

The regular monthly meeting of the Borough Council of Lewisburg, Union County, Pennsylvania, was held on **Tuesday, September 15, 2015** in the Council Chambers, 55 South Fifth Street. Present: Council President Bergonia; Councilmembers Baker, Cook, Cox, Faden, Mahon, Morris and Strosser; Mayor Wagner, Solicitor Lyons, Secretary Garrison and BVRP Chief Yost. Also present: Sam Pearson and Matt Farrand.

**CALL TO ORDER:** Council President Bergonia called the meeting to order at 7:00 PM, followed by the pledge of allegiance.

**APPROVAL OF MINUTES:** Motion was made by Councilmember Faden, seconded by Councilmember Mahon, to approve the minutes of the August 18, 2015 regular meeting, the August 27, 2015 special meeting, the September 03, 2015 special meeting and the September 08, 2015 work session. Motion was unanimously approved.

**PUBLIC PARTICIPATION:** No members of the public wished to speak.

**POLICE COMMITTEE:** Everyone received the Chief's monthly report. Chief Yost reported he had received around 50 social gathering permits about a week ago and he believes he has about 32 for now through next Monday. There have only been two violations so far, which is very good. He commented he has three landlords that have sent letters negating social gatherings on the properties they own. Councilmember Cook questioned how many campus students also have off campus addresses. Chief Yost said there are a few of those. There was **much** discussion.

**PLANNING COMMITTEE:** Councilmember Strosser made a motion, seconded by Councilmember Faden, to approve HARB letters a, b and c, as submitted and recommended by HARB. Motion was unanimously approved.

**a. Christina Torres (tenant)/212 Market Street/Sign.** An application was submitted to HARB for a sign. A motion was made by Phoebe Faden, seconded by Robert Cook, to recommend approval of the placement of a new sign (same location/same size as former sign) as indicated in the project description of the HARB application and as shown in the photos attached. Motion was unanimously approved.

**b. First Baptist Church (Alan Barrick-Contact)/51 South Third Street/Elevator Addition.** An application was submitted to and reviewed by HARB for the addition of an exterior elevator. A motion was made by Robert Cook, seconded by Mary Mastascusa, to recommend approval of the addition of the exterior elevator as noted in the project description of the HARB application and as shown in the photos attached. Motion was unanimously approved.

**c. Jack Martin (Owner)/227 South Third Street/Accessory Roof-Siding-Windows-Doors.** An application was submitted to and reviewed by HARB for renovation work. A motion was made by Ted Strosser, seconded by Phoebe Faden, to recommend approval of the accessory roof, siding, windows and doors, as indicated in the project description of the HARB application, with the addition of two new windows on the house side using Hardie plank board and batten in smooth. Motion was unanimously approved.

Councilmember Strosser made a motion, seconded by Councilmember Morris, to accept the resignation of Trey Casimir from the Shade Tree Commission (STC) and the Municipal and Community Advisory Committee (MACAC), with regret. Motion was unanimously approved.

**PUBLIC WORKS COMMITTEE:** No meeting.

Councilmember Baker made a motion, seconded by Cook, to award Terrace Drive Repairs and Resurfacing Project to New Enterprise Stone & Lime Company, Inc., in the base bid amount of \$41,308.00, as recommended by the Borough Engineer, subject to receipt of acceptable performance and payment bonds and contingent upon the review and approval of the Borough Solicitor. Motion was unanimously approved.

Councilmember Baker announced the leaf pickup season begins on Monday, September and motorists are reminded that "no parking" restrictions are honored the entire time posted on street signs, and on Monday, September the Borough will begin towing vehicles in violation of the parking requirements. The last day for leaf pickup will be Friday, November . Also, the St. Anthony Street Curb/Sidewalk Project from Front Street to North Third Street began yesterday with tree removal work being done first. And, the St. Louis Street Project from Ludwig Alley to Hawn Alley (Phase B) started today, specifically the tree work that is must be done first.

**FINANCE COMMITTEE:** Councilmember Morris made a motion, seconded by Councilmember Faden, to approve the payment of bills from 08/15/15 through 09/11/15 in the amount of \$186,692.56. Motion was unanimously approved.

Councilmember Morris made a motion, seconded by Councilmember Baker, to acknowledge receipt of the management representation letter from J.H. Williams & Company, LLP, CPA, for the 2014 Annual Audit of the Borough's Financial Statements. Motion was unanimously approved.

Councilmember Morris made a motion, seconded by Councilmember Cook, to approve J.H. Williams & Company, LLP, CPA, to conduct the annual audit for the Fiscal Year 2015 in the amount of \$10,000.00, as well as prepare all quarterly taxing forms for Fiscal Year 2016 in the amount of \$2,095.00. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

APPROVAL OF MINUTES

PUBLIC PARTICIPATION

POLICE COMMITTEE

PLANNING COMMITTEE HARB

C TORRES

FIRST BAPTIST CHURCH (A BARRICK)

J MARTIN

RESIGNATION OF T CASIMIR FROM STC AND MACAC ACCEPTED

PUBLIC WORKS COMMITTEE

TERRACE DRIVE REPAIR AND RESURFACING PROJECT AWARDED TO NEW ENTERPRISE STONE & LIME COMPANY

LEAF PICKUP SEASON ANNOUNCEMENT AND PROJECT UPDATES

FINANCE COMMITTEE  
PAYMENT OF BILLS

RECEIPT OF MANAGEMENT REPRESENTATION LETTER FROM JH WILLIAMS/AUDITOR FOR 2014 AUDIT

APPROVAL FOR JH WILLIAMS TO PERFORM 2015 AUDIT/QUARTERLY TAXING FORMS FOR 2016

September 15, 2015

Councilmember Morris made a motion, seconded by Councilmember Faden, to authorize the Solicitor and the Secretary to take appropriate actions to facilitate a Tax and Revenue Anticipation Note (TRAN) in the amount of \$400,000.00 for Fiscal Year 2016. ON THE QUESTION: Councilmember Mahon asked if there is a cost for this. Councilmember Morris explained if we do not borrow any of this TRAN money, there is no cost to us, and we did not use the 2015 TRAN money. Motion was unanimously approved.

Councilmember Morris indicated the 2016 budget review discussions have begun.

Councilmember Morris indicated there were discussions at the Finance Committee meeting regarding the Borough acquiring the second Ludwig Derr millstone; this will be discussed during an executive session at the end of this meeting.

**MAYOR:** Mayor Wagner said she would like to say a few words about the State of the Borough. She commended Pat Garrison, Debbie Depew and George Stump for stepping up and doing what is necessary to fill the void we have as a result of not having a Manager. She thanked Councilmembers for stepping up and pitching in. She noted Manager interviews have been scheduled for the end of this month, and resumes continue to come in. She thanked Councilmember Faden for the wonderful party held for Chad Smith this past Friday; great food and unbelievable cupcakes provided by Council President Bergonia's daughter. She thanked Council President Bergonia for his excellent leadership, even with all that is happening.

Mayor Wagner announced the hours for Trick or Treat within the Borough will be 6 PM to 9 PM on Halloween, Saturday October .

**COUNCIL PRESIDENT:** Council President Bergonia said he too would like to thank everyone for their hard work; it's good to see everyone working together.

**SOLICITOR:** No report.

**MANAGER:** No Manager.

**OTHER COMMITTEES:** Council President Bergonia reported the BVRA is moving along with business as usual. Mayor Wagner reported she met with Stacey Sommerfield and is very impressed with the programs underway. She also heard a little bit about the Miller Center and everything sounds very encouraging.

Councilmember Morris reported it is also business as usual with the LDP. They have been reviewing their financial structure, thinking in terms of finding additional ways to tap resources to keep the LDP financially sound.

Councilmember Morris indicated at the last Town and Gown Committee there were three issues raised. First, she would encourage all Councilmembers to attend the Stop the Hate Rally, which is scheduled for September at 5 PM in Hufnagle Park. Mayor Wagner said we reiterated the statement that this Council stands with Bucknell University and supports them on any initiatives regarding diversity as we do not tolerate that kind of behavior, nor do we support it. Councilmember Morris said secondly, a concern was raised about the lack of lighting on the streets and the examples were South Sixth and St. Catherine Streets because of the number of empty housing units. Thirdly, the three person rule (that only three unrelated people can live in a rental property) was raised again, because it is being viewed that we are keeping the millennium type people out of our Borough and they could be contributing to our Borough. She asked for that to be reviewed again because of the number of properties standing vacant. Mayor Wagner said the other piece that fits into this is that the LNC and the LDP are more than willing to help any landlords, preferably as a group, with educational opportunities on how to rebrand their rentals. Samantha Pearson commented the landlords aren't quite ready to accept that there is an issue, as a neighborhood, yet. We have to try to change the ideas on what that three person rule may mean to some people. Councilmember Strosser said that has been on the Planning Committee agenda for some time, but our Planning Commission's view is that when you make that change, every person will need a parking space. Councilmember Morris said she has heard that, but maybe it could be incorporated into a lease that although five people live in a property there will be only three cars permitted? Councilmember Strosser stated you can try to argue that one with our Planning Commission. There was **very much** discussion.

Samantha Pearson, LNC Director, said there is a lot going on with the Bull Run Greenway Project; most is behind the scenes with the many focus group meetings. There will be a Project Study Committee meeting the end of September and every other month throughout this process. The River Town Committee had the fall picnic in the park and also performed a major river clean-up. About 45 volunteers participated and collected 92 tires from the river. She plans on having both again next year. The Elm Street Program closeout assessment and/or final review will be taking place October and she will attempt to schedule people on that day. Councilmember Morris stated with regard to the Elm Street Program, we have 3½ more months. Ms. Pearson confirmed she will be at the next Finance Committee meeting with the prognosis for next year.

**TRAN IN AMOUNT OF \$400,000 APPROVED FOR 2016**

**2016 BUDGET DISCUSSIONS**

**SECOND LUDWIG DERR MILLSTONE LOCATED**

**MAYOR**

**TRICK OR TREAT 6 TO 9 PM ON HALLOWEEN**

**COUNCIL PRESIDENT**

**SOLICITOR**

**MANAGER**

**OTHER COMMITTEES BVRA**

**LDP**

**TOWN AND GOWN COMMITTEE**

**LNC/RIVERTOWN**

September 15, 2015

Council President Bergonia indicated he has no report from the Shade Tree Commission and he isn't sure who the new Chairperson will be now that Trey Casimir has resigned.

Council President Bergonia said for those who may not know, the Central Keystone-COG has a new director, Chad Smith.

Councilmember Morris reported the Community Garden Committee hasn't met since June. She met with Kyle Bray and things are going extremely well. They had a successful dinner and raised a good amount of money through their raffle tickets. The next meeting of the advisory board is the first week of October; they only meet twice a year and that is why she has felt disconnected.

Mayor Wagner said the Lewisburg Area High School Repurposing Committee can be removed from the agenda.

Samantha Pearson indicated there isn't much to report on the Flood Impact Task Force this month. We are putting together a website and we are watching the elevation project move forward.

Council President Bergonia indicated we will need to find someone to serve on the Municipal and Community Advisory Committee (MACAC).

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**WRITTEN REPORTS:** Councilmember Morris made a motion, seconded by Councilmember Strosser, to acknowledge receipt of the Budget Index; Parking Report, Code Enforcement Officer Report, and the Zoning Officer's report. Motion was unanimously approved.

**WORK SESSION:** Council President Bergonia indicated there will be a work session October .

Council President Bergonia called for a five minute recess at 7:30 PM. Council returned at 7:35 PM.

Councilmember Morris made a motion, seconded by Councilmember Mahon, to hold an executive session on a personnel matter and real estate matter. Motion was unanimously approved.

Council entered executive session at 7:35 PM. Council returned at 8:30 PM.

Councilmember Morris made a motion, seconded by Councilmember Mahon, to direct the Solicitor to advertise for work sessions to be held on Tuesday, September 29, 2015, Tuesday, October 6, 2015, Tuesday, October 27, 2015, all at 7:00 PM. Motion was unanimously approved.

Councilmember Faden made a motion, seconded by Councilmember Cook, to direct the Mayor and the Secretary to negotiate for the purchase of a second millstone for the Borough, specifically the millstone that is located at 7 Mill Street, in an amount not to exceed an amount agreed upon and recommended by Council in executive session. Motion was unanimously approved.

Councilmember Morris made a motion, seconded by Councilmember Faden, to authorize the Manager Search Committee, consisting of Council President Bergonia, Mayor Wagner and Councilmember Morris, to negotiate a contract with Lloyd Hamberger, a retired Borough Manager, to serve as Lewisburg Borough's interim Manager, and offer an amount not to exceed \$1,200.00 per week. Motion was unanimously approved.

There being no further business, Councilmember Cook made a motion, seconded by Councilmember Baker, to adjourn the meeting. Motion was unanimously approved. Meeting adjourned at 8:35 PM.

Respectfully submitted,

Patricia M. Garrison  
Borough Secretary

**STC**

**CK-COG**

**COMMUNITY GARDEN**

**HIGH SCHOOL REPURPOSING COMMITTEE**

**FLOOD IMPACT TASK FORCE**

**MACAC**

**OLD BUSINESS**

**NEW BUSINESS**

**WRITTEN REPORTS**

**WORK SESSION**

**RECESS**

**EXECUTIVE SESSION ON PERSONNEL AND REAL ESTATE MATTER**

**(EXECUTIVE SESSION)**

**WORK SESSIONS SCHEDULED FOR SEPTEMBER 29, OCTOBER 6, OCTOBER 27**

**NEGOTIATIONS APPROVED FOR PURCHASE OF SECOND MILLSTONE**

**MANAGER SEARCH COMMITTEE AUTHORIZED TO NEGOTIATE CONTRACT WITH L HAMBERGER FOR INTERIM MANAGER POSITION**

**ADJOURNMENT**