

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, January 17, 2023** in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Sulai; Councilmembers Derman, Heayn, Bilenky Trahan, Stamm, Grobes, Manager Lowthert, Secretary Wendt, Community Development/Grant Manager Berkey, and Solicitor Lyons. Also present: Ellen Ruby, Taylor Lightman, Jim Diehl, Garrett Feldmann, Ryan Arnold, and Chris Arnold.

**CALL TO ORDER:** Council President Sulai called the meeting to order at 6:30 PM.

**APPROVAL OF MINUTES:** Councilmember Derman made a motion, seconded by Councilmember Heayn to approve the December 20, 2022, Regular meeting minutes. Motion was unanimously approved.

**PUBLIC COMMENT(S) ON ANY AGENDA ITEM:** Ellen Ruby commented on the agenda item regarding possible changes to the Borough's Zoning Ordinance as it relates to residential parking requirements. She asked that Council also consider changes to the Ordinance as it relates to business and commercial parking particularly businesses just outside the commercial district.

**PLANNING AND PUBLIC WORKS COMMITTEE:** Councilmember Derman made a motion, seconded by Councilmember Heayn to award the Lewisburg Borough Office Window Replacement Project to T. Ross Brothers of Montandon, PA in the amount of \$32,365.00 contingent upon review by the Project Architect and Borough Solicitor. Motion was unanimously approved. Cost to be paid from the Borough's Building Depreciation Fund.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve a professional services agreement with Strosser/Baer Architects LLC in the amount of \$1,500.00 for bidding and construction administration services associated with the Lewisburg Borough Office Window Replacement Project. Motion was unanimously approved. Costs to be paid from the Borough's Building Depreciation Fund.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve a request from Lewisburg Neighborhoods to close St. Anthony Street from North Water Street to the bridge for the May 14, 2023 Mother's Day River Road Holiday (with the rain date of May 21, 2023) and permission to submit the associated letter to PennDOT. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve Resolution 23-01 for the placement of a banner over Market Street/Route 45. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve a professional services agreement with PennCore Consulting in the amount of \$21,000.00 for engineering design, permitting, bidding, and construction administration services associated with the St. George Street Stormwater Improvement/Paving Project and the South Fourth Street Handicap Ramp Project. Motion was unanimously approved. Costs to be paid from the Borough's General Fund.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to approve Borough Council requesting that the Lewisburg Planning Commission discuss potential changes to the Borough's Zoning Ordinance as it relates to Residential and Commercial Parking Requirements. Motion was unanimously approved.

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Heayn to direct the Borough Solicitor to prepare and advertise an Ordinance to add Accessory Dwelling Unit language to the Borough's Zoning Ordinance and to schedule the required public hearing. There was some discussion.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**  
December 20, 2022

**PUBLIC COMMENT ON AGENDA ITEM**

**PLANNING AND PUBLIC WORKS**

Window Replacement Project

Professional Service Agreement with Strosser/Baer Architects LLC

LN - Mother's Day River Road Holiday

Resolution 23-01

Professional Services Agreement with PennCore Consulting

Borough's Zoning Ordinance

Table advertisement of ADU Ordinance

January 17, 2023

Councilmember Heayn made a motion, seconded by Councilmember Derman to table the previous motion. Motion was unanimously approved.

**ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE:** Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report. Councilmember Derman reported that capital improvements are moving forward. A new ambulance has been ordered and should be here by March.

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve payment of bills from December 11, 2022, through January 14, 2023, in the amount of \$416,677.62. Motion was unanimously approved.

Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to approve the use of the Lewisburg three globe light image by Marie Wagner on items for sale such as mugs, shirts, sweatshirts, and stickers. Motion was unanimously approved.

Current vacancies on Planning Commission with term expirations December 31, 2026, Zoning Hearing Board Alternate with term expiring December 31, 2023, HARB with term expirations December 31, 2023, December 31, 2025, Buffalo Valley Regional Police Commission Alternate with term expiration December 31, 2023.

**BOROUGH MANAGER:**

Councilmember Derman made a motion, seconded by Councilmember Heayn to approve a Sub-recipient Agreement with Union County for use of the CDBG-CV Funds for the Hufnagle Park Event Venue Project. Motion was unanimously approved.

Lowthert reported that the Borough was approved for the DCNR grant for the Piers Art Project. He also welcomed Shannon Berkey to the Borough as the new Community Development/Grant Manager.

**BOROUGH SOLICITOR:**

Councilmember Derman made a motion, seconded by Councilmember Heayn for enactment of Ordinance No. 1073 changing the compensation of the Mayor and the members of Borough Council to \$200.00 per month effective January 1, 2026. Motion was unanimously approved.

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:**

Council President Sulai welcomed Shannon Berkey to the Borough. Sulai also reported that the first weekend of February is the Lewisburg Ice Festival including the Polar Bear Plunge.

Community Development/Grant Manager Berkey thanked everyone for welcoming her.

**WRITTEN REPORTS:** Councilmember Derman made a motion, seconded by Councilmember Heayn to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, and Planning Commission November Minutes. Motion was unanimously approved.

**WORK SESSION:** There will be a Work Session to be held Tuesday, February 14, 2023.

Council President Sulai called for an executive session to discuss personnel matters at 7:13 PM. Council returned at 7:30 PM.

**ADMINISTRATIVE AND PUBLIC SAFETY**  
BVRPD

WCEC

Approval of Bills

Approval of three globe light image for Marie Wagner

Vacancies

Sub-recipient Agreement with Union County

DCNR Grant for Piers Art Project

Ordinance No., 1073 changing compensation

**REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES**

Sulai

Berkey

**WRITTEN REPORTS**

**WORK SESSION**

**EXECUTIVE SESSION**

January 17, 2023

Councilmember Derman made a motion, seconded by Councilmember Stamm to approve an amendment to the Lewisburg Borough – AFSCME, Local 3133 Union Contract to provide Erin Swanson-Batman with a training bonus of 10% of her base hourly rate through June 18, 2023. Motion was unanimously approved.

Union Contract  
Base Salary  
Increase

There being no further business, Councilmember Derman made a motion, seconded by Councilmember Bilenky Trahan to adjourn the meeting. The meeting was adjourned at 7:31 PM.

ADJOURNMENT

Respectfully submitted,

Kathy D. Wendt  
Borough Secretary