

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
October 18, 2022
6:30 PM**

SULAI, President
COMAS, Vice-President
DERMAN
GROBES
HEAYN
STAMM
POWERS
BILENKY TRAHAN

MAYOR ALVAREZ
MANAGER/TREASURER LOWTHERT
ACCOUNTING CLERK WENDT
SOLICITOR LYONS
COMMUNITY DEV/GRANT MANAGER BEATTIE
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
PRESS
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
 - a. **September 20, 2022 regular meeting.**
- IV. **COUNCIL PRESENTATION(S)**
 - a. **PSP State Trooper Andrea Jacobs**
- V. **CONDITIONAL USE HEARING DECISION**
 - a. **Borough Council action on the request for conditional use approval at 31 South Sixth Street.**
- VI. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VII. **PLANNING AND PUBLIC WORKS COMMITTEE**

Motion to approve HARB item(s) a and b as submitted and recommended by HARB per their minutes dated October 11, 2022.

 - a. **“Daisy Lace” CWC Rentals / 30 North Second Street / Sign** (HARB approved and recommends Council approval)
 - b. **“Bucknell University – Reitz House” / 221 South Sixth Street / Windows and Siding** (HARB approved and recommends Council approval)

Motion to deny HARB item c as submitted and recommended by HARB per their minutes dated October 11, 2022.

 - c. **“Shing Yeung” / 323 Market Street / ADA Ramp** (HARB denied and does not recommend Council approval)
 - d. **Motion to approve the use of three globe light image by Bucknell University’s MGMT 101 teams, Company A Hoodie and Company D Hoodie.**
 - e. **Motion to provide Union County with a letter of support for their Countywide Bridge Replacement Grant Application and a commitment to provide 10% local match for the replacement of the Loomis Street Bridge in Lewisburg Borough if the project is funded.**
 - f. **Motion to approve the installation of bike sharrows on three Borough streets – St. John Street from N. Fifth Street to N. Water Street, N. Seventh Street from Rail-Trail to St. Mary Street, and St. Mary Street from N. Seventh**

Street to Route 15. Lewisburg Neighborhoods will purchase the paint and stencils. Borough staff will undertake the installation.

FYI:

- i. A section of Ball Alley will be paved by a private property owner.
- ii. Lewisburg Neighborhoods will purchase a bike tire pump station and Lewisburg Borough has agreed to install the equipment along the Rail-Trail near Market Street.
- iii. Borough Manager will accept a proposal in the amount of \$2,000.00 from Strosser/Baer Architects LLC for professional services associated with a Borough Office Window Replacement Project which would replace the six double hung windows in Borough Council Chambers with operable windows.

VIII. ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE

- a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
- b. William Cameron Engine Company (WCEC) Monthly Report
- c. Motion to approve payment of bills from September 17, 2022 through October 15, 2022 in the amount of \$891,192.68.
- d. Motion to appoint Scott Seneca to the Lewisburg Borough Planning Commission with a term expiring 12/31/23
- e. Motion to approve the ARPA Agreement with Union County for the use of \$262,870.00 for stormwater management and flood resiliency efforts as part of the Lewisburg Borough Piers Art Park Project.

FYI:

- i. BVRA received a \$225,000.00 ARPA Grant from Union County for improvements at the St. Mary's Street Park. Lewisburg Borough and East Buffalo Township each agreed to commit \$12,500.00 towards the project if funded. BVRA expects to request 50% of each municipality's match in 2023 and 50% in 2024.
- ii. Current vacancies on Planning Commission term expiration December 31, 2022, Zoning Hearing Board Alternate, term expiration December 31, 2023, HARB term expiration December 31, 2022, December 31, 2023, December 31, 2023.

IX. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

X. BOROUGH MANAGER

- a. Motion to approve the Improvements Guaranty with security between Reuben Kennel and the Borough for the construction of a 225-foot Ball Alley Extension between Wilson Alley and the Reuben Kennel Property located at 160 Brown Street.
- b. Motion to approve proposed 2023 budget with millage rates as follows: General Fund 10.3; Debt Service Fund 0.5; Street Lighting Fund 0.9; Fire Protection Fund 1.6; Shade Tree Fund 0.1; Regional Recreation Fund 0.7 (total millage for 2023 is 14.1) and direct the Solicitor to advertise proposed 2023 budget for final consideration and adoption of Council on November 15, 2022 (Proposed 2023 budget will be placed on the Borough website and available for review at the Borough Office).

- c. **Motion to direct Solicitor to prepare and advertise the necessary tax ordinance for 2023 reflecting millage rates as follows: General Fund 10.3; Debt Service Fund 0.5; Street Lighting Fund 0.9; Fire Protection 1.6; Shade Tree Fund 0.1; Regional Recreation Fund 0.7; total millage for 2023 is 14.10.**
- d. **Motion to direct Solicitor to prepare the tax resolution regarding the realty transfer tax, the earned income tax, the local services tax and the business privilege tax for 2023.**

XI. BOROUGH SOLICITOR

- a. **Enactment of Ordinance 1069 amending the Stormwater Management Ordinance.**

XII. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES

- a. **MAYOR**
- b. **COUNCIL PRESIDENT**
- c. **COMMUNITY DEVELOPMENT/GRANT MANAGER**
- d. **COUNCIL MEMBERS**

XIII. WRITTEN REPORTS

- a. **Motion to acknowledge receipt of the monthly Planning Commission September Minutes, September Parking Report, LAJSA July Minutes, BVRA September Financials, Building Permits Report, Zoning Officer Report and Code Enforcement Officer Report.**

XIV. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, November 8, 2022

XV. QUESTIONS FROM THE MEDIA

XVI. EXECUTIVE SESSION – Personnel Matters

XVII. ADJOURNMENT