

**DRAFT AGENDA  
LEWISBURG BOROUGH COUNCIL MEETING  
OCTOBER 15, 2019  
6:30 PM**

MORRIS, President  
MAHON, Vice-President  
COMAS  
DERMAN  
FREDERICK  
HEAYN  
MEDINA  
YOHAN  
KASZUBA

MAYOR WAGNER  
MANAGER/TREASURER LOWTHERT  
SECRETARY ANDERS  
SOLICITOR LYONS  
BVRPD CHIEF YOST  
FIRE CHIEF BLOUNT  
WHEELER  
PRESS  
VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
  - a. September 17, 2019 regular meeting
- IV. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- V. PUBLIC WORKS/POLICE COMMITTEE
  - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
  - b. William Cameron Engine Company (WCEC)
  - c. Motion to approve final design plans for the South Sixth Street CDBG funded Floodplain Restoration Project and to release project for bid.
  - d. Motion to approve a Budget Revision to the 2016 CDBG Program to move \$2,385.16 from the completed Lewisburg Borough Curb-Cuts Project to the South Sixth Street Reconstruction Project (Floodplain Restoration component).

FYI:

  - i. Review of project design plans for the Lewisburg Borough 2020 Streets Project and the Walker-Loomis Street Project is expected at the November Committee Meeting.
- VI. ADMINISTRATIVE/FINANCE COMMITTEE
  - a. Motion to approve payment of bills from September 14, 2019 through October 11, 2019 in the amount of \$461,127.04.
  - b. Discussion of adopting a Resolution to allow Lewisburg Borough Council Members to participate in Meetings via Telecommunication Devices.

FYI:

  - i. Committee directed the Borough Manager to purchase a replacement post hole/sign post installation attachment for the Bucket Truck at a cost of approximately \$4,000.00 to be paid from the Highway Equipment Depreciation Fund.
  - ii. Schlegel Excavating Inc. will be used for winter snow removal equipment/operator rental.
  - iii. Committee directed the Borough Manager to release for bid surplus Borough Equipment.

VII. **COMMUNITY DEVELOPMENT/PLANNING COMMITTEE**  
**HARB – (See HARB Minutes for *Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates*)**

- a. **Scott Mackenzie / 235 North Second Street / Accessory Garage.** An application was submitted to and reviewed by HARB for a replacement accessory garage. Motion was made by Kim Walter-Makowski, seconded by Ann Hilliard to recommend approval and issuance of Certificate of Appropriateness (COA) for a replacement garage as submitted in the project description of the HARB application, recommendation for 1 over 1 double hung windows with siding to be smooth or brushed. Motion was unanimously approved.

**Courtesy Review:** Jim Clark / 26 North Seventh Street / Garage in Rear. Mr. Clark shared the project for the garage in the rear with HARB. Motion was made by Ann Hilliard, seconded by Ted Strosser that it is HARB's interpretation that this project has little impact on the streetscape of Seventh Street or Market Street and therefore does not require HARB review. Motion was unanimously approved.

**Project Updates:** It has been noted that 108 Saint Louis Street has removal of all historic trim elements without HARB approval.

- b. **Motion to accept the resignation of Sarajane Snyder from the Shade Tree Commission with regret.**  
c. **Discussion of a Resolution to the Shade Tree Commission regarding the Shade Tree Ordinance.**

**FYI:**

- i. **Two current vacancies on Planning Commission with term expirations of December 31, 2019 and December 31, 2022; one vacancy on HARB with term expiration of December 31, 2020; two vacancies on Shade Tree Commission with term expiration of December 31, 2020 and December 31, 2021.**

VIII. **PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

IX. **MAYOR**

X. **COUNCIL PRESIDENT**

XI. **BOROUGH MANAGER**

- a. **Motion to approve proposed 2020 budget with millage rates as follows: General Fund 10.085; Debt Service Fund 0.598; Street Lighting Fund 0.407; Fire Protection Fund 1.010; Shade Tree Fund 0.100; Regional Recreation Fund 0.540 (total millage for 2020 is 12.740), and direct the Solicitor to advertise proposed 2020 budget for final consideration and adoption of Council on November 19, 2019 (Proposed 2020 budget will be placed on Borough website and available for review at Borough Office beginning October 16th).**
- b. **Motion to direct Solicitor to prepare and advertise the necessary tax ordinance for 2020 reflecting millage rates as follows: General Fund 10.085; Debt Service Fund 0.598; Street Lighting Fund 0.407; Fire Protection 1.010; Shade Tree Fund 0.100; Regional Recreation Fund 0.540; total millage for 2020 is 12.740.**
- c. **Motion to direct Solicitor to prepare tax resolution regarding realty transfer tax, the earned income tax, the local services tax and the business privilege tax for 2020.**

- XII. BOROUGH SOLICITOR**
- XIII. JUNIOR COUNCILMEMBER**
- XIV. OTHER COMMITTEES**
  - a. Buffalo Valley Recreation Authority (BVRA)**
  - b. Lewisburg Downtown Partnership (LDP)**
  - c. Lewisburg Neighborhoods (LNC)**
    - i. River Town Team**
    - ii. Walk It/Bike It Lewisburg**
    - iii. Neighborhood Support**
  - d. Shade Tree Commission (STC)**
  - e. Central Keystone Council of Governments Board (CK-COG)**
  - f. Community Garden Committee**
  - g. Central Susquehanna Fire and Emergency Services (CSFES)**
- XV. ANY ADDITIONAL BUSINESS FROM COUNCIL**
- XVI. WRITTEN REPORTS**
  - a. Motion to acknowledge receipt of the monthly LAJSA 10-15-19 Agenda, LAJSA 9-17-19 Minutes, Zoning Report, Building Permit Report, Fines and Meters Report,**
- XVII. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, November 12, 2019**
- XVIII. EXECUTIVE SESSION – Personnel and Legal Matters**
- XIX. ADJOURNMENT**