

DRAFT

AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
October 16, 2018
6:30 PM

MORRIS, President
MAHON, Vice-President
COMAS
DERMAN
FREDERICK
HEAYN
MEDINA
YOHN
BUONOPANE

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY GARRISON
SOLICITOR LYONS
BVRPD CHIEF YOST

PRESS
VISITORS

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF MINUTES**
 - a. September 18, 2018 regular meeting
- IV. COUNCIL PRESENTATION(S)**
- V. PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- VI. PUBLIC WORKS/POLICE COMMITTEE**
 - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
 - FYI:**
 - i. Active enforcement of Borough's sidewalk ordinance continues, letters sent to Market Street, Seventh Street and Sixth Street property owners by the CK-COG; Third Street properties will be evaluated by the CK-COG next, and the Committee will continue working on the selection of streets for sidewalk evaluations in the Spring of 2019
 - ii. James Thompson, Eagle Scout working on Flagpole Project in Soldiers Park, proposed minor changes to his project involving the elimination of new lighting, use of fiberglass for flagpole, and flagpole height change to 20 feet; these minor changes were approved by the committee
- VII. ADMINISTRATIVE/FINANCE COMMITTEE**
 - a. Motion to approve payment of bills from September 15 through October 12, 2018 in the amount of \$658,814.93
 - b. Motion to adopt Resolution No. 18-10, a resolution appointing Russell Goodling and James Grose of All Points Land Surveys, Inc. to perform the services as the Borough's Sewage Enforcement Officer
 - c. Motion to reject proposed revised agreement with Verizon Wireless for the installation of mini-towers on the Borough owned traffic signals
 - FYI:**
 - i. Committee continues work on updating Borough Council Bylaws and Rules of Order
 - ii. Committee beginning discussions on future planning efforts
- VIII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE**

HARB – October 09, 2018 meeting unable to be held due to lack of quorum

- a. Motion to approve reappointments as follows: Kelsey Hicks to BVRA, five year term, effective January 01, 2019 through December 31, 2023; John Driver to LAJSA, five year term, effective January 01, 2019 through December 31, 2023; Elaine Wintjen/Ted Strosser/David Heayn to HARB, three year term, effective January 01, 2019 through December 31, 2021; Elijah Farrell/Tom Egan to Planning Commission, four year term, effective January 01, 2019 through December 31, 2022; Daniel DeFebbo to the ZHB, three year term, effective January 01, 2019 through December 31, 2021; Sue Mahon to the BVRPC, two year term, effective January 08, 2019 through January 07, 2021; Michael Derman to LNC, three year term, January 01, 2019 through December 31, 2021; Jordi Comas to LNC, three year term, January 01, 2019 through December 31, 2021

FYI:

- i. Manager directed to coordinate placement of Holiday lights in the lamppost baskets downtown at a cost of \$2,400.00 to be paid for by the Borough
- ii. Parking meters located downtown will be bagged for the upcoming Holiday Season, Thursday, November 22, 2018 through Tuesday, January 01, 2019, as requested by the LDP
- iii. Special meeting of the Community Development/Planning Committee for the purpose of discussing the Human Relations Ordinance, formerly called the Non-Discrimination Ordinance, has a TENTATIVE meeting date of Wednesday, November 07, 2018, 6:30 PM, at the Beaver Memorial United Methodist Church on South Third Street; once this date is confirmed, information will be on the Borough website and the Borough Facebook Page
- iv. Current vacancies on Planning Commission, term expiration 12/31/19 and HARB vacancy, term expiration 12/31/20
- v. Upcoming vacancy on STC effective 01/01/2019, term expiration 12/31/23

IX. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

- a. Fred Martin – Sidewalk Ordinance Enforcement

X. MAYOR

XI. COUNCIL PRESIDENT

XII. BOROUGH MANAGER

- a. Motion to approve proposed 2019 budget with millage rates as follows: General Fund 10.085; Debt Service Fund 0.598; Street Lighting Fund 0.407; Fire Protection 1.010; Shade Tree Fund 0.100; Regional Recreation Fund 0.540 (total millage for 2019 is 12.740), and direct the Solicitor to advertise proposed 2019 budget for final consideration and adoption of Council on November 20, 2018 (Proposed 2019 budget will be placed on Borough website and available for review at Borough Office beginning on October at 9 AM)
- b. Motion to direct Solicitor to prepare and advertise the necessary tax ordinance for 2019 reflecting millage rates as follows: General Fund 10.085; Debt Service Fund 0.598; Street Lighting Fund 0.407; Fire Protection 1.010; Shade Tree Fund 0.100; Regional Recreation Fund 0.540; total millage for 2019 is 12.740
- c. Motion to direct Solicitor to prepare tax resolution regarding realty transfer tax, the earned income tax, the local services tax and the business privilege tax for 2019
- d. Motion to reject the bid of Bill Anskiks Company, Inc., in the amount of \$57,000.00, for the Lewisburg Borough Sidewalk Replacement Project

XIII. BOROUGH SOLICITOR

XIV. JUNIOR COUNCILMEMBER

XV. OTHER COMMITTEES

- a. Buffalo Valley Recreation Authority (BVRA)
- b. Lewisburg Downtown Partnership (LDP)
- c. Lewisburg Neighborhoods Corporation (LNC)
 - i. River Town Team
 - ii. Walk It/Bike It Lewisburg
 1. Discussion of appropriate signage and an official name of the river access area located at the end of St. George Street

iii. Neighborhood Support

- d. Shade Tree Commission (STC)**
- e. Central Keystone Council of Governments Board (CK-COG)**
- f. Community Garden Committee**
- g. Central Susquehanna Fire and Emergency Services (CSFES)**

XVI. ANY ADDITIONAL BUSINESS FROM COUNCIL

XVII. WRITTEN REPORTS

- a. Motion to acknowledge receipt of the monthly Borough Budget Index, Parking Report, Zoning Officer Report and Code Enforcement Officer Report**

XVIII. WORK SESSION – Work Session will/will not be held on Tuesday, November 13, 2018 (2019 budget discussion no longer necessary)

XIX. EXECUTIVE SESSION – Legal Matters

XX. ADJOURNMENT