

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held on **Tuesday, September 16, 2014** in the Council Chambers, 55 South Fifth Street. Present: Council President Bergonia; Councilmembers Baker, Cook, Cox, Faden, Mahon, Morris and Strosser; Mayor Wagner, Solicitor Lyons, Manager Smith and Secretary Garrison. Absent: BVRP Chief Yost. Also present: Matt Farrand and Samantha Pearson.

**CALL TO ORDER:** Council President Bergonia called the meeting to order at 7:00 PM, followed by the pledge of allegiance.

**APPROVAL OF MINUTES:** Motion was made by Councilmember Strosser, seconded by Councilmember Cook, to approve the minutes of the August 19, 2014 regular meeting and the September 9, 2014 work session. Motion was unanimously approved.

**PUBLIC PARTICIPATION:** Samantha Pearson, Director of the LNC, thanked Council for the vote of confidence given to the LNC and their work, as well as for consideration of the LNC utilizing the former Police space in this building. She briefly updated Council on their many efforts; i.e. the river clean-up where numerous tires were removed from the river, the park land on South Sixth Street, and the Discover Lewisburg event this Friday evening, which is being coordinated by the LDP, with the help of the LNC. There is a Rivertown Committee meeting tomorrow evening. And more importantly, we have been told we are officially a designated Rivertown according to the Susquehanna Greenway Partnership Program. The 25<sup>th</sup> of this month there will be a picnic in Soldier's Park and there will be a brief ceremony recognizing this Rivertown designation.

Mayor Wagner indicated that Andrea Tufo was invited to join us tonight; she has been with the Donald Heiter Community Center for 16 years. The Heiter Center is a non-profit organization providing support for the wellness of the people in this community, with a primary focus on children and youth ages 5 to 13. Programs offered promote a healthy self-esteem, social skills, good grades in school, etc. We recently upgraded three computers because the Windows XP operating system is no longer supported by Microsoft. Since there is still some life left in them, the Borough reimaged them with the Windows 7 operating system and we are presenting these computers to Ms. Tufo for use by the Center. Ms. Tufo thanked Council, commenting that this Borough has always been good to the Heiter Center and she will make sure these computers are put to good use.

Shirley Swartz, 537 North Derr Drive (Route 15), indicated the noise levels have been increasing tremendously and asked if it would be possible to have brake retarder signs placed along Route 15 in the vicinity of Wendy's all the way down to Buffalo Road (Route 192). Manager Smith indicated he will contact PennDOT to look into this. Councilmember Morris indicated she has also heard similar comments from other people for that same stretch of Route 15. Ms. Swartz indicated Police cruisers used to sit in this area, and it had a calming effect, and questioned if they could possibly do that again. She noted that there is a car dealership or something like that on the corner of Pennsylvania Street and Derr Drive (next to Garvey's) and now you can't see to pull out because the cars are parked so close to the corner. Manager Smith said he would look into this complaint. He also explained the brake retarder signs may take a while, because if PennDOT approves, there still has to be an ordinance enacted. You are looking at a minimum of two months, at least.

**POLICE COMMITTEE:** Councilmember Mahon indicated no meeting was held in September. Everyone should be in receipt of the Chief's monthly report. Mayor Wagner reported the Chief is extremely busy with Civil Service Commission, taking the necessary steps in order for hiring to occur. She toured the new building today, which is state of the art, extremely professional, and will be able to handle new communities without a problem. The new cars are now in service and have all the bells and whistles. Our Chief is at Bucknell University tonight to address the social gathering ordinance and the safety issues that made this ordinance necessary. On Thursday evening there is a meeting being hosted by Dan Remley of Bucknell University for landlords to let them know about Bucknell University's requirements for off-campus living as they are quite different then they are now; she plans to be in attendance.

**PLANNING COMMITTEE:** Councilmember Strosser made a motion, seconded by Councilmember Cook, to approve HARB applications a through g, as submitted and recommended by HARB. Motion was unanimously approved.

**a. Donna Cummings/626 Market Street/Fence.** An application was submitted to and reviewed by HARB for the installation of a wooden fence. A motion was made by Ted Strosser, seconded by Robert Cook, to recommend approval of the installation of this fence, which is already painted, per the HARB application and the photos provided. Motion was unanimously approved.

**b. Scott Stieler/Market Street Investments/711 Market Street/ Windows-Gutters-Door-Exterior Fascia.** An application was submitted to and reviewed by HARB for exterior renovation work. A motion was made by Steve Snook, seconded by Elaine Wintjen, to recommend approval of this application to replace doors and windows; replacement windows must match existing opening and have no divided lights, casement windows approved where appropriate and vinyl windows acceptable in this location; and a replacement sliding door is also approved. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**APPROVAL OF MINUTES**

**PUBLIC PARTICIPATION**  
**SAMANTHA PEARSON**

**LEWISBURG DESIGNATED A RIVERTOWN**

**ANDREA TUFO (BOROUGH PRESENTED COMPUTERS TO HEITER COMMUNITY CENTER)**

**SHIRLEY SWARTZ**

**POLICE COMMITTEE**  
**BVRPD**

**PLANNING COMMITTEE**  
**HARB**

**D CUMMINGS**

**S STIELER/MARKET STREET INVESTMENTS**

**Tuesday, September 16, 2014**

**c. Bucknell University/628 St. George Street/Signage.** An application was submitted to and reviewed by HARB for signage. A motion was made by Robert Cook, seconded by Elaine Wintjen, to recommend approval of signage as detailed in the project description of the HARB application. Motion was unanimously approved.

**d. Kaitlin Davis/214 Market Street/Signage.** An application was submitted to and reviewed by HARB for signage. A motion was made by Ted Strosser, seconded by Phoebe Faden, to recommend approval of this sign as detailed in the project description of the HARB application. Motion was unanimously approved.

**e. Jody Horn/229 Market Street/Signage.** An application was submitted and reviewed by HARB for signage. A motion was made by Elaine Wintjen, seconded by Ted Strosser, to recommend approval of this sign as detailed in the project description of the HARB application. Motion was unanimously approved.

**f. JP and Bernadine Richard/217 South Fourth Street/Fence.** An application was submitted to and reviewed by HARB for installation of a fence. A motion was made by Phoebe Faden, seconded by Ted Strosser, to recommend approval of the installation of a fence as noted in the project description of the HARB application and as presented at this meeting. Motion was unanimously approved.

**g. Alison and Ben Razet/229 North Second Street/Windows.** An application was submitted to and reviewed by HARB for replacement windows. A motion was made by Phoebe Faden, seconded by Ted Strosser, to recommend approval of this application for the replacement of windows with new vinyl windows that match the current divided light pattern, divided lights need to be exterior divided lights, and windows must match the existing opening; and it was noted that if owner decides they want to do two over two on the first floor, HARB approves. Motion was unanimously approved.

Councilmember Strosser made a motion, seconded by Councilmember Morris, to accept the resignation of Susan Warner-Mills from the Planning Commission, effective August 27, 2014, with regret.

Councilmember Strosser indicated the Planning Commission has recommended removal of the rooming/lodging houses as a conditional use within the RT-II Zoning District and the Planning Committee agrees. Since we are making a change to the zoning ordinance, in addition, at the request of the Repurposing Committee, we are looking a language change to multi-family dwelling under conditional use. Because that building obviously could fit more than four units in it, which is all that is currently allowed under current zoning, we are looking into the language referencing lot size. It appears that we could allow lots over one acre to have more than four units, thereby encompassing the two parcels at the High School. His research shows they are the only two parcels in RT-II over one acre. He will be drafting language to submit to the Planning Commission for their review and approval, and then it will come back to Council for review and approval. There was much discussion.

**PUBLIC WORKS COMMITTEE:** No meeting.

**FINANCE COMMITTEE:** Councilmember Morris made a motion, seconded by Councilmember Cox, to approve payment of bills from 08/16/14 through 09/12/14 in the amount of \$354,861.75. Motion was unanimously approved.

Councilmember Morris made a motion, seconded by Councilmember Mahon, to approve the Minimum Municipal Obligation (MMO) of \$172,952.00 for Non-Uniformed Employee Pension Plan for the year 2015, as detailed in letter submitted to the Council President dated August 29, 2014. ON THE QUESTION: Manager Smith commented this is an increase of approximately \$600.00. Motion was unanimously approved.

Manager Smith said we discussed the proposed 2015 budget at the Finance Committee meeting, but it is a moving target as this is only September. He is attempting to project through year end, but is not comfortable providing a copy of anything to Council at present. He is projecting a .5 mil increase to the General Fund and a .25 mil increase to the Street Light Fund so far. We included \$15,000.00 in the General Fund for the LNC in 2015, which will carry them through to the end of 2015. Councilmember Strosser said we talked about a .25 increase to the Shade Tree Fund because of the Ash Bore issues. Manager Smith agreed that the Shade Tree Fund also is in need of a millage increase. He has asked for a work session in October at which time everyone should have a copy of a draft 2015 budget. He met with the Street Foreman this afternoon and discovered that one tire for the grader (the piece of equipment that is used to break ice away from the curb) is \$1,580.00 and there are six tires on that grader. There was much discussion. Manager Smith

**MAYOR:** Mayor Wagner stated the hours for Trick or Treating within the Borough will be 6 PM to 9 PM on Halloween, Friday, October 31<sup>st</sup>. Councilmember Morris said if anyone is in need of coffee that night, it will be available at the First Baptist Church.

Mayor Wagner was pleased to share that a Certificate of Appreciation was prepared for MeGive, a division of MePush Computer Services, for the contribution of a Dell Inspiron laptop to the Borough's Shade Tree Commission. They also provided a laptop to the Fourth of July Committee. She stressed we are extremely grateful.

**COUNCIL PRESIDENT:** No report.

**SOLICITOR:** No report.

**BUCKNELL UNIVERSITY**

**K DAVIS**

**J HORN**

**JP-B RICHARD**

**A-B RAZET**

**SUSAN WARNER-MILLS (RESIGNATION)**

**CHANGES TO RT-II DISCUSSED**

**PUBLIC WORKS COMMITTEE**

**FINANCE COMMITTEE  
PAYMENT OF BILLS**

**MMO FOR 2015**

**PROPOSED 2015 BUDGET DISCUSSIONS**

**MAYOR**

**COUNCIL PRESIDENT**

**SOLICITOR**

**Tuesday, September 16, 2014**

**MANAGER:** Councilmember Morris made a motion, seconded by Councilmember Cook, to approve the purchase of three Dell Computer Systems in the amount of \$5,298.00. Motion was unanimously approved.

Manager Smith explained that this motion was needed because the total purchase is above the Manager's \$4,000.00 spending threshold. Because he was purchasing from two separate funds, General Fund and Refuse Fund, he didn't realize the combined amount exceeded the \$4,000.00 limit.

Manager Smith reminded Council that our St. Louis Street Project is now being done in two phases: Phase I or A, South Sixth Street to Ludwig Alley; and Phase II or B, from Ludwig Alley to Hawn Alley. Before you is the recommendation for the award of Phase I. Phases I and II are estimated to be approximately \$330,000.00, which includes the \$232,000.00 Keystone Grant, \$20,000.00 from Bucknell University, and \$84,000.00 from CDBG funding. There was some discussion.

Councilmember Morris made a motion, seconded by Councilmember Mahon, to award the St. Louis Street/Phase I contract to Eastern Industries, Inc. in the amount of \$129,407.50, subject to receipt of acceptable performance and payment bonds and proper insurance, and subject to review and approval by the Borough Engineer and Borough Solicitor. Motion was unanimously approved.

Manager Smith stated the annual audit for the Borough was accomplished with no findings, no suggested courses of action, and it was submitted to the proper authorities.

Councilmember Morris made a motion, seconded by Councilmember Mahon, to acknowledge receipt of the annual audit report, year ending December 31, 2013, as submitted by J.H. Williams & Company, LLP.

Manager Smith updated Council on the play equipment in Kidsburg, noting that the equipment installed is state of the art equipment; no other community has it nor is it in their catalogs. Playworld Systems has indicated they have a universal idea of what Kidsburg will eventually look like and reminds the Borough that this is Phase I of a three phased project. He has heard concerns regarding the park's lack of swings, etc., but again, the entire park isn't complete, so we must wait to see what Phases II and III will bring us. There was much discussion.

Manager Smith reminded Council that leaf pickup season begins Monday, September 22<sup>nd</sup> and motorists are reminded that no parking restrictions should be honored the entire time posted on the street signs, and towing will begin on Monday, September 29<sup>th</sup>.

Manager Smith also noted that tree trimming curbside pickup is scheduled for the week of Monday, October 20<sup>th</sup>. Tree trimmings are to be bundled and no larger than 2" in diameter and 4' in length. All other tree trimmings can be taken to the brush pile located behind the Wolf Field Complex, off of St. Anthony Street on Wednesdays from 8 AM to 4 PM and Saturdays from 8 AM to 12 Noon.

Councilmember Cook asked if the Borough's sweeper has been repaired. Manager Smith reported that it has been; the issue ended up being an electrical malfunction of a plug, which unless you had the actual specifications would have been impossible to find.

**OTHER COMMITTEES:** Council President Bergonia indicated we are doing all the necessary seasonal work. The pool is closed and will be winterized soon. Also, there was a press release just today indicating that Katie Davis, Director of BVRA, will be resigning in the spring, which means she will be here to aid in the search for a replacement. Councilmember Baker indicated they completed work on the BVRA budget last night, so it will be presented at their next meeting, and then after that, the Borough should receive a copy.

Councilmember Morris indicated the LDP is hosting Discover Lewisburg this Friday night from 5:30 PM to 8:30 PM. This replaces the Welcome to the Neighborhood Program and will allow residents to stop at various locations to gather information as they go. Once they have visited all locations noted on their card, their card will be entered into a drawing for a \$50.00 gift certificate. This starts and ends at the Barnes and Noble Bookstore. Councilmember Morris asked if Council representation is needed Friday night. Manager Smith indicated that he, along with the Borough Secretary, will be here and if anyone is available, please feel free to join us.

Mayor Wagner reported the Town and Gown Committee meeting was held September 10<sup>th</sup>; it was a very good meeting with lots of good representation.

Council President Bergonia commented we already heard from the LNC.

Manager Smith said he is meeting with the Chairman of the Shade Tree Commission on Thursday at the LAR Park to further define our Ash tree inventory.

**MANAGER  
APPROVAL FOR  
PURCHASE OF  
THREE  
COMPUTERS**

**AWARD OF ST  
LOUIS STREET  
PROJECT/PHASE I  
TO EASTERN  
INDUSTRIES**

**RECEIPT OF  
ANNUAL AUDIT  
REPORT/YEAR  
ENDING 12/31/13**

**KIDSBURG**

**LEAF PICKUP  
BEGINS 09/22/14**

**TREE TRIMMING  
CURBSIDE PICKUP  
WEEK OF 10/20/14**

**OTHER  
COMMITTEES  
BVRA**

**LDP**

**TOWN AND GOWN**

**LNC**

**STC**

**Tuesday, September 16, 2014**

Council President Bergonia reported it is business as usual for the CK-COG.

Councilmember Cook reported the dinner at the Community Garden was held last Sunday; there was great weather, great food, and it was sold out. Councilmember Morris indicated they will be having their Zombie Run again this year.

Councilmember Mahon asked when the Woolly Worm Festival is this year. Councilmember Morris said October 11<sup>th</sup>, as it is always the second Saturday of October.

Ms. Pearson said the Traffic Advisory Committee did not meet last month, but it is scheduled to meet next Tuesday the 23<sup>rd</sup> at 12 Noon.

Mayor Wagner indicated the Lewisburg Area High School Repurposing Committee will be meeting on October 2<sup>nd</sup> and there will be a lot of discussion at this meeting as we are hoping to have the Request for Proposal (RFP) draft for review. Councilmember Cook asked if the draft RFP will be released to the public at large for review. Councilmember Strosser said once it is finalized, he is sure it will be posted on their website; but he wouldn't think it would be made public in draft form. Mayor Wagner said the finalization will occur during the committee meeting, so if you are interested she suggests attending that meeting. There was much discussion.

Councilmember Cook said the first meeting of the Flood Impact Task Force was held, it was considered our recruiting meeting, and it wasn't attended as well as we had hoped. We are in the process of scheduling another meeting within the next two week period. Since we are doing group emails, he questioned if Council wanted to be copied. It was the sense of Council that they should be included in the group emails. Manager Smith indicated he is holding letters of interest for this Flood Impact Task Force.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Councilmember Cox indicated the concession stand at the D.F. Green Field is an eyesore; he would like to see something done. Councilmember Morris suggested that the Little League help invest in this building and it just not be the Borough. Manager Smith indicated he had proposals to put up vinyl siding last year. Councilmember Strosser said he felt that wouldn't last and he wanted to see cement board, which costs more, but is a better product. There was much discussion.

Manager Smith shared we have a Girl Scout, attempting to get an achievement award, that will be putting pinwheels around the gazebo in Hufnagle Park this weekend in recognition of National Peace.

Mayor Wagner noted the Garden Club did an excellent job with the scarecrows in Hufnagle Park this year; it looks wonderful.

**WRITTEN REPORTS:** Councilmember Morris made a motion, seconded by Councilmember Mahon, to acknowledge receipt of the Budget Index; Parking Report, Zoning Officer Report, and Code Enforcement Officer Report. Motion was unanimously approved.

**WORK SESSION:** Council President Bergonia indicated there will be a work session on October 14<sup>th</sup> to review the proposed 2015 budget.

Councilmember Mahon made a motion, seconded by Councilmember Mahon, to hold an executive session to discuss a real estate issue. Motion was unanimously approved.

Council President Bergonia called for a five minute recess at 8:00 PM. Council returned at 8:05 PM.

Council entered executive session at 8:05 PM. Council returned at 8:25 PM.

There being no further business, Councilmember Morris made a motion, seconded by Councilmember Mahon, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 8:25 PM.

Respectfully submitted,

Patricia M. Garrison  
Borough Secretary

CK-COG

COMMUNITY GARDEN

TRAFFIC ADVISORY COMMITTEE

HIGH SCHOOL REPURPOSING COMMITTEE

FLOOD IMPACT TASK FORCE

OLD BUSINESS

NEW BUSINESS CONCESSION STAND IN D.F. GREEN FIELD

WRITTEN REPORTS

WORK SESSION

REAL ESTATE ISSUE

(RECESS)

(EXECUTIVE SESSION)

ADJOURNMENT