

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held at 6:30 PM on **Tuesday, January 16, 2024**, in Council Chambers, 55 South Fifth Street, Lewisburg. Present: Council President Heayn; Council Vice President Bilenky Trahan, Councilmembers Comas, Armbruster, Pearson, Powers, Stamm, Grobes, Manager Lowthert, Secretary Wendt, Mayor Alvarez, Community Development Grant Manager Berkey, and Solicitor Lyons. Also present: Lauryn Longacre, Lynne Ragusea, Martha Barrick, and Taylor Lightman.

CALL TO ORDER: Council President Heayn called the meeting to order at 6:35 PM.

APPROVAL OF MINUTES: Councilmember Comas made a motion, seconded by Councilmember Bilenky Trahan to approve the December 19, 2023, Regular meeting minutes. Motion was unanimously approved.

Councilmember Powers made a motion, seconded by Councilmember Comas to approve the January 2, 2024, Reorganization meeting minutes. Motion was unanimously approved.

PLANNING AND PUBLIC WORKS COMMITTEE: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve HARB items a through b as submitted and recommended by HARB per their minutes dated January 9, 2024. Motion was unanimously approved.

- a. **“Mark and Mary Fleisher” / 133-139 Market Street / Railings** (HARB approved and recommends Council approval)
- b. **“Tim Miller & Dana Metzger” / 57 North Front Street / Fence** (HARB approved and recommends Council approval)

ADMINISTRATIVE AND PUBLIC SAFETY COMMITTEE: Buffalo Valley Regional Police (BVRPD) Chief Yost submitted a monthly report.

William Cameron Engine Company (WCEC) Chief Blount submitted a monthly report.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to approve payment of bills from December 17, 2023, through January 13, 2024, in the amount of \$241,427.63. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Powers to appoint the following elected and appointed officials to be the official Signatories for the Borough’s checking accounts with Mifflinburg Bank and Trust: Bina Bilenky Trahan, Council Vice-President; Leo Armbruster, Councilmember; William Lowthert, Borough Manager/Treasurer; Kathy Wendt, Borough Secretary. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Powers to accept Councilmember David Heayn’s resignation from HARB. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to appoint Councilmember Leo Armbruster to HARB with a term expiring 12/31/2024. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Powers to appoint Scott Hahn to Lewisburg Area Joint Sewer Authority with a term expiring 12/31/2028. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to appoint Chris Korban to HARB with a term expiring 12/31/2026. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES
December 19, 2023

January 2, 2024

PLANNING AND PUBLIC WORKS
HARB

ADMINISTRATIVE AND PUBLIC SAFETY
BVRPD

WCEC

Approval of Bills

Signatories on Borough’s Checking Accounts

Heayn Resignation from HARB

Armbruster Appointment to HARB

Scott Hahn Appointment to LAJSA

Chris Korban Appointment to HARB

January 16, 2024

Councilmember Grobes made a motion, seconded by Councilmember Powers to appoint Samantha Pearson as Borough Council Representative to Lewisburg Neighborhoods with a term expiring 12/31/2025. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to accept Jordi Comas’s resignation as Borough Council Representative to BVRPC and to reappoint as Alternate to BVRPC with a term expiring 12/31/2026. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Armbruster to accept Jamie Grobes resignation as Alternate to BVRPC and to appoint as the Borough Council Representative to BVRPC with a term expiring 12/31/2026. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Powers to approve a quote from Keystone Communications in the amount of \$1,715.00 to purchase a new security camera for the Borough Office Parking Lot and to move the existing camera to the south side of the Hufnagle Park Restroom building. There was some discussion. Motion was unanimously approved.

Councilmember Grobes made a motion, seconded by Councilmember Bilenky Trahan to approve Resolution 24-01 requesting PennDOT approval for the 2024 Market Street Banner Placements on Sixth Street and Eighth Street. Motion was unanimously approved.

Current vacancies on Zoning Hearing Board Alternate, term expiration December 31, 2026; Zoning Hearing Board Alternate, term expiration December 31, 2026; HARB term expiration December 31, 2025.

Jason Fellon did not accept the previously made appointment to the LAJSA.

PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS:

Martha Barrick reported some concerns she had with the lack of handicap parking on Market Street between Fifth and Seventh Street. Councilmember Bilenky Trahan said that the Borough just received a Safe Streets Grant and her concern will be reviewed along with all downtown streets.

BOROUGH MANAGER:

Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to approve the Union County Trail Authority Use and Maintenance (easement) Agreement associated with Piers Art Park and the stormwater pipe installation/replacement. A discussion was held. Motion was unanimously approved.

REPORTS / COMMUNITY UPDATES / PUBLIC NOTICES:

Mayor Alvarez reported that the Lewisburg Ice Festival Weekend will be held February 2 – 4, 2024. Lynne Ragusea said that there are promotional materials on their website and asked Council to share the link. Taylor Lightman reported that this is the 20th time for the Polar Plunge.

Community Development Grant Manager Berkey reported that at the Union County Commissioner’s meeting earlier today a Resolution was adopted to support the Borough’s competitive CDBG grant application for the North Fourth Street Project. The application deadline is February 2nd.

Councilmember Comas reported that ReImagine Appalachia is holding their 2nd day of a virtual strategy summit. He encouraged everyone to make time for it if they can.

Samantha Pearson
Appointment to
LN

Jordi Comas
Appointment as
Alternate to
BVRPC

Jamie Grobes
Appointment to
Council
Representative to
BVRPC

Approval of
security camera
for Borough
Parking Lot

Resolution 24-01
for 2024 Banner
Placements

Vacancies

Jason Fellon
rejected LAJSA
appointment

PUBLIC
COMMENT ON
NON-AGENDA
ITEMS
Barrick –
handicap parking
concerns

BOROUGH
MANAGER
Union County
Trail Authority
Use and
Maintenance
Agreement

REPORTS /
COMMUNITY
UPDATES /
PUBLIC NOTICES

Alvarez

Berkey

Comas

January 16, 2024

Councilmember Bilenky Trahan said they could still use more letters of support for the North Fourth Street Project from residents or business owners on Market Street. Letters of support can be sent to Shannon Berkey or Angie Kemberling at SEDA-COG.

Bilenky Trahan

Councilmember Pearson said that she will be signing up for the National Week Without Driving challenge that will take place September 30-October 2, 2024. It raises awareness of the importance of being able to move safely in our communities.

Pearson

WRITTEN REPORTS: Councilmember Bilenky Trahan made a motion, seconded by Councilmember Comas to acknowledge receipt of the monthly Parking Report, Zoning Officer Report, Code Enforcement Officer Report, December Building Report, CK COG 2024 Fee Schedule, CK COG 2023 Annual Zoning Report, and November 2023 BVRA Financial Notes. Motion was unanimously approved.

WRITTEN REPORTS

A lengthy discussion was held regarding the CK COG reports and the permitting process and costs. The Council plans to discuss this topic at a future meeting.

WORK SESSION: There will be a Work Session held on Tuesday, February 13, 2024.

WORK SESSION

There being no further business, Councilmember Bilenky Trahan made a motion, seconded by Councilmember Powers to adjourn the meeting. The meeting was adjourned at 7:42 PM.

ADJOURNMENT

Respectfully submitted,

Kathy D. Wendt
Borough Secretary