

A **work session** of the Borough Council of Lewisburg, Union County, Pennsylvania, was held on **Tuesday, September 8, 2015** in the Council Chambers, 55 South Fifth Street. Present: Vice-President of Council Mahon; Councilmembers Baker, Cook, Cox, Faden, Morris and Strosser; Mayor Wagner, Manager Smith and Secretary Garrison. Absent was: President Bergonia. There were no members from the public present.

CALL TO ORDER: Vice-President Mahon called the meeting to order at 7:00 PM.

INTERIM BOROUGH MANAGER: A motion was made and approved at a special meeting of Council on August 27, 2015 to offer Trey Casimir a part-time position as the interim Borough Manager. Mr. Casimir counter-proposed asking for additional financial consideration. A special meeting was held Thursday, September at which time no action was taken.

Councilmember Morris made a motion, seconded by Councilmember Cook, to not accept Trey Casimir's counter offer for temporary employment as interim Borough Manager. Motion was unanimously approved.

RESOLUTION NO. 15-06, DESIGNATION OF AGENT: Manager Smith explained that a contract was entered into with SEDA-Council of Governments to administer the VanSant Flood Elevation Project. To properly be able to communicate with PEMA/FEMA, the Borough is required to designate SEDA-COG as its' legal agent similar to the designation that occurred with the South Sixth Street Demolition Project.

Councilmember Cook made a motion, seconded by Councilmember Baker, to adopt Resolution No. 15-06, a Designation of Agent resolution naming William C. Seigel, SEDA-COG Community Development Program Chief, as the person authorized to execute for and on behalf of the Borough, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant program (HMGP)/VanSant Elevation Project. Motion was unanimously approved.

SOUTH SIXTH STREET FLOOD DEMOLITION/FINANCIAL CONSIDERATION FOR ADMINISTRATION COSTS TO SEDA-COG: Manager Smith presented Council with a verbal request to consider a financial contribution to SEDA-COG for administrative services pertaining to the HMGP/RFC grants and the South Sixth Street Flood Demolition Project. Mr. Smith explained that SEDA-COG originally agreed to undertake the administration with no financial compensation. However, no parties involved realized the extent of the administrative services and how they would encompass the better part of three years. Manager Smith explained that it was reasonable for communities to see costs of \$100,000.00 with regard to project administration. It was realistic to offer SEDA-COG something, in lieu of their original agreement to provide the administration at no cost. There was **much** discussion.

Councilmember Morris made a motion, seconded by Councilmember Cook, to approve an immediate disbursement of \$5,000.00 to SEDA-COG for administrative fees on the South Sixth Street Flood Demolition Project and to consider an additional contribution once both grants are complete and closed out with FEMA/PEMA. Motion was approved; Councilmember Cook abstained from voting.

EXECUTIVE SESSION: Councilmember Morris made a motion, seconded by Councilmember Baker, to enter an executive session for personnel. Motion was unanimously approved.

Council entered executive session at 7:25 PM. Council returned from executive session at 9:15 PM.

Upon motion of Councilmember Morris, seconded by Councilmember Cook, the meeting was adjourned at 9:15 PM.

Respectfully submitted,

Chad N. Smith
Borough Manager

ATTENDANCE
CALL TO ORDER
INTERIM BOROUGH MANAGER COUNTER-OFFER NON-ACCEPTANCE BY BOROUGH COUNCIL
RESOLUTION NO. 15-06/DESIGNATION OF AGENT APPROVAL FOR VANSANT ELEVATION PROJECT
CONTRIBUTION TO SEDA-COG FOR ADMINISTRATION OF SOUTH SIXTH STREET FLOOD DEMOLITION PROJECT
EXECUTIVE SESSION
ADJOURNMENT