

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, October 18, 2022** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Council Vice President Comas, Councilmembers Derman, Heayn, Stamm, Grobes, Manager Lowthert, Accounting Clerk Wendt, Mayor Alvarez, Community Development/Grant Manager Beattie, and Solicitor Lyons. Also present: Taylor Lightman, Frank Scarcella, James Hawke, Terry Burke, Trooper Andrea Jacobs, Reuben Kennel, Jim Diehl, and Shaun Parrish.

CALL TO ORDER: Council President Sulai called the meeting to order at 6:30 PM.

APPROVAL OF MINUTES: Councilmember Heayn made a motion, seconded by Councilmember Derman to approve the September 20, 2022, Regular meeting minutes. Motion was unanimously approved.

COUNCIL PRESENTATION(S):

PSP State Trooper Jacobs, Community Service Officer/Public Information Officer, discussed how the PSP can assist with community events in our area. Trooper Jacobs also talked about the PSP Dashboard that is now available at www.psp.pa.gov. The dashboard displays aggregated State Police incident data for public information.

CONDITIONAL USE HEARING DECISION:

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve the request for conditional use approval at 31 South Sixth Street subject to the following conditions:

- a. Remove the dead Spruce Tree and any other dead trees from the property;
- b. Install proper parking lot lighting – include zoning plan illustrating compliance with Borough lighting requirements to be approved by Zoning Officer;
- c. Install proper parking lot striping – include parking plan illustrating compliance with Borough parking requirements to be approved by Zoning Officer;
- d. Install 2 shade trees in tree lawn – submit application and obtain Shade Tree Commission approval;
- e. Two new second floor units (and accompanying vestibule) shall comply with the Borough Floodplain Management Ordinance – applicant shall not benefit from Floodplain Management Ordinance exemptions.

There was some discussion. Motion was unanimously approved.

PUBLIC COMMENT(S) ON ANY AGENDA ITEM:

Terry Burke discussed the three-globe light image that Bucknell University's MGMT 101 teams would like to put on a hoodie. The sale of the hoodie would benefit Summit Early Learning.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Heayn made a motion, seconded by Councilmember Derman to approve HARB items a and b as submitted and recommended by HARB per their minutes dated October 11, 2022. Motion was unanimously approved.

- a. **“Daisy Lace” CWC Rentals / 30 North Second Street / Sign** (HARB approved and recommends Council approval)
- b. **“Bucknell University – Reitz House” / 221 South Sixth Street / Windows and Siding** (HARB approved and recommends Council approval)

Councilmember Heayn made a motion, seconded by Councilmember Derman to deny HARB item c as submitted and recommended by HARB per their minutes dated October 11, 2022. There was some discussion. Motion was unanimously approved.

- c. **“Shing Yeung” / 323 Market Street / ADA Ramp** (HARB denied and does not recommend Council approval)

Councilmember Heayn made a motion, seconded by Councilmember Derman to approve the use of three-globe light image by Bucknell University's MGMT 101 teams, Company A Hoodie. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
September 20, 2022

COUNCIL PRESENTATION

PSP State Trooper Jacobs

Conditional Use Hearing Decision
31 South Sixth Street

PUBLIC COMMENT ON AGENDA ITEM
Terry Burke

PLANNING AND PUBLIC WORKS
HARB

Approval of Use of three-globe light image

October 18, 2022

Councilmember Heayn made a motion, seconded by Councilmember Derman to provide Union County with a letter of support for their Countywide Bridge Replacement Grant Application and a commitment to provide 10% local match for the replacement of the Loomis Street Bridge in Lewisburg Borough if the project is funded. Motion was unanimously approved.

Letter of support for Countywide Bridge Replacement Grant Application and 10% local match for Loomis Street Bridge.

Councilmember Heayn made a motion, seconded by Councilmember Derman to approve the installation of bike sharrows on three Borough streets – St. John Street from N. Fifth Street to N. Water Street, N. Seventh Street from Rail-Trail to St. Mary Street, and St. Mary Street from N. Seventh Street to Route 15 as well as North Fifteenth Street from St. Mary Street to Buffalo Road. Lewisburg Neighborhoods will purchase the paint and stencils. Borough staff will undertake the installation. Lewisburg Neighborhoods will also provide two road signs and the Borough will provide the rest of supplies needed. Motion was unanimously approved.

Installation of bike sharrows and two road signs.

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE: Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

ADMINISTRATIVE AND PUBLIC SAFETY
BVRPD

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

WCEC

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from September 17, 2022, through October 15, 2022, in the amount of \$891,192.68. Motion was unanimously approved.

Approval of Bills

Councilmember Derman made a motion, seconded by Councilmember Heayn to appoint Scott Seneca to the Lewisburg Borough Planning Commission with a term expiring 12/31/2023. Motion was unanimously approved.

Scott Seneca appointed to Planning Commission

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve the ARPA Agreement with Union County for the use of \$262,870.00 for stormwater management and flood resiliency efforts as part of the Lewisburg Borough Piers Art Park Project. Motion was unanimously approved.

ARPA Agreement with Union County

Current vacancies on Planning Commission with term expirations December 31, 2022, Zoning Hearing Board Alternate with term expiring December 31, 2023, HARB with term expirations December 31, 2022, December 31, 2023, December 31, 2024.

Vacancies

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS: Shaun Parrish, Senior at Bucknell University, introduced himself and discussed a project he was working on regarding local governments and Lewisburg neighborhood groups and how he was comparing environmental topics.

PUBLIC COMMENT ON NON-AGENDA ITEMS
Shaun Parrish

BOROUGH MANAGER:

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve the Construction Guaranty with security between Reuben Kennel and the Borough for the construction of a 225-foot Ball Alley Extension between Wilson Alley and the Reuben Kennel Property located at 160 Brown Street. There was some discussion. Motion was approved 5 to 1 with Councilmember Heayn Sulai voting no.

BOROUGH MANAGER
Construction Guaranty

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve proposed 2023 budget with millage rates as follows: General Fund 10.3; Debt Service Fund 0.5; Street Lighting Fund 0.9; Fire Protection Fund 1.6; Shade Tree Fund 0.1; Regional Recreation Fund 0.7 (total millage for 2023 is 14.1) and direct the Solicitor to advertise proposed 2023 budget for final consideration and adoption of Council on November 15, 2022 The proposed 2023 budget will be placed on the Borough website and available for review at the Borough Office. Motion was unanimously approved.

Proposed 2023 Budget Approved/ Solicitor to Advertise (Total Mileage 14.10)

October 18, 2022

Councilmember Comas made a motion, seconded by Councilmember Derman to direct Solicitor to prepare and advertise the necessary tax ordinance for 2023 reflecting millage rates as follows: General Fund 10.3; Debt Service Fund 0.5; Street Lighting Fund 0.9; Fire Protection 1.6; Shade Tree Fund 0.1; Regional Recreation Fund 0.7; total millage for 2023 is 14.10. Motion was unanimously approved.

Solicitor to Prepare/Advertise 2023 Tax Ordinance

Councilmember Derman made a motion, seconded by Councilmember Heayn to direct Solicitor to prepare the tax resolution regarding the realty transfer tax, the earned income tax, the local services tax, and the business privilege tax for 2023. Motion was unanimously approved.

Solicitor to Prepare Necessary Tax Resolution

BOROUGH SOLICITOR: Councilmember Derman made a motion, seconded by Councilmember Comas to approve the Enactment of Ordinance 1069 amending the Stormwater Management Ordinance. Motion was unanimously approved.

Enactment of Ordinance 1069

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES: Mayor Alvarez reported on events that were held in Lewisburg over the last couple weekends such as the Fall Festival, Unpaved, and the Wholly Worm Festival. She stated that the events brought so many people in and around the park and was great for the downtown businesses. The Women’s Leadership Symposium was a success. She noted that Lewisburg is getting a lot of notice and appreciation statewide for our outdoor recreation.

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

Mayor

Council President Sulai asked for volunteers at the Councilmember’s booth at the Market Street Mask-A-Rade on Saturday, October 29 from 11:00 am – 4:00 pm. Council President Sulai also thanked former Borough Secretary, Jacqueline Anders for her public service and wished her all the best.

Council President Sulai

Community Development Grant Manager Beattie reported that there were articles and news releases regarding Bull Run Greenway (Phase I) and how it is becoming a great place in Pennsylvania. Floodplain Restoration and Multi-Use Pathway (Phase II) is being fully funded by a DCNR grant and expected completion date is fall 2024. Beattie is currently working on a grant for Phase III. Beattie reported people are excited about the Piers Art Park. He also reported that he is working through the Shade Tree Commission’s Tree Planting project which received twenty trees through the TreeVitalized program through DCNR. He noted that the Lewisburg Cemetery received ten free trees through the TreeVitalized program as well.

COMMUNITY DEVELOPMENT/ GRANT MANAGER
Bull Run Greenway (Phase I)
Flood Restoration (Phase II)
Piers Art Park
Shade Tree Commission Tree Planting Project

Councilmember Comas encouraged everyone to vote on Tuesday, November 8, 2022. Polls are open 7:00 am – 8:00 pm.

Comas

WRITTEN REPORTS: Councilmember Derman made a motion, seconded by Councilmember Heayn to acknowledge receipt of the monthly Planning Commission September Minutes, September Parking Report, LAJSA July Minutes, BVRA September Financials, Building Permits Report, Zoning Officer Report and Code Enforcement Officer Report. Motion was unanimously approved.

WRITTEN REPORTS

WORK SESSION: There will not be a Work Session on Tuesday, November 8, 2022.

WORK SESSION

Council President Sulai called for an executive session to discuss personnel matters at 8:08 PM. Council returned at 8:28 PM.

EXECUTIVE SESSION

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Heayn to adjourn the meeting. The meeting was adjourned at 8:29 PM.

ADJOURNMENT

Respectfully submitted,

Kathy D. Wendt
Accounting Clerk