

**DRAFT**

**AGENDA**

**LEWISBURG BOROUGH COUNCIL MEETING**

**September 18, 2018**

**6:30 PM**

MORRIS, President  
MAHON, Vice-President  
COMAS  
DERMAN  
FREDERICK  
HEAYN  
MEDINA  
YOHN

MAYOR WAGNER  
MANAGER/TREASURER LOWTHERT  
SECRETARY GARRISON  
SOLICITOR LYONS  
BVRPD CHIEF YOST  
  
PRESS  
VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
  - a. August 21, 2018 regular meeting
- IV. COUNCIL PRESENTATION(S)
  - a. Trey Casimir, Inaugural Lewisburg Victorian Nutcracker
- V. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- VI. PUBLIC WORKS/POLICE COMMITTEE
  - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
  - b. Motion to award the Borough's 2018 Park Tree Removal Project bid to Cutting Edge Tree Professionals, LLC in the amount of \$17,500.00 contingent upon review and approval by the Borough Engineer and the Borough Solicitor (Note: Project to be paid for from the Borough's Recreation Funds and the Borough's General Fund)
  - c. Motion to award the Borough's 2018 Streets and Parking Lot improvement Project/Phase II to David Gutelius Excavating in the amount of \$308,077.00 subject to receipt of acceptable performance and payment bonds and proper insurance from the contractor and contingent upon review and approval by the Borough Engineer and the Borough Solicitor (Note: Project to be paid for from the Borough's Debt Service Loans and the Borough's General Fund)
- VII. ADMINISTRATIVE/FINANCE COMMITTEE
  - a. Motion to approve payment of bills from August 18 through September 14, 2018 in the amount of \$422,006.96
  - b. Motion to approve the purchase of a new Ford Explorer from Sunbury Motors in an amount not to exceed \$33,000.00 (Note: Purchase will be made through a CoStars Program participant and paid for by Highway Equipment Depreciation Fund)
  - c. Motion to approve the purchase of a new backhoe from Cleveland Brothers in the amount of \$91,990.00, this purchase amount reflects the trade-in amount of \$18,000.00 for Borough's current backhoe (Note: Purchase will be made through a CoStars Program participant and paid for by Highway Equipment Depreciation Fund)
  - d. Motion to approve J.H. Williams & Company, LLC, CPA, to conduct the annual audit for the Fiscal Year 2018 in the amount of \$10,250.00
  - e. Motion to approve J.H. Williams & Company, LLC, CPA, to submit quarterly tax payments on behalf of the Borough in the amount of \$2,150.00

FYI:

  - i. Committee agreed to allow the Lewisburg Downtown Partnership (LDP) to reserve a Borough park(s) prior to December 31, 2018 for three events that will be held in the calendar year of 2019; this is being done on a one year trial basis
- VIII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE (no meeting)  
HARB – (See HARB Minutes for *Details of Certificate of Appropriateness Approvals/Courtesy Reviews/Project Updates*)
  - a. Margavis Properties, LLC (Owner)/100 Market Street/Fence (HARB approved/Committee recommends Council approval)

- b. Ryan A. Grant (Owner)/139 North Fourth Street/Demolition of Barn (No one present to represent this application submittal, therefore, no HARB action taken; will be reviewed by HARB at their October meeting)
- c. Katherine K. Benion (Owner)-David A. Romeo (Contact)/125 South Front Street/Storage Shed (*HARB approved/Committee recommends Council approval*)
- d. Mark Fleisher (Owner)-Joshua Knauss (Contact)/139 Market Street/Sign (*HARB approved/Committee recommends Council approval*)
- e. Amanda Unzueta (Owner)/227 South Third Street/Fence-Arbor (*HARB approved/Committee recommends Council approval*)

FYI:

- i. Planning Commission vacancy, term expiration 12/31/19; HARB vacancy, term expiration 12/31/20

**IX. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS**

**X. MAYOR**

**XI. COUNCIL PRESIDENT**

**XII. BOROUGH MANAGER**

- a. Motion to approve Minimum Municipal Obligation (MMO) of \$166,425.00 as detailed in letter submitted to the Council President dated September 10, 2018
- b. Motion to approve the submission of the proposed signage ordinance to the Union County and Lewisburg Planning Commissions for their 30 day review pursuant to the MPC, and to direct Borough Solicitor to prepare the ordinance, schedule the public hearing thereon, and advertise for the public hearing and ordinance enactment
- c. Motion to reject all engineering proposals received in association with the Bull Run Floodplain Restoration/Nature Play Area (Kidsburg) Project

**XIII. BOROUGH SOLICITOR**

**XIV. JUNIOR COUNCILMEMBER**

**XV. OTHER COMMITTEES**

- a. Buffalo Valley Recreation Authority (BVRA)
- b. Lewisburg Downtown Partnership (LDP)
- c. Lewisburg Neighborhoods Corporation (LNC)
  - i. River Town Committee
  - ii. Flood Impact Task Force
- d. Shade Tree Commission (STC)
- e. Central Keystone Council of Governments Board (CK-COG)
- f. Community Garden Committee
- g. Central Susquehanna Fire and Emergency Services (CSFES)

**XVI. ANY ADDITIONAL BUSINESS FROM COUNCIL**

**XVII. WRITTEN REPORTS**

- a. Motion to acknowledge receipt of the monthly Borough Budget Index, Parking Report, Zoning Officer Report and Code Enforcement Officer Report

**XVIII. WORK SESSION – Work Session will be held on Tuesday, October 09, 2018 for continued discussion of the proposed 2019 budget**

**XIX. EXECUTIVE SESSION – Personnel/Legal Matters/Security Matters**

**XX. ADJOURNMENT**