

**DRAFT AGENDA
LEWISBURG BOROUGH COUNCIL MEETING
AUGUST 20, 2019
6:30 PM**

MORRIS, President
MAHON, Vice-President
COMAS
DERMAN
FREDERICK
HEAYN
MEDINA
YOHAN
KASZUBA

MAYOR WAGNER
MANAGER/TREASURER LOWTHERT
SECRETARY ANDERS
SOLICITOR LYONS
BVRPD CHIEF YOST
FIRE CHIEF BLOUNT
WHEELER
PRESS
VISITORS

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF MINUTES
 - a. July 16, 2019 regular meeting
- IV. COUNCIL PRESENTATION(S)
 - a. Green New Deal Lewisburg
- V. PUBLIC COMMENT(S) ON ANY AGENDA ITEM
- VI. PUBLIC WORKS/POLICE COMMITTEE
 - a. Buffalo Valley Regional Police Department (BVRPD) Monthly Report
 - b. William Cameron Engine Company (WCEC) Reports
 - c. Motion to approve adding sections of Wagner Alley, Bell Alley, Cherry Alley, Hazel Tree Alley, Chestnut Tree Alley, Blackberry Alley, and Pear Tree Alley to the Borough 2020 Streets Project
 - d. Motion to approve a proposal from Larson Design Group in the amount of \$40,480.00 for engineering design, bidding, and construction management services associated with the Lewisburg Borough 2020 Streets, Alleys, and Borough Owned Sidewalk Replacement Project
 - e. Motion to approve a proposal from Larson Design Group in the amount of \$15,500.00 for engineering design, bidding, and construction management services associated with the Walker Street – Loomis Street Repaving Project
 - f. Motion to approve a proposal from Larson Design Group in the amount of \$6,100.00 for topographic survey and conceptual design services associated with a reported water issue along an unopened alley located west of Spruce Street between the Lewisburg Cemetery and St. Louis Street
 - g. Motion to direct Borough Solicitor to prepare a draft Ordinance for consideration by Council to prohibit the parking of larger vehicles along Borough Street

FYI:

 - i. Per direction of Mayor Wagner, Borough staff installed a four-way stop at North Eleventh Street and St. Anthony Street. Four-way stop will be evaluated over the next 90 days.
- VII. ADMINISTRATIVE/FINANCE COMMITTEE
 - a. Motion to approve payment of bills from July 13, 2019 through August 16, 2019 in the amount of \$352,862.00.
 - b. Motion to appoint Paige Curry as the Lewisburg Borough Deputy Tax Collector.

FYI:

- i. **Committee directed that Lewisburg Borough join the Greater Susquehanna Valley Chamber of Commerce and the Central PA Chamber of Commerce for the remainder of 2019 and to budget for the memberships in 2020.**

VIII. COMMUNITY DEVELOPMENT/PLANNING COMMITTEE
HARB – (See HARB Minutes for *Details of Certificate of Appropriateness (COA) Approvals/Courtesy Reviews/Project Updates*)

Motion to approve HARB items a through h as submitted and recommended by HARB per their minutes dated August 13, 2019.

a. Alan & Tana Zeigler / 45 North Front Street / Fence (Replaced). An application was submitted to and reviewed by HARB for a fence. Motion was made by Ted Strosser, seconded by Kim Walter-Makowski to recommend approval and issuance of Certificate of Appropriateness (COA) for a replacement fence as submitted in the project description of the HARB application, recommendation for ActiveYards Cypress Haven Series fence as detailed in the application. Motion was approved with one Against. Elijah Farrell voted against.

b. “Jordanna Adams” / 308 Market Street / Sign (Replaced). An application was submitted to and reviewed by HARB for a sign. Motion was made by Elaine Wintjen, seconded by Kim Walter-Makowski to recommend approval and issuance of Certificate of Appropriateness (COA) for a replacement sign as submitted in the project description of the HARB application. Motion was unanimously approved.

c. “Farmhouse Fancy” / 204/206 Market Street / Sign. An application was submitted to and reviewed by HARB for a sign. Motion was made by Ted Strosser, seconded by Elijah Farrell to recommend approval and issuance of Certificate of Appropriateness (COA) for a window sign as submitted in the project description of the HARB application, recommendation for the window sign as presented with second perpendicular hanging sign on existing mount to be confirmed by the Zoning Officer. Motion was unanimously approved.

d. “Amami” / 512 Market Street / Signs (Replaced). An application was submitted to and reviewed by HARB for signs. Motion was made by Kim Walter-Makowski, seconded by Elijah Farrell to recommend approval and issuance of Certificate of Appropriateness (COA) for replacement signs as submitted in the project description of the HARB application. Motion was unanimously approved.

e. “NiDO” / 103 South Sixth Street / Signs. An application was submitted to and reviewed by HARB for signs. Motion was made by Elaine Wintjen, seconded by Ted Strosser to recommend approval and issuance of Certificate of Appropriateness (COA) for signs as submitted in the project description of the HARB application, recommendation as submitted pending zoning review. Motion was unanimously approved.

f. Aaron & Jessie Troisi / 113-115 North Fourth Street / Windows & Doors. An application was submitted to and reviewed by HARB for windows and doors. Motion was made by Elijah Farrell, seconded by Ted Strosser to recommend approval and issuance of Certificate of Appropriateness (COA) for windows and doors as submitted in the project description of the HARB application, recommendation for windows to be 6 over 6 with SDL (exterior divided lites) all to match existing openings, doors smooth, ½” glass, standard height with storm door. Motion was unanimously approved.

g. Elaine Campbell / 5 Market Street / Gutter (Replaced). An application was submitted to and reviewed by HARB for gutter. Motion was made by Kim Walter-Makowski, seconded by Elaine

Wintjen to recommend approval and issuance of Certificate of Appropriateness (COA) for gutter as submitted in the project description of the HARB application. Motion was unanimously approved.

h. Michael & Kathie Stewart / 52-54 South Fourth Street / Windows & Doors. An application was submitted to and reviewed by HARB for windows and doors. Motion was made by Elijah Farrell, seconded by Elaine Wintjen to recommend approval and issuance of Certificate of Appropriateness (COA) for windows and doors as submitted in the project description of the HARB application, recommendation for windows to be 9 over 6 with SDL in existing openings, door and fence as submitted. Motion was unanimously approved.

Additional Items:

- a. **Motion to approve a request from Nathan Condon for Jordanna Adams to use the Lewisburg Street Light Image on merchandise for sale**
- b. **Motion to approve a request from LDP for a Use/Possession/Consumption of Beer and/or Wine Permit for Hufnagle Park on October 12, 2019, conditioned upon receipt of any necessary approvals from the PA LCB**
- c. **Motion to accept the Resignation of Brian Gockley from the Lewisburg Borough Shade Tree Commission with regret**
- d. **Discussion of a request from Downtown Businesses for Lewisburg Borough to petition the LCB for them to be Exempt from the LCB Noise Enforcement and to instead be subject to the Lewisburg Borough Noise Ordinance**
- e. **Discussion of a request from BVRA to approve an Addendum to the Management Agreement currently in place with the Borough**

FYI:

- i. **Committee is discussing whether the Borough should adopt a policy where elected officials can attend meetings via telecommunications**
- ii. **Committee is reviewing an update to the Borough's Wireless Ordinance to bring it into compliance with the most recent FCC decisions**
- iii. **Two current vacancies on Planning Commission with term expirations of December 31, 2019 and December 31, 2022; one vacancy on HARB with term expiration of December 31, 2020; two vacancies on Shade Tree Commission with term expiration of December 31, 2021 and December 31, 2023.**

IX. PUBLIC COMMENT(S) ON ANY NON-AGENDA ITEMS

X. MAYOR

XI. COUNCIL PRESIDENT

XII. BOROUGH MANAGER

- a. **Discussion of procurement of an Asphalt Crack Sealer**

XIII. BOROUGH SOLICITOR

XIV. JUNIOR COUNCILMEMBER

XV. OTHER COMMITTEES

- a. **Buffalo Valley Recreation Authority (BVRA)**
- b. **Lewisburg Downtown Partnership (LDP)**
- c. **Lewisburg Neighborhoods Corporation (LNC)**
 - i. **River Town Team**
 - ii. **Walk It/Bike It Lewisburg**
 - iii. **Neighborhood Support**

- d. **Shade Tree Commission (STC)**
 - e. **Central Keystone Council of Governments Board (CK-COG)**
 - f. **Community Garden Committee**
 - g. **Central Susquehanna Fire and Emergency Services (CSFES)**
- XVI. ANY ADDITIONAL BUSINESS FROM COUNCIL**
- XVII. WRITTEN REPORTS**
- a. **Motion to acknowledge receipt of the monthly BVRA Board Agenda July 23, 2019, BVRA July and Aug Journal Entry, BVRA June Financial Reports, BVRA Meeting Minutes- June 19, BVRA Operations Report for July, Zoning Officer Report, Code Officer Report, LAJSA August Agenda, LAJSA July Minutes and July Fines and Meters Report.**
- XVIII. WORK SESSION – Work Session WILL/WILL NOT be held on Tuesday, September 10, 2019**
- XIX. EXECUTIVE SESSION – Legal Matters**
- XX. ADJOURNMENT**