

**DRAFT AGENDA  
LEWISBURG BOROUGH COUNCIL MEETING  
January 18, 2022  
6:30 PM**

SULAI, President  
COMAS, Vice-President  
DERMAN  
FARRELL  
HEAYN  
POWERS  
LIRA  
BILENKY TRAHAN

MAYOR ALVAREZ  
MANAGER/TREASURER LOWTHERT  
SECRETARY ANDERS  
SOLICITOR LYONS  
COMMUNITY DEV/GRANT MANAGER/BEATTIE  
BVRPD CHIEF YOST  
FIRE CHIEF BLOUNT  
PRESS  
VISITORS

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **APPROVAL OF MINUTES**
  - a. December 21, 2021, regular meeting.
  - b. January 3, 2022, reorganization meeting.
- IV. **PUBLIC COMMENT(S) ON ANY AGENDA ITEM**
- V. **COMMUNITY DEVELOPMENT/PLANNING/PUBLIC WORKS COMMITTEE**
  - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
  - b. William Cameron Engine Company (WCEC)
  - c. Motion to approve the Brown Alley Green Infrastructure Stormwater Management project final design plans and permission to release the project for bid. Note - Project costs to be paid from the Borough's ARPA funds.
  - d. Motion to approve a Budget Revision to the Borough's FFY 2018 CDBG Program reallocating \$20,469.16 from the South Sixth Street Reconstruction project to the Lewisburg Emergency Siren Notification project and requesting Union County make the associated requests of DCED.
  - e. Motion to approve the FFY 2018 CDBG Subrecipient Agreement with Union County.
  - f. Motion to approve the FFY 2019 CDBG Subrecipient Agreement with Union County.
  - g. Motion to approve the FFY 2020 CDBG Subrecipient Agreement with Union County.
  - h. Motion to approve Application for Payment #1 from Don E. Bower, Inc. in the amount of \$212,966.21 associated with the Hufnagle Park Restroom and Handwashing Station project. Note - Project costs to be paid from the Borough's CDBG-CV entitlement and CDBG-CV Competitive Grant funds.
  - i. Motion to adopt Resolution 22-01 for the disposition of the listed Borough records.

**FYI:**

- i. Lewisburg Downtown Partnership has received a \$25,000.00 planning grant from DCED to plan safety improvements in the

- Market Street corridor. Lewisburg Borough Council approved \$10,000.00 from the General Fund in 2022 as match for this grant.
- ii. The cost of the Ventrac Tractor: Kubota WG972-GL approved by Borough in October 2021 has increased by \$1,478.70 due to a steel surcharge added by the manufacturer. Although the Committee was not happy about this development, they agreed we need the Tractor and the Borough will complete the purchase.
  - iii. Lewisburg Borough will keep the holiday lights in the Market Street trees and on the Tri-Globe Street Lights turned on until after the Ice Festival. This will delay the cleaning of globes in the downtown until early February. It will also delay the re-installation of three recently painted Tri-Globe Street Lights along Market Street.
  - iv. Lewisburg Borough was notified that it was approved to receive a Lindig Lewisburg Foundation Fund from the First Community Foundation Partnership of Pennsylvania in the amount of \$2,600.00 for the installation a split-rail fence along the railroad tracks and for the installation of trees at the new playground in the Kidsburg section of Hufnagle Park in Downtown Lewisburg.
  - v. Lewisburg Borough was notified that DCED approved an EIP/STMP Phase II Grant in the amount of \$100,000.00 to support our planned Floodplain Management/Flood Resiliency Study beginning in 2022.
  - vi. Current vacancies on HARB with term expirations December 31, 2022, December 31, 2023, December 31, 2023 and Planning Commission with term expiring December 31, 2025.

**VI. ADMINISTRATIVE/FINANCE/PUBLIC SAFETY COMMITTEE**

- a. Motion to approve payment of bills from December 18, 2021, through January 14, 2022, in the amount of \$296,877.81.
- b. Motion to approve the purchase of a new phone system for the Borough Office (including an upgrade to the Borough Council Chambers conferencing abilities) at an estimated cost of \$8,816.83 (including new phones, installation, and user set-up).
- c. Motion to approve the purchase of a Freightliner 30,000 lb. dump truck for the price of \$184,642.57 via COSTAR contracts from Sherwood FTL, STL, and WST Inc. (in the amount of \$94,078.00) and Bradco Supply Company (in the amount of \$90,564.57) with expected delivery in 2023 to be paid from the Highway Equipment Depreciation Fund.

**FYI:**

- i. Council Members are reminded to complete their required NIMS training and submit the certifications to the Borough Secretary
- ii. Notice from CK-COG that hourly rates for service will increase to \$70.00 per hour in 2022.
- iii. U.S. Department of the Treasury has issued their Final Rule for the ARPA Coronavirus State & Local Fiscal Recovery Fund program. Staff is reviewing the Final Rule and will advise the Committee in future meetings.
- iv. Committee continues discussion of a Fire Inspection Ordinance for Lewisburg Borough.

**VII. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

- VIII. BOROUGH SOLICITOR**
  - a. Motion to enact Ordinance 1065 requiring owners of residential dwelling units used as short-term rentals to apply for and secure a license authorizing such use.**
  
- IX. REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**
  - a. MAYOR**
  - b. COUNCIL PRESIDENT**
  - c. BOROUGH MANAGER**
  - d. COUNCIL MEMBERS**
  
- X. WRITTEN REPORTS**
  - a. Motion to acknowledge receipt of the monthly Zoning Officer Report and Code Enforcement Officer Report.**
  
- XI. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, February 8, 2022**
  
- XII. QUESTIONS FROM THE MEDIA**
  
- XIII. EXECUTIVE SESSION – if necessary**
  
- XIV. ADJOURNMENT**