrence of WKOK about the Bull Run Greenway Project and to promote the charrette held November . (Walk begins at Town Tavern at 5:30 PM and the Design Workshop is at Larison Hall at 6 PM.)

Councilmember Cox reported nothing new on the Municipal and Community Advisory Committee (MACAC).

OLD BUSINESS: Councilmember Cook noted there were continuing complaints regarding the dangerous pedestrian crossing at Market and Eighth Streets, specifically for the children walking to the high school to catch a bus. He noted that through all the continuous communications, a solution was achieved this week. The high school actually created a bus stop at that intersection to alleviate the danger of children crossing there.

**PARKING METER
TICKET FINE
DISCUSSION**

**USE OF C.A. HEISER
TRUST FUNDS
REQUESTED/
APPROVED WITH
CONTINGENCY**

**2016 BUDGET
DISCUSSIONS
CONTINUE/
CONSIDERATION OF
LNC MANAGER
FUNDING**

MAYOR

**COUNCIL
PRESIDENT
COUNCIL PRESIDENT
AUTHORIZED TO
EXECUTE AGREEMENT
WITH U/C FOR FFY 2014
CDBG FUNDING
ALLOCATION**

SOLICITOR

**INTERIM MANAGER
UPDATE ON STREET
PROJECTS**

**OTHER COMMITTEES
BVRA**

LDP

**TOWN AND GOWN
COMMITTEE**

LNC

STC

CK-COG

**COMMUNITY GARDEN
COMMITTEE**

**FLOOD IMPACT
TASK FORCE**

**RIVER TOWN
COMMITTEE**

MACAC

**OLD BUSINESS
HIGH SCHOOL
CREATED BUS STOP
AT MARKET AND
EIGHTH STREETS**

October 20, 2015

NEW BUSINESS: None.

WRITTEN REPORTS: Councilmember Strosser made a motion, seconded by Councilmember Morris, to acknowledge receipt of the Budget Index; Parking Report, Code Enforcement Officer Report, and the Zoning Officer's report. Motion was unanimously approved.

WORK SESSION: Council President Bergonia indicated there will be a work session November on the budget. Councilmember Faden stressed that is the night of the charrette.

Councilmember Morris made a motion, seconded by Councilmember Mahon, to advertise for a work session to be held November , at 7 PM, to take the place of the November work session that is unable to be held. Motion was unanimously approved.

Council President Bergonia called for a five minute recess at 7:35 PM. Council returned at 7:40 PM.

Councilmember Morris made a motion, seconded by Councilmember Mahon, to hold an executive session on a personnel matter. Motion was unanimously approved.

Council entered executive session at 7:40 PM. Council returned at 8:15 PM.

There being no further business, Councilmember Morris made a motion, seconded by Councilmember Mahon, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 8:15 PM.

Respectfully submitted,

Patricia M. Garrison
Borough Secretary

NEW BUSINESS

**WRITTEN
REPORTS**

WORK SESSION

**TO BE HELD
NOVEMBER 3RD
NOT NOVEMBER
10TH**

RECESS

**EXECUTIVE
SESSION ON
PERSONNEL
MATTER**

**(EXECUTIVE
SESSION)**

ADJOURNMENT